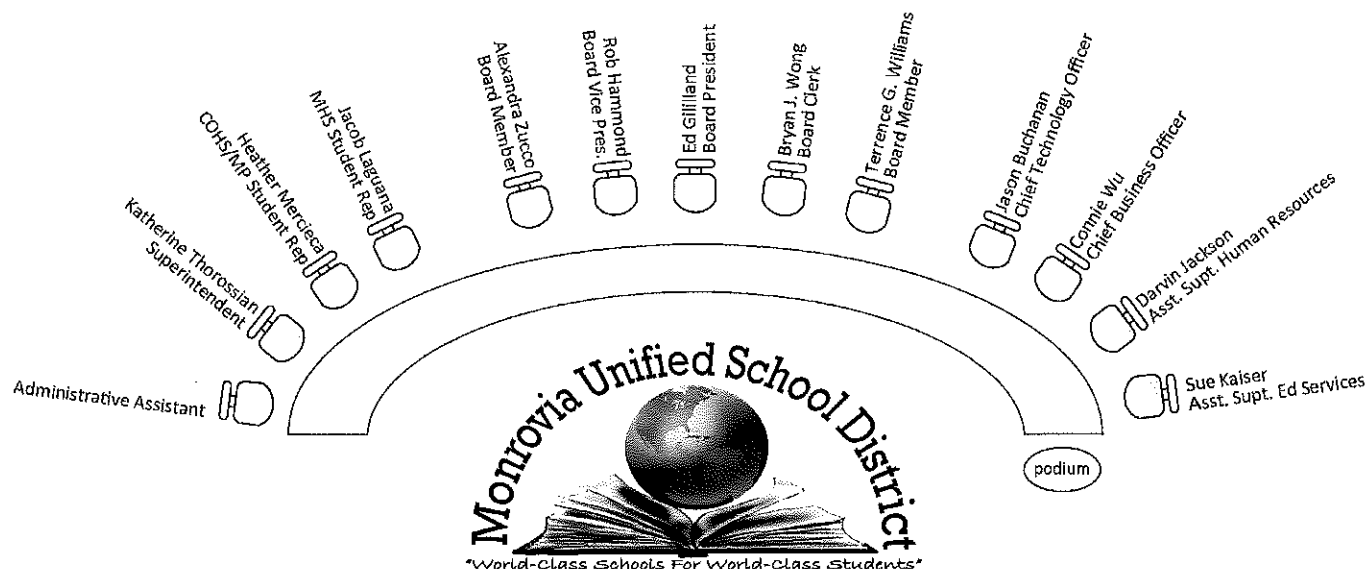




In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Superintendent's Office (626) 471-2010, twenty-four hours prior to the meeting so that reasonable arrangements can be made. The Administration Center Board Room is wheelchair accessible.



In accordance with a recent amendment to the Ralph M. Brown Act, public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Administration Office located at 325 E. Huntington Drive, Monrovia, Ca 91016, during regular business hours (8:00am to 4:00pm.)



BOARD OF EDUCATION
District Office Administration Center
325 E. Huntington Drive
Monrovia, California 91016

SPECIAL BOARD OF EDUCATION CLOSED SESSION
Wednesday, October 7, 2015
6:30 p.m. – Large Conference Room

REGULAR BOARD OF EDUCATION OPEN SESSION MEETING
Wednesday, October 7, 2015
7:00 p.m. – Board Room

AGENDA

- 1.0 CONVENE SPECIAL BOARD OF EDUCATION CLOSED SESSION (6:30 p.m.)**
 - Public Employee Appointment/Employment/Assignment/Release (Gov't. Code Section 54957)
- 1.0.1 ADJOURN SPECIAL BOARD OF EDUCATION CLOSED SESSION.**
- 2.0 CONVENE REGULAR BOARD OF EDUCATION OPEN SESSION MEETING (7:00 p.m.)**
- 2.1 Meeting called to order by presiding chairperson, _____ at _____ p.m.**

2.2 Pledge of Allegiance

2.3 Administer Oath of Office to Canyon Oaks High School/Mountain Park School Student Representative Heather Mercieca

2.4 Roll call:

Ed Gililand, President	_____	Katherine Thorossian, Superintendent	_____
Rob Hammond, Vice Pres.	_____	Sue Kaiser, Asst. Supt., Ed Services	_____
Bryan J. Wong, Clerk	_____	Darvin Jackson, Asst. Supt., HR	_____
Terrence Williams, Member	_____	Connie Wu, Chief Business Officer	_____
Alexandra Zucco, Member	_____	Jason Buchanan, Chief Technology Officer	_____
Heather Mercieca, Canyon Oaks High School/Mountain Park School Student Rep	_____		_____

2.5 Report on Special Board of Education Closed Session held this date.

2.6 **ORDER OF BUSINESS**

Board Agenda discussion / presentation items, which could include input from representatives of agendized matters, may be moved up on the Agenda.

2.7 Approve the Minutes of the September 9, 2015, Board of Education Regular Meeting.

Motion by _____, seconded by _____ Vote _____
Board Member Zucco____, Board Member Hammond____, Board Member Wong____
Board Member Williams____, Board President Gililand____

3.0 **RECOGNITIONS AND COMMUNICATIONS**

3.1 The Monrovia Chamber of Commerce and the Board of Education wish to recognize Monrovia Unified School District employees for their outstanding service:

Kyle DeVilbiss, After School Activity Leader, Village Extended School Programs

Thomas Hunt, General Maintenance Worker II, Maintenance, Operations & Transportation

Sara Valenzuela, Clerical Assistant II, Pupil Personnel Services

3.2 Board Member Reports

3.3 Student Representative Report

3.4 Report from the Superintendent

3.5 Public Comment for items not on the Agenda.

3.5.1 Public Comment for items on the Open Session Agenda.

Comments may be made at this point or at the time the item is considered its place on the Agenda.

The Board of Education encourages public participation, and invites you to share your views on school business. Please complete the "Addressing the Board of Education" form and give it to the Secretary of the Board (Superintendent) or the designee, prior to the meeting. In order to accomplish Board business in a timely and efficient manner, the Public Comment session for items not on the Agenda will be limited to 30 minutes.

***4.0 CONSENT AGENDA** (indicated by an asterisk (*) preceding the item's no.)

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Consent Agenda Item(s) Pulled, if any: _____

Motion by _____, seconded by _____ Vote _____

Board Member Zucco_____, Board Member Hammond_____, Board Member Wong_____

Board Member Williams_____, Board President Gililand_____

5.0 TECHNOLOGY SERVICES

6.0 EDUCATIONAL SERVICES

***6.1 NON-PUBLIC AGENCY/SCHOOL CONTRACTS.** Action: ratify non-public agency/school Master Contracts with Leeway School for Educational Therapy and Terry Kappe as detailed in Master Contract report #4 for the 2015-2016 school year, beginning July 1, 2015 through June 30, 2016.

***6.2 INDIVIDUAL SERVICE AGREEMENTS.** Action: ratify Individual Service Agreements for basic education, transportation, counseling, assistive tech/AAC assessment, and physical therapy assessments for special education students by Leeway School for Educational Therapy, Terry Kappe and Dynamic Therapies, Inc. as detailed in ISA 15-16 Report #4.

6.3 PUBLIC HEARING AND RESOLUTION ON SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS. Action: to hold a public hearing for the purpose of receiving information relative to the topic of the adequacy of textbook funding and the availability of textbooks or instructional materials in the District for student use during 2015-2016; and to adopt Resolution No. 16-04 on the Sufficiency of Textbooks or Instructional Materials pursuant to Education Code Section 60119.

Motion by _____, seconded by _____ Vote _____

Board Member Zucco_____, Board Member Hammond_____, Board Member Wong_____

Board Member Williams_____, Board President Gililand_____

7.0 BUSINESS SERVICES

***7.1 PURCHASE ORDERS AND PAYMENT OF BILLS.** Action: ratify purchase orders in the amount of \$421,121.93 issued August 25, 2015, through September 9, 2015; and payments in the amount of \$2,642,476.84 issued August 28, 2015, through September 9, 2015.

***7.2 DISTRICT CASH RECEIPTS.** Action: receive District cash receipts; Deposit Report No. 09 through No. 11 deposited August 31, 2015, through September 14, 2015, for a total amount of \$224,790.45.

***7.3 BUDGETARY TRANSFERS AND REVISIONS.** Action: approve the budgetary adjustments as submitted.

***7.4 ACCEPTANCE OF GIFTS.** Action: accept gifts as described in Acceptance of Gifts Report No. 1516-05.

***7.5 CUMULATIVE OBJECT SUMMARY REPORTS.** Action: receive the final District Cumulative Object Summary report for the month of July 2015.

- *7.6 DISTRICT FACILITIES BUDGET AND EXPENDITURES. Action: receive a detailed District Facilities Budget and Expenditure Report as of June 30, 2015.
- *7.7 LEASE AGREEMENT. Action: ratify a lease agreement with Toshiba Financial Services for a Toshiba e-studio 657 digital copier.

8.0 PERSONNEL SERVICES

- *8.1 CONFERENCE & TRAVEL. Action: approve conference/in-service attendance and/or travel as listed in the Conference and Travel Report #5.
- *8.2 PERSONNEL ASSIGNMENTS. Action: approve employments, supplemental hours/special assignments, leaves, terminations, changes of status, and other personnel matters, as listed in the Personnel Assignments Report #5.

9.0 BOARD BUSINESS

- *9.1 BOARD POLICY 5125, *STUDENT RECORDS*, AND ACCOMPANYING ADMINISTRATIVE REGULATION. Action: receive for adoption Board Policy 5125, *Student Records*, and accompanying Administrative Regulations as recommended by the California School Boards Association.
- *9.2 ADMINISTRATIVE REGULATIONS 5125.1, *RELEASE OF DIRECTORY INFORMATION*, 5125.1a, *PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION*, AND ACCOMPANYING EXHIBIT. Action: receive for adoption Administrative Regulation 5125.1, *Release of Directory Information*, 5125.1a, *Parent/Guardian Notice Release of Directory Information*, and accompanying Exhibit as recommended by the California School Boards Association.
- 9.3 RESOLUTION PROCLAIMING OCTOBER 12 – 16, 2015, AS *NATIONAL SCHOOL LUNCH WEEK*. Action: adopt Resolution No. 16-05 proclaiming the week of October 12-16, 2015 as National School Lunch Week.
 Motion by _____, seconded by _____ Vote _____
 Board Member Zucco_____, Board Member Hammond_____, Board Member Wong_____
 Board Member Williams_____, Board President Gililand_____
- 9.4 PENDING BOARD ISSUES. Action: receive status information on identified tasks and review issues of interest for future attention.

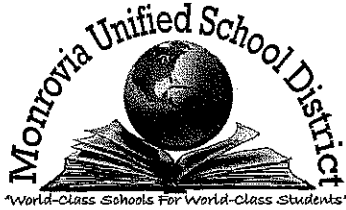
10.0 OLD BUSINESS

- 10.1 Next Regular Board Meetings:
 Wednesday, October 14, 2015, 7:00 p.m. – Regular Board Meeting
 Wednesday, October 28, 2015, 7:00 p.m. – Regular Board Meeting
 Wednesday, November 18, 2015, 7:00 p.m. – Regular Board Meeting

11.0 NEW BUSINESS

11.1

12.0 ADJOURN REGULAR BOARD OF EDUCATION OPEN SESSION MEETING



**MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
District Office Administration Center
325 E. Huntington Drive
Monrovia, California 91016**

SPECIAL BOARD OF EDUCATION STUDY SESSION

Wednesday, September 9, 2015

6:00 p.m. – Large Conference Room

SPECIAL BOARD OF EDUCATION CLOSED SESSION

Wednesday, September 9, 2015

6:45 p.m. – Large Conference Room

REGULAR BOARD OF EDUCATION OPEN SESSION MEETING

Wednesday, September 9, 2015

7:00 p.m. – Board Room

UNADOPTED MINUTES

1.0 CONVENE SPECIAL BOARD OF EDUCATION STUDY SESSION at 6:08 p.m.

- Monrovia High School Student Achievement

1.0.1 ADJOURN SPECIAL BOARD OF EDUCATION STUDY SESSION at 6:51 p.m.

1.1 CONVENE SPECIAL BOARD OF EDUCATION CLOSED SESSION at 6:51 p.m.

- Public Employee Appointment/Employment/Assignment/Release (Gov't. Code Section 54957)
- Conference with Legal Council – Anticipated Litigation Significant exposure to litigation pursuant to Gov't. Code Section 54956.9(d).

1.1.2 ADJOURN SPECIAL BOARD OF EDUCATION CLOSED SESSION at 7:15 p.m.

2.0 CONVENE REGULAR BOARD OF EDUCATION OPEN SESSION MEETING

2.1 Meeting called to order by presiding chairperson, Ed Gililland at 7:15 p.m.

2.2 Pledge of Allegiance

2.3 Administer Oath of Office to Monrovia High School Student Representative Jacob Laguana

2.4 Roll call:

Ed Gililland, President	Present	Katherine Thorossian, Superintendent	Present
Rob Hammond, Vice Pres.	Present	Sue Kaiser, Asst. Supt., Ed Services	Present
Bryan J. Wong, Clerk	Present	Darvin Jackson, Asst. Supt., HR	Present
Terrence Williams, Member	Present	Connie Wu, Chief Business Officer	Present
Alexandra Zucco, Member	Present	Jason Buchanan, Chief Technology Officer	Present
Jacob Laguana, Monrovia High School Student Rep	Present		

2.5 Report on Special Board of Education Closed Session held this date.
President Gililland reported that no action was taken.

2.6 ORDER OF BUSINESS

Board Agenda discussion / presentation items, which could include input from representatives of agendaized matters, may be moved up on the Agenda.

There were no changes on the Order of Business.

2.7 Approved the Minutes of the August 26, 2015, Board of Education Regular Meeting.

Act#15-166 Motion by Mr. Hammond, seconded by Mr. Wong

Vote 4-0-1

Board Member Zucco - Abs, Board Member Hammond – Y, Board Member Wong – Y

Board Member Williams – Y, Board President Gililand – Y

3.0 RECOGNITIONS AND COMMUNICATIONS

3.1 Board Member Reports

Board Member Zucco reported that she attended Mayflower Elementary School's Open House and signed up for the September 26, 2015 Kaboom Playground Build Day. There are still opportunities open for additional volunteers and she encouraged everyone to sign up.

Board Member Williams reported that he attended Plymouth and Santa Fe Middle School's Back to School Night. The following day he watched the Metro Transportation Authority presentation regarding the Gold Line and he wanted to inform everyone that parents would be invited to Santa Fe Middle School on September 16, 2015 at 7 p.m. to view the same presentation.

3.2 Student Representative Report

Monrovia High School Student Representative Jacob Laguana gave the following report:

This year we have added the "PRIDE" period, which is between 2nd and 3rd. We also strategically placed students from each grade level with all kinds of different talents and abilities to balance the new class.

To kick-start our year on Thursday, August 27, 2015 ASB and Renaissance brought out Danny, a motivational speaker and dancer with his group "Happiness is now". He taught us a dance that bonded and united teachers and students from all grade levels.

On Friday, August 28, 2015 we had our first Varsity Football game. We lost; however, our student section "Cat City" was roaring with pride and spirit and supported our team the entire time.

On Thursday September 3, 2015 our Boys Varsity Water Polo team won 13-12 after going into overtime three times.

Finally, this year we brought back our spirit competition to the High School to promote more school spirit and student unity. The grade level with the most spirit points by the end of the year will receive a very special prize.

3.3 Report from the Superintendent

Superintendent Thorossian welcomed new Monrovia High School Student Representative, Jacob Laguana.

Superintendent Thorossian also reported on the upcoming joint programs between Monrovia Unified School District and the City of Monrovia: the School Resource Officer and Facilities Use Agreement.

3.4 Public Comment for items not on the Agenda.

Debbie Elliot-Penzer, President of the Monrovia Schools Foundation, reported that they had a very successful year last year. They donated \$30,000-\$40,000 to the district in the form of scholarships, teacher grants, robotics, and a few other programs. Teacher grant applications for this school year are available, each teacher grant is for \$500.

The Monrovia Schools Foundation would like to administer a scholarship in Kris Mariconda's name this June. Donations are currently being accepted. The Monrovia Schools Foundation will also be putting in a seat plaque in memory of Kris Mariconda in the center section of the Taylor Performing Arts Center.

3.4.1 Public Comment for items on the Open Session Agenda.

There were two requests for public comments for Agenda Item 9.4, both individuals requested to speak before the agenda item was presented instead of at the beginning of the meeting.

***4.0 CONSENT AGENDA** (indicated by an asterisk (*) preceding the item's no.)

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

As part of Agenda Item 8.2, Personnel Assignments, Dr. Jackson introduced two new staff members to the Board: Catherine Real as the new Director of College and Career Pathways and Amy Collier as the new Director of Education Services.

Consent Agenda Item(s) Pulled, if any: 8.5

Act#15-167 Motion by Mr. Hammond, seconded by Mrs. Zucco

Vote 5-0

Board Member Zucco – Y, Board Member Hammond – Y, Board Member Wong – Y

Board Member Williams – Y, Board President Gililand – Y

5.0 TECHNOLOGY SERVICES

6.0 EDUCATIONAL SERVICES

6.1 2015 SMARTER BALANCED TESTING. Action: received the preliminary report on the District's 2015 Smarter Balance testing results.

*6.2 STRATEGIC PLAN FOR 2015-2020. Action: approved the amended Strategic Plan for 2015-2020 for the Monrovia Unified School District.

6.3 CALIFORNIA HIGH SCHOOL EXIT EXAM (CAHSEE). Action: received a report on the California High School Exit Exam (CAHSEE).

7.0 BUSINESS SERVICES

*7.1 PURCHASE ORDERS AND PAYMENT OF BILLS. Action: ratified purchase orders in the amount of \$245,990.37 issued August 12, 2015, through August 25, 2015; and payments in the amount of \$1,010,482.52 issued August 13, 2015, through August 26, 2015.

- *7.2 DISTRICT CASH RECEIPTS. Action: received District cash receipts; Deposit Report No. 08 deposited August 17, 2015, for a total amount of \$60,258.22.
- *7.3 BUDGETARY TRANSFERS. Action: approved the budgetary adjustments as submitted.
- *7.4 ACCEPTANCE OF GIFTS. Action: accepted gifts as described in Acceptance of Gifts Report No. 1516-04.
- *7.5 CUMULATIVE OBJECT SUMMARY REPORTS. Action: received the final District Cumulative Object Summary report for the month of June 2015.
- 7.6 2014-15 UNAUDITED ACTUALS FINANCIAL REPORTS. Action: approved the Unaudited Actuals Financial Reports of the revenue, expenditures and the ending fund balances for all district funds for the 2014-15 fiscal year.
Act#15-168 Motion by Mr. Wong, seconded by Mr. Williams **Vote 5-0**
 Board Member Zucco – Y, Board Member Hammond – Y, Board Member Wong – Y
 Board Member Williams – Y, Board President Gililand – Y
- 7.7 RESOLUTION TO ESTABLISH GANN LIMIT. Action: adopted Resolution No. 16-03 to approve the recalculated Gann Appropriations Limit on “Proceeds of Taxes” for 2014-15, and the estimated Gann Appropriations Limit on “Proceeds of Taxes” for 2015-16.
Act#15-169 Motion by Mr. Hammond, seconded by Mrs. Zucco **Vote 5-0**
 Board Member Zucco – Y, Board Member Hammond – Y, Board Member Wong – Y
 Board Member Williams – Y, Board President Gililand – Y
- *7.8 CONTRACT FOR FIREWORKS. Action: approved a contract with Pyro Spectaculars, Inc. for a fireworks display during Homecoming activities on October 9, 2015.
- *7.9 LEASE AGREEMENT. Action: ratified a lease agreement with Toshiba Financial Services for a Toshiba e-studio 657 digital copier.
- *7.10 *ARTS FOR ALL* ADVANCEMENT GRANT PROGRAM AGREEMENT CONTRACT #: AFA-AG-1516-21. Action: approved the *Arts for All* contract for the 2015-2016 school year.
- 8.0 PERSONNEL SERVICES**
- *8.1 CONFERENCE & TRAVEL. Action: approved conference/in-service attendance and/or travel as listed in the Conference and Travel Report #4.
- *8.2 PERSONNEL ASSIGNMENTS. Action: approved employments, supplemental hours/special assignments, leaves, terminations, changes of status, and other personnel matters, as listed in the Personnel Assignments Report #4.
- *8.3 STUDENT TEACHING AGREEMENT WESTERN GOVERNORS UNIVERSITY. Action: approved a School Affiliation Agreement with Western Governors University.
- 8.4 ENROLLMENT AND STAFFING. Action: received enrollment and staffing data for the 2015-2016 school year.

*05
Item Pulled
from
Consent
Agenda

SCHOOL RESOURCE OFFICER (SRO) MEMORANDUM OF UNDERSTANDING. Action: approved the amended School Resource Officer (SRO) Memorandum of Understanding that was presented at the meeting.

Act#15-170 Motion by Mr. Hammond, seconded by Mr. Williams **Vote 4-1**
Board Member Zucco – N, Board Member Hammond – Y, Board Member Wong – Y
Board Member Williams – Y, Board President Gililland – Y

9.0 BOARD BUSINESS

9.1 BOARD POLICY 5125, *STUDENT RECORDS*, AND ACCOMPANYING ADMINISTRATIVE REGULATION. Action: received for first reading Board Policy 5125, *Student Records*, and accompanying Administrative Regulations as recommended by the California School Boards Association.

Act#15-171 Motion by Mrs. Zucco, seconded by Mr. Wong **Vote 5-0**
Board Member Zucco – Y, Board Member Hammond – Y, Board Member Wong – Y
Board Member Williams – Y, Board President Gililland – Y

9.2 BOARD POLICY 5125.1, *RELEASE OF DIRECTORY INFORMATION*, 5125.1a, *PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION*, AND ACCOMPANYING EXHIBIT. Action: received for first reading Board Policy 5125.1, *Release of Directory Information*, 5125.1a, *Parent/Guardian Notice Release of Directory Information*, and accompanying Exhibit as recommended by the California School Boards Association.

Act#15-172 Motion by Mrs. Zucco, seconded by Mr. Hammond **Vote 5-0**
Board Member Zucco – Y, Board Member Hammond – Y, Board Member Wong – Y
Board Member Williams – Y, Board President Gililland – Y

*9.3 SUPERINTENDENT EMPLOYMENT CONTRACT. Action: approved Superintendent's employment contract.

9.4 PENDING BOARD ISSUES. Action: received status information on identified tasks and review issues of interest for future attention.
Gwendolyn Jones with the ACLU addressed the Board of Education regarding student safeguards and Geo Listening. She also thanked the Board for moving forward and being proactive about student safety in regard to social media.
Kris Ockershauser asked the Board what had been done to inform students and parents as to their intention or planning for Geo Listening.

10.0 OLD BUSINESS

10.1 Next Regular Board Meetings:
Wednesday, ~~September 23, 2015~~, 7:00 p.m. – Regular Board Meeting **Rescheduled to October 7**
Wednesday, October 14, 2015, 7:00 p.m. – Regular Board Meeting
Wednesday, October 28, 2015, 7:00 p.m. – Regular Board Meeting

11.0 NEW BUSINESS**11.1 Back-to-School Events**

Back-to-School Date / Grade / Time	School
Th, Sept. 10, 2015 5:30 – 6:30 p.m.	CELC – AM classes
Th, Sept. 10, 2015 7:00 – 8:00 p.m.	CELC – PM classes
T, Sept. 15, 2015 6:00 – 7:30 p.m.	Canyon Oaks HS / Mountain Park School
W, Sept. 16, 2015 6:30 – 8:00 p.m.	Monrovia High School

12.0 ADJOURN REGULAR BOARD OF EDUCATION OPEN SESSION MEETING at 8:53 p.m.


Board President Gililand adjourned the meeting in memory of Kristin Mariconda:

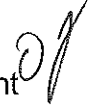
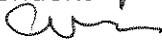
We'd like to adjourn this meeting in memory of Kristin Mariconda. She served three superintendents here: Dr. Taylor, Dr. Wagner, and Dr. Thorossian. She did it well; she did it with grace; she made a really tough job look really easy. She was a consummate professional, a good friend, who did so much for this community, so much for this district, and so much for this Board. We will truly miss Kris Mariconda. And, we offer our condolences to the family. She will definitely be missed in this community; she will definitely be missed in this district; and she will definitely be missed in this room where she sat so many nights and took our votes and took care of this Board and these people. We will miss her, and, in honor of Kris, we have asked that the flags at the schools be lowered to half-staff at the appropriate time.

Katherine F. Thorossian, Superintendent and Secretary of the Board

Bryan J. Wong, Clerk of the Board

Subject: NON-PUBLIC AGENCY/SCHOOL CONTRACTS

Prepared by: Kitty Louie, Director of Special Education 

Reviewed by: Darwin Jackson, Assistant Superintendent 
Connie Wu, Chief Business Officer 

Action desired:

The Board of Education is requested to ratify non-public agency/school Master Contracts with Leeway School for Educational Therapy and Terry Kappe as detailed in Master Contract Report #4 for the 2015/2016 school year, beginning July 1, 2015 through June 30, 2016.

Rationale:

The California Education Code allows for placement of special education students in non-public schools when no appropriate public school programs are available. SELPA (Special Education Local Plan Area) recommends that a master contract for each school/agency providing services for special education students be submitted for Board approval/ratification at the beginning of each school year. The contracts will specify services and fees specific to the school. Once the master contract is approved, then a two-page Individual Service Agreement (ISA) for each special education student needing services not provided by Monrovia Unified School District programs, will also be submitted to the Board for approval for services specified by the Individual Education Plan (IEP).

Legal References - Public Law 94-142; Education Code sections 56361, 56365, 56366, and 56740; and Title 5 CAC 3061 and 3062.

Additional Information:

See Master Contract Report #4


Recommended 

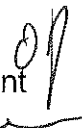

Superintendent

MONROVIA UNIFIED SCHOOL DISTRICT
Non-Public School/Agency Master Contracts 15-16
Report #4

[illegible]

Subject: INDIVIDUAL SERVICE AGREEMENTS

Prepared by: Kitty Louie, Director of Special Education 

Reviewed by: Darwin Jackson, Assistant Superintendent 
Connie Wu, Chief Business Officer 

Action desired:

The Board of Education is requested to ratify Individual Service Agreements for basic education, transportation, counseling, assistive tech/AAC assessment, and physical therapy assessments for special education students by Leeway School for Educational Therapy; Terry Kappe and Dynamic Therapies, Inc. as detailed in ISA 15-16 Report #4.

Rationale:

The California Education Code allows for placement of special education students in non-public schools/agencies when no appropriate public school programs are available. The current agreements reflect the decision of the IEP Team to meet the needs of these special education students.

Budget Implications – The total estimated cost of the contract is \$37,453.50.

Legal References - Public Law 94-142; Education Code sections 56361, 56365, 56366, and 56740; and Title 5 CAC 3061 and 3062.

Additional Information:
See ISA 15-16, Report #4


Recommended 

Superintendent

MONROVIA UNIFIED SCHOOL DISTRICT
Non-Public School/Agency ISA's 15-16
Report #4

[illegible]

Subject: PUBLIC HEARING AND RESOLUTION ON SUFFICIENCY OF
TEXTBOOKS OR INSTRUCTIONAL MATERIALS

Prepared by: Sue Kaiser, Assistant Superintendent, Educational Services 

Action Desired:

The Board of Education is requested to hold a public hearing for the purpose of receiving information relative to the topic of the adequacy of textbook funding and the availability of textbooks or instructional materials in the District for student use during 2015-2016; and to adopt Resolution No. 16-04 on the Sufficiency of Textbooks or Instructional Materials pursuant to Education Code Section 60119.

Rationale:

Education Code 60119 requires that the Governing Board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials, or both. Further, SB 550 and AB 831, referred to as the "Williams Settlement", initiated requirements and definitions for sufficiency of textbooks and instructional materials for which the Governing Board of a school district must certify.

Background Information - The Resolution on Sufficiency of Textbooks or Instructional Materials, acknowledges that each student, including English learners, have or will have by the end of the eighth week after the first day of classes, sufficient textbooks or instructional materials in language arts, mathematics, social science, science (including science lab materials for grades 9-12), foreign language and health. These materials must be consistent with the content and cycles of the curriculum framework adopted by the State Board of Education and must be available to use in class and to take home.

Recommended


Superintendent

Budget Implications – The cost of providing appropriate and sufficient student textbooks for 2015-2016 is approximately \$532,559.00. The cost will be covered by Lottery, Common Core Implementation Funds, and General Fund.

Legal References – *Education Code* Sections 60119, 60605, and 60605.8.

Additional Information:

Resolution No 16-04, regarding sufficiency of textbooks or instructional materials, is attached.

**MONROVIA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 16-04**

**A RESOLUTION BY THE BOARD OF EDUCATION OF THE MONROVIA UNIFIED SCHOOL
DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA, REGARDING
SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS:**

Whereas, the Governing Board of the Monrovia Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 7, 2015, at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing; and

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing; and

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials, or both, were provided to all students, including English learners, in the Monrovia Unified School District; and

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage; and

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core Standards adopted pursuant to Education Code 60605.8; and

Whereas, sufficient standards-aligned textbooks or instructional materials, or both, that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

- Mathematics (continuing with bridge materials for grades K-8)
- Science
- History-social science
- English/language arts, including the English language development component of an adopted program
- Foreign language
- Health; and

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

NOW, THEREFORE, BE IT RESOLVED that for the 2015-2016 school year, the Monrovia Unified School District, has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

Signed this 7th day of October, 2015

Ed Gililand, Board President

Rob Hammond, Board Vice President

Alex Zucco, Board Member

Terrance Williams, Board Member

Bryan Wong, Clerk

Katherine F. Thorossian, Superintendent

Subject: PURCHASE ORDERS AND PAYMENT OF BILLS

Prepared by: Connie Wu, Chief Business Officer



Action desired:

The Board of Education is requested to ratify purchase orders in the amount of \$421,121.93 issued August 25, 2015 through September 9, 2015, and payments in the amount of \$2,642,476.84 issued August 28, 2015 through September 9, 2015.

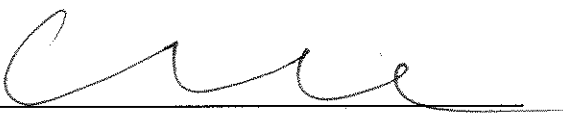
Rationale:

In accordance with the California Education Code 42647, the Board of Education shall approve all payments and purchase orders. All payments and purchase orders submitted have been processed following the accounting practices upheld by the California School Accounting Manual.

Background Information – Purchase orders are generated by the Purchasing Department for goods and services in order to encumber available funds prior to being submitted to the Fiscal Services Department for payment. After verification of the receipt of goods or services in accordance with the order as placed, the payment for such goods or services is processed.

Voluntary deductions and fringe benefit payments are issued after the payroll reconciliation of employee and employer authorized contributions. The payroll warrants are issued only to those employees who have been approved through the Personnel Assignment Report process.

Recommended



Superintendent

Budget Implications – All payments are paid from the appropriate fund balances, maintaining the integrity of the budget.

Legal Reference – California Education Code 42647 states that the Board of Education shall approve all payments and purchase orders.

Additional information:

Copies of the detailed Purchase Order and Warrant Summary reports are attached.

September 11, 2015
SUBMITTED FOR RATIFICATION:

PRINTED: August 25, 2015 through September 9, 2015

Purchase Order: P16-0493 - P16-0568

Purchase orders printed out of sequence: None

Change Orders: P16-0005, P1-0158, P16-0244, P16-0457, P16-0515

Purchase orders excluded from sequence:

<u>Fund Summary</u>		
General Fund (01)	\$	417,415.38
Adult Education Fund (11)		309.43
Child Development Fund (12)		612.68
Building Fund (21)		2,634.44
Enterprise Fund (63)		<u>150.00</u>
Total		\$ <u>421,121.93</u>

RECOMMENDED: September 23, 2015

Board Report Worksheet
September 23, 2015

[illegible]

Includes Purchase Orders dated 08/25/2015 - 09/09/2015

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P16-0493	CALIFORNIA ASCD	0014	Sue Beers Cadre Registration Grades 4-8 (20)	01-5220	18,800.00
P16-0494	APPLE COMPUTER, INC.	0009	Mac Computer - Assistant Principal Use - COHS	01-4440	1,233.88
P16-0495	NEW MANAGEMENT RICK MORRIS	0002	Instructional Supplies/Classroom Behavior	01-4310	103.55
P16-0496	DISCOUNT SCHOOL SUPPLY	0165	sensory items, paint	12-4310	52.68
P16-0497	ESTHER PARK	0014	Homeless & Foster Youth Conference(1)	01-5220	26.57
P16-0498	CYNTHIA LIVINGSTON	0014	Consultant-Administrative Coaching for Principal	01-5851	3,000.00
P16-0499	SWUN MATH	0014	Swun Math Professional Development	01-5850	192,000.00
P16-0500	NAVIANCE, INC	0014	Naviance	01-5844	25,169.55
				01-5850	9,161.25
P16-0501	SHEENA REHAUME	0004	Mastering Common Core Conference (1)	01-5220	132.83
P16-0502	SUZANNE HECK	0004	Mastering Common Core Conference (1)	01-5220	237.24
P16-0503	MARCIE HOOPES PERRY HOPPE	0006	USC Gifted Institute Conference (1)	01-5220	45.10
P16-0504	CCDAA CONFERENCE 2002 ATTN: RO BERTA SANDOVAL	0165	registration-M Sanchez CCDAA meeting	12-5220	60.00
P16-0505	McGRAW HILL/CONTEMPORARY	0014	Math Materials for Mountain Park - WILLIAMS	01-4110	2,673.29
P16-0506	OFFICE DEPOT	0015	Supplies for ATP program	01-4310	59.57
P16-0507	Follett School Solutions	0014	Social Science Textbooks for Bradoaks - WILLIAMS	01-4110	561.20
P16-0508	Follett School Solutions	0014	Social Science Textbooks for Mayflower - WILLIAMS	01-4110	405.58
P16-0509	McGRAW HILL/CONTEMPORARY	0014	Math Textbooks for Clifton - WILLIAMS	01-4110	2,196.00
P16-0510	Follett School Solutions	0014	ELA Textbooks for Santa Fe - WILLIAMS	01-4110	2,589.14
P16-0511	Follett School Solutions	0014	HSS Textbooks for Santa Fe - WILLIAMS	01-4110	1,013.94
P16-0512	CENGAGE THOMSON LEARNING	0014	AP Art History Textbooks for MHS	01-4110	13,994.40
P16-0513	EDUCATIONAL DATA SYSTEMS	0014	CELDT Pre-ID Labels	01-4390	557.75
P16-0514	VIRCO MFG. CORP.	0040	New Classroom Furniture - Wild Rose	01-4390	2,605.54
P16-0515	LAMINATOR.COM	0001	Laminator	01-4390	1,762.11
P16-0516	SCHOLASTIC INC.	0004	SRI Licenses for Web Subscriptions	01-5844	394.47
P16-0517	PREMIER AGENDAS, INC.	0004	Premiere Agendas	01-4310	654.14
P16-0518	OFFICE DEPOT	0015	Supplies for SP ED teachers	01-4310	74.06
				01-4390	165.00
P16-0519	VALLEY POWER SYSTEMS, INC.	0049	Parts for Bus #12	01-4360	116.02
P16-0520	SPEEDE SPEEDOMETER & TACHOMETE R SERV	0049	Repair to Bus #7	01-5660	512.94

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 4

Includes Purchase Orders dated 08/25/2015 - 09/09/2015

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P16-0521	CONSOLIDATED ELECTRICAL DIST.,	0047	Mayflower Water Heater Rm 15	01-4380	82.31
P16-0522	DOORKEYPER INC.	0047	Open PO for District Wide door repairs	01-5630	6,540.00
P16-0523	HOME DEPOT	0004	Gas Blower	01-4370	325.91
P16-0524	HOME DEPOT	0008	Drama tables for classroom	01-4310	434.91
P16-0525	EXPLORELEARNING	0009	Chemistry & Bio Labs	01-5841	870.91
P16-0526	ACCREDITING COMMISSION FOR SCH OOLS	0009	Canyon Oaks WASC	01-5310	1,740.00
P16-0527	DELL MARKETING L.P. ATTN: LEON EL BAZALDUA	0047	Laptop for Director of MOT	01-4440	1,049.88
P16-0528	INTERSTATE BATTERY OF EAST SAN GABRIEL VALLEY	0046	Batteries for Bus #9 and Van #1	01-4360	554.19
P16-0529	POOR BOY	0006	Custodial supplies	01-4370	100.00
P16-0530	LACOE - LA COUNTY SCIENCE OLYM PIAD - GARY WIDDISON	0030	Teacher of the year	01-5220	152.00
P16-0531	AMAZON.COM	0006	Cub Academy supply	01-4310	106.06
P16-0532	RICOH SAVIN US NAZARENO TARI	0040	Next Day Shipping Charge / Ink Cartridge	01-5930	86.00
P16-0533	CHARLIE'S FENCE CO.	0040	Welding of playground component at Monroe ES	01-5630	375.00
P16-0534	MODULAR HOSE.COM	0015	Tablet Holder for student 3191272007	01-4340	89.25
P16-0535	ADAM BENSON	0015	Recreational Therapy for student 2340786475	01-5150	3,200.00
P16-0536	ELITE CULTURE EDUCATIONAL CO	0014	Mandarin Curriculum	01-4110	534.59
P16-0537	SCHOLASTIC INC.	0014	Read 180 materials for Clifton	01-4110	3,115.80
P16-0538	SCHOLASTIC INC.	0014	Read 180 materials for Santa Fe	01-4110	376.71
P16-0539	APPLE COMPUTER, INC.	0014	MacBook for Director College & Career (S&C)	01-4440	1,237.15
P16-0540	DELL MARKETING L.P. ATTN: BRYAN HORTEN	0014	Computer for Director of College & Career (S&C)	01-4440	1,189.88
P16-0541	McGRAW HILL/CONTEMPORARY	0014	Math Textbooks for Mountain Park - WILLIAMS	01-4110	1,824.00
P16-0542	McGRAW HILL/CONTEMPORARY	0014	Math Materials for Santa Fe	01-4110	414.06
P16-0543	ESTHER PARK	0014	Safe Schools Conference (1)	01-5220	175.72
P16-0544	CASCD	0003	T&C 1 Tch for Rick Smith Conference at MHS	01-5220	180.00
P16-0545	Foilett School Solutions	0014	Textbooks for MHS - WILLIAMS	01-4110	3,926.75
P16-0546	AMAZON.COM	0014	Spanish Textbooks for MHS	01-4110	501.50
P16-0547	ASCD	0014	Book for PD	01-4210	22.56
P16-0548	WEST-LITES SUPPLY CO., INC.	0025	Light bulbs for village office light fixtures	01-4390	29.04
P16-0549	A.V.C. OFFICE AUTOMATION CO.	0050	District Office Copiers	01-6550	49,020.96
P16-0550	NEDRA GRAHAM	0007	AVID Summer Institute (1)	01-5220	313.92
P16-0551	MEGHAN ESQUER	0007	AVID Summer Institute (1)	01-5220	405.93

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 4

Includes Purchase Orders dated 08/25/2015 - 09/09/2015

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P16-0552	CAROLINE SWEENEY	0007	AVID Summer Institute (1)	01-5220	433.67
P16-0553	CYNTHIA HINE	0007	AVID Summer Institute (1)	01-5220	321.88
P16-0554	UNITED SITE SERVICES OF CA. IN C.	0050	Mayflower Temp fencing-Playground grant project	01-6150	592.73
P16-0555	ORVAC ELECTRONICS	0008	Video Production Class supplies	01-4310	2,600.00
P16-0556	PAIGE ELWELL	0028	Stage Technician-Thoroughly Modern Millie	63-5850	150.00
P16-0557	CENGAGE THOMSON LEARNING	0010	ASE Cert test prep books for Adult Auto Class	01-4310	273.88
P16-0558	SOUTHWEST SCHOOL & OFFICE SUPPLY	0050	Inventory Items	01-9320	6,165.41
P16-0559	ATHENS SERVICES	0050	Additional Trash Service	01-5560	400.00
P16-0560	WALTERS WHOLESALE ELECTRIC CO	0047	MHS Electric Meters additional parts needed	21-6290	2,634.44
P16-0561	F.A. DAVIS CO.	0010	Books for Medical Term Teacher (Sara MHS/ROP)	01-4310	2,235.63
P16-0562	INDUSTRY LIFT INC	0050	Cart repair service call	01-5630	182.00
P16-0563	SUPPLYWORKS	0010	Custodial Supplies	11-4370	309.43
P16-0564	CDW-G COMPUTER CTRS, INC.	0022	Software update	01-4390	470.81
P16-0565	BANGKIT (USA) INC	0050	Inventory Items	01-9320	891.53
P16-0566	OFFICE DEPOT	0050	Inventory Items	01-9320	4,538.15
P16-0568	QUALITY MATERIAL HANDLING, INC	0050	Pallet Racks "I" Beams and Wire Sets	01-4390	949.52
Total Number of POs			75	Total	382,481.87

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	70	379,275.32
11	Adult Education Fund	1	309.43
12	Child Development Fund	2	112.68
21	Building Fund (Bond)	1	2,634.44
63	Enterprise Fund	1	150.00
Total			382,481.87

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 08/25/2015 - 09/09/2015

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
P16-00005	1,200.00	12-4390	Child Development Fund/Other Supplies	500.00
P16-0158	1,500.00	01-4380	General Fund/Maintenance Supplies	1,000.00-
P16-0244	20,000.00	01-5630	General Fund/Repairs	5,000.00-
P16-0466	3,997.56	01-5630	General Fund/Repairs	3,667.44-
Total PO Changes				<u>9,167.44-</u>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

[ESCAPE](#) [ONLINE](#)

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**RATIFICATION OF WARRANTS
RECOMMENDED FOR BOARD APPROVAL
September 23, 2015**

DATE ISSUED: August 28, 2015 through September 09, 2015

ACCOUNTS PAYABLE:

Batch Number	021-037	\$	467,842.25
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PAYROLL:

Voluntary Deductions	\$	92,771.41	
Fringe Benefits	\$	<u>414.68</u>	\$ <u>93,186.09</u>

PAYROLL:

Retro	\$	3,774.75	
Certificated Monthly	\$	1,621,542.66	
Classified Monthly	\$	219,893.55	
Certificated/Classified Hourly	\$	<u>236,237.54</u>	\$ <u>2,081,448.50</u>

TOTAL DISTRICT ACCOUNT:		\$	<u><u>2,642,476.84</u></u>
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Subject: DISTRICT CASH RECEIPTS

Prepared by: Connie Wu, Chief Business Officer



Action desired:

The Board of Education is requested to receive District cash receipts; Deposit Reports No. 09 through No. 11 deposited August 31, 2015 through September 14, 2015 for a total amount of \$224,790.45.

Rationale:

The District cash receipts are presented to keep the Board apprised of all monetary transactions not processed through wire transfers from the Department of Finance or the Los Angeles County Office of Education.

Budget Implications – Budget adjustments will be made if the funds received are not currently in the budget.

Additional information:

Copies of Deposit Reports #09 through #11 are attached.

Recommended



Superintendent

DEPOSIT REPORT

8/31/2015

DEP #9

ACCOUNT	AMOUNT	
01.0-00000.0-00000-00000-8650-6010040	\$ 10.00	Leases & Rentals
01.0-00000.0-00000-82000-8650-6010040	42.00	Leases & Rentals/Utilities
01.0-00000.0-00000-82100-8650-6010040	726.00	Leases & Rentals/Labor
01.0-00000.0-81000-59000-8650-6010040	230.00	Leases & Rentals/Options
01.0-56401.0-00000-00000-8290-0000000	2,883.39	Medi-Cal
01.0-56402.0-00000-00000-8290-0000000	1,922.25	Medi-Cal 40%
01.0-90109.0-00000-00000-8699-2030000	300.00	Donations
01.0-90109.0-00000-00000-8699-3060000	150.00	Donations
01.0-90109.0-00000-00000-8699-5180000	50.00	Donations
01.0-90210.0-00000-00000-8650-2030000	37.50	Leases & Rentals
01.0-90210.0-00000-00000-8650-4080000	88.00	Leases & Rentals
01.0-90210.0-00000-00000-8650-6000000	1,129.50	Leases & Rentals
01.0-90303.0-00000-00000-8699-0000000	54.10	Materials Contribution/Transcripts/MHS
01.0-90305.0-00000-00000-8699-4080000	728.00	Materials Contribution/Textbooks/MHS
01.0-90305.0-00000-24202-8699-4080000	20.00	Materials Contribution/Library/MHS
01.0-90305.0-18043-10000-8699-4080000	1,295.50	Materials Contribution/Photography/MHS
01.0-00000.0-00000-00000-9200-0000000	5,842.27	P/Y Accounts Receivable
01.0-81500.0-00000-00000-9200-0000000	4,208.94	P/Y Accounts Receivable
01.0-90210.0-00000-00000-9200-0000000	4,377.00	P/Y Accounts Receivable
01.0-00000.0-00000-72000-5220-6000000	144.00	Abate/Refund/Travel & Conference
Subtotal	<u>24,238.45</u>	General Fund
11.0-93100.0-00000-00000-8699-7100000	66.17	Donations
Subtotal	<u>66.17</u>	Adult Education Fund
12.0-90109.0-00000-00000-8699-0000000	33.78	Donations
Subtotal	<u>33.78</u>	Child Development Fund
13.0-53100.0-00000-37000-4710-6010052	60.83	Abate/Refund/Food
Subtotal	<u>60.83</u>	Food Services Fund
25.0-95500.0-00000-00000-8681-0000000	3,657.92	Developer Fees
Subtotal	<u>3,657.92</u>	Capital Facilities Fund
40.0-95500.0-00000-00000-8699-0000000	56,201.78	Other Local Income
Subtotal	<u>56,201.78</u>	Redevelopment Fund
63.0-90123.0-00000-60003-4390-4080028	38.15	Abate/Refund/Supplies
Subtotal	<u>38.15</u>	Enterprise Fund
Total	<u>\$ 84,297.08</u>	

DEPOSIT REPORT

9/11/2015

DEP #10

ACCOUNT	AMOUNT	
01.0-00000.0-00000-00000-8650-6010040	\$ 30.00	Leases & Rentals
01.0-00000.0-00000-00000-8650-6020022	6,958.67	Leases & Rentals/Tech
01.0-00000.0-00000-00000-8699-0000000	130.00	Other Local Income
01.0-00000.0-00000-82100-8650-6010040	343.38	Leases & Rentals/Labor
01.0-00000.0-81000-59000-8650-6010040	230.00	Leases & Rentals/Options
01.0-56401.0-00000-00000-8290-0000000	2,511.80	Medi-Cal
01.0-56402.0-00000-00000-8290-0000000	1,674.53	Medi-Cal 40%
01.0-90109.0-00000-00000-8699-2010000	599.82	Donations
01.0-90109.0-00000-00000-8699-2020000	150.00	Donations
01.0-90109.0-00000-00000-8699-6060024	250.00	Donations
01.0-90210.0-00000-00000-8650-2020000	20.00	Leases & Rentals
01.0-90210.0-00000-00000-8650-3060000	2.50	Leases & Rentals
01.0-90210.0-00000-00000-8650-4080000	14.00	Leases & Rentals
01.0-90210.0-00000-00000-8650-6000000	328.50	Leases & Rentals
01.0-90221.0-00000-82100-8650-4080000	75.15	Leases & Rentals/MHS
01.0-90221.0-17030-00000-8650-4080000	75.15	Leases & Rentals/MHS
01.0-90305.0-00000-00000-8699-3060000	1,885.00	Materials Contribution/Clifton
01.0-90501.0-00000-00000-8689-0000000	14,566.50	Village Program/Parent Contributions
01.0-00000.0-00000-00000-9200-0000000	234.00	P/Y Accounts Receivable
01.0-90801.0-00000-00000-9200-0000000	8,591.00	P/Y Accounts Receivable
01.0-00000.0-00000-72000-5220-6000000	12.00	Abate/Reimb/Travel & Conference
Subtotal	<u>38,682.00</u>	General Fund
12.0-61050.0-00000-00000-8673-0000000	1,585.00	CSPP Parent Contributions
12.0-90109.0-00000-00000-8699-0000000	250.00	Donation
12.0-90503.0-00000-00000-8673-1650000	4,000.00	Tuition Based Preschool
Subtotal	<u>5,835.00</u>	Child Development Fund
13.0-53100.0-00000-37000-8634-0000000	5,088.41	Food Services Sales
13.0-53100.0-00000-37000-4710-6010052	124.01	Abate/Refund/Food
Subtotal	<u>5,212.42</u>	Food Services Fund
25.0-95500.0-00000-00000-8681-0000000	2,739.76	Developer Fees
Subtotal	<u>2,739.76</u>	Capital Facilities Fund
40.0-95500.0-00000-00000-8699-0000000	440.78	Other Local Income
Subtotal	<u>440.78</u>	Redevelopment Fund
63.0-90123.0-00000-00000-8639-0000000	3,019.42	LKT PAC Ticket Sales
63.0-90123.0-00000-00000-8699-0000000	1,000.00	LKT PAC Donations
63.0-90221.0-00000-00000-8650-4080028	1,352.70	LKT PAC Rental
63.0-90221.0-00000-60003-8650-4080028	575.00	LKT PAC Rental/Labor
63.0-90306.0-00000-00000-8639-6010052	105.00	Catering
Subtotal	<u>6,052.12</u>	Enterprise Fund
76.0-00000.0-00000-00000-9522-0000000	18,454.49	Retirees Health Insurance
Subtotal	<u>18,454.49</u>	Payroll Clearance Fund
Total	<u>\$ 77,416.57</u>	

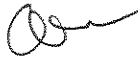
DEPOSIT REPORT

9/14/2015

DEP #11

ACCOUNT	AMOUNT	
13.0-53100.0-00000-37000-8220-6010054	<u>\$ 63,076.80</u>	CR Fed Reimb SSFO
Total	<u><u>\$ 63,076.80</u></u>	

Subject: BUDGETARY TRANSFERS AND REVISIONS

Prepared by: Connie Wu, Chief Business Officer 

Action desired:

The Board of Education is requested to approve the budgetary adjustments as submitted.

Rationale:

Due to the fact that actual information regarding all income and expenditures is not available when the Adopted Budget is approved, periodically budgetary adjustments must be made.

Background Information – There are two major types of adjustments that affect the status of the budget:

Budget Transfer –

- (1) Transfers between major expenditure classifications with no change in revenues and no change in ending fund balances.

Budget Revision -

- (2) Increases and/or decreases in income and expenditures that result from:
 - Augmented or reduced entitlements in federal and state projects.
 - Approval of grant letters for federal and state programs.

Recommended



Superintendent

- Recertification of state apportionments.
- Miscellaneous income receipts.
- Miscellaneous expenditure adjustments.

Budget Implications – These budget transfers between expenditure classifications have no impact on the fund balance. Increases and decreases in expenditures in these budget revisions are off-set by revenue adjustments or are taken from the prior year restricted ending balances and have no impact on the unrestricted fund balance.

Legal Reference – California Education Code 42600 states that the total amount budgeted for each major classification of school district expenditures shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made between expenditure classifications at any time with approval of the board of education.

Additional Information:

A copy of the Budget Transfer and Revision report is attached.

FISCAL SERVICES DEPARTMENT
Fiscal Year 2015 - 2016

Board Report:
 Budget Revision

Board Meeting Date:
 10/7/2015

GENERAL FUND #01.0

BUDGET REVISION

<u>DESCRIPTION</u>	<u>AMOUNT BUDGETED</u>	<u>TOTAL ALLOCATION</u>	<u>RATIONALE</u>
RESTRICTED LOCAL RESOURCES			
# 90108.0 - DONATIONS - AVID TUTOR			
Classified Salaries	\$3,637.00	\$3,637.00	To cover cost of tutor
# 90109.0 - DONATIONS			
BRADOAKS			
Books and Supplies	\$600.00	\$600.00	To cover cost of supplies
MAYFLOWER			
Books and Supplies	\$820.00	\$820.00	To cover cost of supplies
MONROE			
Books and Supplies	\$300.00	\$300.00	To cover cost of supplies
CLIFTON			
Books and Supplies	\$166.00	\$166.00	To cover cost of supplies
SANTA FE			
Books and Supplies	\$91.00	\$91.00	To cover cost of supplies
CANYON OAKS			
Books and Supplies	\$25.00	\$25.00	To cover cost of supplies
MOUNTAIN PARK			
Books and Supplies	\$50.00	\$50.00	To cover cost of supplies
SUPERINTENDENT			
Books and Supplies	\$600.00	\$600.00	To cover cost of Wednesday communication folder
AFTER SCHOOL - VILLAGE			
Books and Supplies	\$250.00	\$250.00	To cover cost of supplies
 Total Restricted Local Resources	 \$6,539.00	 \$6,539.00	
 <u>TOTAL BUDGET REVISION</u>	 <u>\$6,539.00</u>	 <u>\$6,539.00</u>	

**MONROVIA UNIFIED SCHOOL DISTRICT
FISCAL SERVICES DEPARTMENT
Fiscal Year 2015-2016**

Board Report:
Budget Revision

Board Meeting Date:
10/7/2015

**CHILD DEVELOPMENT CENTER FUND
FUND #12.0**

BUDGET REVISION

<u>DESCRIPTION</u>	<u>AMOUNT BUDGETED</u>	<u>TOTAL ALLOCATION</u>	<u>RATIONALE</u>
RESTRICTED LOCAL RESOURCES			
#90109.0 - DONATIONS			
Books and Supplies	\$284.00	\$284.00	To cover cost of supplies
 Total Restricted Federal Resources	<u>\$284.00</u>	<u>\$284.00</u>	
 <u>TOTAL BUDGET REVISION</u>	<u><u>\$284.00</u></u>	<u><u>\$284.00</u></u>	

**MONROVIA UNIFIED SCHOOL DISTRICT
FISCAL SERVICES DEPARTMENT
Fiscal Year 2015-2016**

Board Report:
Budget Revision

Board Meeting Date:
10/7/2015

**ENTERPRISE FUND
FUND # 63.0**

BUDGET REVISION

<u>DESCRIPTION</u>	<u>AMOUNT BUDGETED</u>	<u>TOTAL ALLOCATION</u>	<u>RATIONALE</u>
RESTRICTED LOCAL RESOURCES			
# 90123.0 - LKT PERFORM ARTS CENTER			
SALES			
Services/Other Operations	\$20,675.00	\$20,675.00	To cover cost of services
 Total Restricted Federal Resources	<u>\$20,675.00</u>	<u>\$20,675.00</u>	
 <u>TOTAL BUDGET REVISION</u>	<u><u>\$20,675.00</u></u>	<u><u>\$20,675.00</u></u>	

Subject: ACCEPTANCE OF GIFTS

Prepared by: Katherine Fundukian Thorossian, Superintendent

Action desired:

The Board of Education is requested to accept the gifts as described in Acceptance of Gifts Report No. 1516-05.

Rationale:

The Board of Education welcomes and appreciates donations of educationally suitable material items, monetary donations, and/or in-kind donations that can be used for the benefit of Monrovia Unified School District students or staff and are consistent with the District's curriculum, vision and philosophy.

Budget Implications – Material donations are to be no cost to the District, and monetary donations increase site donation accounts.

Legal Reference - Board Policy #3290 requires Board approval of gifts.

Additional Information:

Acceptance of Gifts Report attached.

Recommended




Superintendent

MONROVIA UNIFIED SCHOOL DISTRICT
Acceptance of Gifts Report No. 1516-05
Board Meeting 20151007

	Type of Gift	Donor	Estimated Value of Gift	Purpose of Gift/Benefit to District	Prepared by	D Number	Budget Implications
1	Check	Monrovia Reads, Inc.	\$3,637.00	To be used to support the P.A.T. Program	Sue Kaiser Assistant Superintendent of Ed. Services	D1007016	Increases site donation account
2	Check	Silicon Valley Community Foundation Edison International	\$120.00	To be used for the benefit of students and staff at Mayflower Elementary School	Tamara Morrison Office Manager	D1007017	Increases site donation account
3	Check	Target Corporation	\$700.00	To be used for the benefit of students and staff at Mayflower Elementary School	Tamara Morrison Office Manager	D1007018	Increases site donation account
4	Check	The Kula Foundation	\$16.44	To be used for the benefit of students and staff at Clifton Middle School	Jennifer Gates Principal	D1007019	Increases site donation account
5	Check	Target Corporation	\$25.00	To be used for the benefit of students and staff at Mountain Park School	Flint Fertig Principal	D1007020	Increases site donation account
6	Check	Monrovia Schools Foundation	\$600.00	To be used to support the Monrovia Unified School District Wednesday Communication Folder program	Katherine Thorossian Superintendent	D1007021	No cost to the district
7	Check	Shoparoo, Scoutit Inc.	\$91.20	To be used to support students and staff at Santa Fe Middle School	Dr. Caroline Sweeney Principal	D1007022	Increases site donation account
8	Check	Target Corporation	\$375.00	To be used to support students and staff at Monrovia High School	Kirk McGinnis Principal	D1014023	Increases site donation account
9	Check	Unite-LA, Inc.	\$300.00	To be used to assist college-going students and their families at Monrovia High School in completing their FAFSA application	Kirk McGinnis Principal	D1014024	No cost to the district
10							

Subject: CUMULATIVE OBJECT SUMMARY REPORTS

Prepared by: Connie Wu, Chief Business Officer 

Action desired:


The Board of Education is requested to receive the final District Cumulative Object Summary report for the month of July 2015.

Rationale:

The District Cumulative Object Summary report is presented to keep the Board apprised of all budget encumbrances and expenditures for the General Fund Unrestricted and Restricted Funds.

Additional information:

Copies of the final July 2015 Cumulative Object Summary Report is attached.

Recommended 
Superintendent

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	1
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.0 - General Fund	Run Time	12:50:21 PM
To Period :	2	FINAL	MONTHLY	
Resource Range:	00000.0 - 19999.9 Unrestricted Resources			July 2015

Object	Object Description	Adopted Budget	Current Budget	Expenditures	Encumbrances	Pre-Encumbrances	Balance	% Left
<i>Totals for Major Object</i>	<i>1000 - 1999</i>	22,411,635.00	22,411,635.00	1,961,208.49	0.00	0.00	20,450,426.51	91.25
<i>Totals for Major Object</i>	<i>2000 - 2999</i>	6,357,272.00	6,357,272.00	329,546.05	0.00	0.00	6,027,725.95	94.82
<i>Totals for Major Object</i>	<i>3000 - 3999</i>	9,164,443.00	9,164,443.00	361,573.37	0.00	0.00	8,802,869.63	96.05
<i>Totals for Major Object</i>	<i>4000 - 4999</i>	641,183.00	641,183.00	150,643.15	151,832.02	0.00	338,707.83	52.83
<i>Totals for Major Object</i>	<i>5000 - 5999</i>	4,075,800.00	4,075,800.00	399,827.42	245,309.00	0.00	3,430,663.58	84.17
<i>Totals for Major Object</i>	<i>6000 - 6599</i>	0.00	0.00	0.00	4,000.00	0.00	-4,000.00	0.00
<i>Totals for Major Object</i>	<i>7100 - 7299</i>	64,826.00	64,826.00	0.00	0.00	0.00	64,826.00	100.00
<i>Totals for Major Object</i>	<i>7300 - 7399</i>	-830,230.00	-830,230.00	0.00	0.00	0.00	-830,230.00	100.00
<i>Totals for Major Object</i>	<i>7610 - 7629</i>	558,784.00	558,784.00	0.00	0.00	0.00	558,784.00	100.00
<i>Total for Resource Range</i>	<i>00000.0 - 19999.9 U</i>	42,443,713.00	42,443,713.00	3,202,798.48	401,141.02	0.00	38,839,773.50	91.51

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	2
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.0 - General Fund	Run Time	12:50:21 PM
To Period :	2	- FINAL	MONTHLY	
Resource Range:	20000.0 - 99999.9 Restricted Resources			

Object	Object Description	Adopted Budget	Current Budget	Expenditures	Encumbrances	Pre-Encumbrances	Balance	% Left
Totals for Major Object	1000 - 1999	4,455,466.00	4,455,466.00	488,566.30	0.00	0.00	3,966,899.70	89.03
Totals for Major Object	2000 - 2999	3,572,387.00	3,572,387.00	105,630.43	0.00	0.00	3,466,756.57	97.04
Totals for Major Object	3000 - 3999	2,570,969.00	2,570,969.00	95,774.90	0.00	0.00	2,475,194.10	96.27
Totals for Major Object	4000 - 4999	408,615.00	408,615.00	87,966.98	189,061.76	0.00	131,586.26	32.20
Totals for Major Object	5000 - 5999	3,553,997.00	3,553,997.00	571,504.90	738,345.22	0.00	2,244,146.88	63.14
Totals for Major Object	6000 - 6599	0.00	0.00	0.00	97,576.54	0.00	-97,576.54	0.00
Totals for Major Object	7100 - 7299	789,365.00	789,365.00	0.00	0.00	0.00	789,365.00	100.00
Totals for Major Object	7300 - 7399	625,425.00	625,425.00	0.00	0.00	0.00	625,425.00	100.00
Totals for Major Object	7610 - 7629	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Resource Range	20000.0 - 99999.9 R	15,976,224.00	15,976,224.00	1,349,443.51	1,024,983.52	0.00	13,601,796.97	85.14

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	3
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.0 - General Fund	Run Time	12:50:21 PM
To Period :	2	FINAL	MONTHLY	
Resource Range:	20000.0 - 99999.9 Restricted Resources			

Object	Object Description	Adopted Budget	Current Budget	Expenditures	Encumbrances	Pre-Encumbrances	Balance	% Left
<i>Total for Fund</i>	<i>01.0-General Fund</i>	58,419,937.00	58,419,937.00	4,552,241.99	1,426,124.54	0.00	52,441,570.47	89.77

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	4
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.3 - S&C-Section A (Annual Actions)	Run Time	12:50:21 PM
To Period :	2	FINAL	MONTHLY	
Resource Range:	00000.0 - 19999.9 Unrestricted Resources			

Object	Object Description	Adopted Budget	Current Budget	Expenditures	Encumbrances	Pre-Encumbrances	Balance	% Left
<i>Totals for Major Object</i>	<i>1000 - 1999</i>	121,210.00	121,210.00	14,669.98	0.00	0.00	106,540.02	87.90
<i>Totals for Major Object</i>	<i>2000 - 2999</i>	24,736.00	24,736.00	4,570.38	0.00	0.00	20,165.62	81.52
<i>Totals for Major Object</i>	<i>3000 - 3999</i>	21,512.00	21,512.00	3,363.89	0.00	0.00	18,148.11	84.36
<i>Totals for Major Object</i>	<i>4000 - 4999</i>	225,500.00	225,500.00	25,713.26	1,624.05	0.00	198,162.69	87.88
<i>Totals for Major Object</i>	<i>5000 - 5999</i>	166,473.00	166,473.00	31,753.16	18,605.86	0.00	116,113.98	69.75
<i>Total for Resource Range</i>	<i>00000.0 - 19999.9 U</i>	559,431.00	559,431.00	80,070.67	20,229.91	0.00	459,130.42	82.07

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	5
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.3 - S&C-Section A (Annual Actions)	Run Time	12:50:21 PM
To Period :	2	FINAL	MONTHLY	
Resource Range:	20000.0 - 99999.9 Restricted Resources			

Report ID:	LAGL023C	64790- MONROVIA UNIFIED	Page No.	6
District:	64790	CUMULATIVE OBJECT SUMMARY - ALL EXPENDITURE OBJECTS	Run Date	9/12/2015
Fiscal Year :	2016	Fund :01.3 - S&C-Section A (Annual Actions)	Run Time	12:50:21 PM
To Period :	2	FINAL	MONTHLY	
Resource Range:	20000.0 - 99999.9 Restricted Resources			

Object	Object Description	Adopted Budget	Current Budget	Expenditures	Encumbrances	Pre-Encumbrances	Balance	% Left
<i>Total for Fund</i>	<i>01.3-S&C-Section A (Annual Actions)</i>	559,431.00	559,431.00	80,070.67	20,229.91	0.00	459,130.42	82.07

Subject: DISTRICT FACILITIES BUDGET AND EXPENDITURE REPORT

Prepared by: David C. Conway, Director of Fiscal Services *DCC*

Reviewed by: Connie Wu, Chief Business Officer *ce*

Action Desired:

The Board of Education is requested to receive a detailed District Facilities Budget and Expenditure Report as of June 30, 2015.

Rationale:

The purpose of the District Facilities Budget and Expenditure Report is to inform the Board of the detailed budget status of approved District facilities projects.

Background Information - This District Facilities Budget and Expenditure Report presents detailed information regarding the budget status of District facilities projects. A summary of budgets, expenditures, encumbered amounts and remaining unspent budgets is followed by:

- A schedule of Soft Cost expenditures
- A schedule of Furniture and Equipment expenditures
- A schedule of MOT Allowance expenditures
- A schedule of Other Approved Project expenditures
- A schedule of Approved Construction Projects Pending

Recommended 

Superintendent

Expenditure and encumbered amounts are as of June 30, 2015. Budgets have been updated to reflect the actual cost of completed projects and the most recent encumbrances and cost estimates for projects in progress. Budgets for cancelled projects have been changed to zero.

Additional Information:

A copy of the District Facilities Budget and Expenditure Report is attached.

**MONROVIA UNIFIED SCHOOL DISTRICT
DISTRICT FACILITIES PROJECTS
TOTAL FUNDING DESIGNATED TO FACILITIES PROJECTS
AS OF JUNE 30, 2015**

Funds Designated for MHS Facilities Projects:

Fund	Description	Total Balance
21.4	MHS G. O. Bonds	\$ 47,470,559
25.0	Capital Facilities Fund (Developer Fees)	\$ 3,116,729
35.4	2010 State Bond Funds	\$ 6,652,957
35.0	County Facilities Fund (Old State Bonds)	\$ 242,968
35.0	County Facilities Fund (New State Facilities Funds)	\$ 125,281
40.0	Redevelopment	\$ 89,355
Total Funds Designated as of June 30, 2015		\$ 57,697,849

Funds Designated for Facilities Projects at Sites Other Than MHS:

Fund	Description	Total Balance
21.3	1996 Bond Refunding	\$ 981,693
25.0	Capital Facilities Fund (Developer Fees)	\$ 34,491
35.0	County Facilities Fund (Old State Bonds)	\$ 1,266,925
Total Funds Designated as of June 30, 2015		\$ 2,283,109

Grand Total Funds Designated as of June 30, 2015	\$ 59,980,958
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MONROVIA UNIFIED SCHOOL DISTRICT
District Facilities Projects
Project to Date Budget Summary
As of June 30, 2015

		Beginning Budget		Expenditures as of 06/30/15		Encumbered Pending as of 06/30/15		Budgeted Unspent	Comments
Key	MHS Construction Costs:								
	Original Budget	\$	2,850,000						
	Change Orders	\$	(66,038)						
(1)	Phase I: Site Infrastructure	\$	2,783,962	\$	2,783,962	\$	-	\$	-
	Original Budget	\$	549,000						
	Change Orders	\$	11,801						
(2)	Phase II: Temporary Housing	\$	560,801	\$	560,801	\$	-	\$	-
	Original Budget	\$	19,046,185						
	Change Orders	\$	1,123,438						
(3)	Phase III: New Construction	\$	20,169,623	\$	20,169,623	\$	-	\$	-
	Original Budget	\$	13,059,000						
	Change Orders	\$	1,717,080						
(4)	Phase IV: Modernization	\$	14,776,080	\$	14,776,080	\$	-	\$	-
	Original Budget	\$	2,224,879						
	Change Orders	\$	44,200						
(5)	Phase V: Building M	\$	2,269,079	\$	2,269,079	\$	-	\$	-
	Original Budget	\$	1,399,455						
	Change Orders	\$	220,179						
(6)	Construction Management Fee	\$	1,619,634	\$	1,619,634	\$	-	\$	-
(7)	Leasing Cost for Temporary Housing	\$	501,786	\$	501,786	\$	-	\$	-
(8)	General Conditions	\$	3,276,499	\$	3,266,499	\$	-	\$	10,000
(9)	Owner's Representative	\$	84,828	\$	78,942	\$	-	\$	5,886
	Soft Costs	\$	6,305,321	\$	6,294,067	\$	2,100	\$	9,154
	Furniture and Equipment	\$	1,038,582	\$	1,038,582	\$	-	\$	-
	MUSD - MOT Allowance	\$	528,878	\$	528,878	\$	-	\$	-
(200)	MUSD - MOT Construction	\$	749,553	\$	735,032	\$	2,949	\$	11,572
(201)	MUSD - Technology Construction	\$	155,946	\$	155,946	\$	-	\$	-
(10)	MUSD - Construction Security	\$	45,330	\$	45,330	\$	-	\$	-
Subtotal Original MHS Projects		\$	54,865,902	\$	54,824,241	\$	5,049	\$	36,612
	Contingency - New Construction & Building M	\$	-						
	Contingency - Modernization	\$	-						
	Contingency - Construction	\$	-						
	Contingency - Soft Costs	\$	-	\$	-			\$	-
	Contingency - FFE	\$	-	\$	-			\$	-
	Contingency - MOT Allowance	\$	-						
Total Original MHS Construction Budget		\$	54,865,902	\$	54,824,241	\$	5,049	\$	36,612
Total Other District Construction Projects - MHS		\$	2,594,708	\$	2,437,948	\$	8,865	\$	147,895
Total Other District Construction Projects - Other Sites		\$	2,283,109	\$	2,283,109	\$	-	\$	-
Contingency - Total Other District Projects		\$	109,498					\$	109,498
Total Other District Projects Budget		\$	4,987,315	\$	4,721,057	\$	8,865	\$	257,393
Total Approved Budget for All District Projects		\$	59,853,217	\$	59,545,298	\$	13,914	\$	294,005

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
Soft Costs
As of June 30, 2015

Key	Budget Item	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Budgeted Unspent
(11)	Architect & Engineering Fees	\$ 3,204,067	\$ 3,479,567	\$ 3,479,567	\$ -	\$ -
(12)	Additional Consulting Fees	\$ 230,000	\$ 362,624	\$ 352,346	\$ 2,100	\$ 8,178
(13)	City Plan/Utility Check Fees	\$ 100,000	\$ 130,115	\$ 130,115	\$ -	\$ -
(14)	DSA Plan Check Fees	\$ 247,990	\$ 225,669	\$ 224,693	\$ -	\$ 976
(15)	Construction Testing	\$ 450,000	\$ 431,741	\$ 431,741	\$ -	\$ -
(16)	DSA Inspection	\$ 750,000	\$ 760,822	\$ 760,822	\$ -	\$ -
(17)	Bid Printing and Bid Plans & Specs	\$ 245,000	\$ 252,235	\$ 252,235	\$ -	\$ -
(18)	Furniture Moving	\$ 128,000	\$ 134,108	\$ 134,108	\$ -	\$ -
(19)	Hazardous Abatement Survey & Monitoring	\$ 370,000	\$ 405,071	\$ 405,071	\$ -	\$ -
(20)	Labor Compliance	\$ 100,000	\$ 100,365	\$ 100,365	\$ -	\$ -
(21)	Temporary Food Service Equipment	\$ 10,000	\$ 5,857	\$ 5,857	\$ -	\$ -
(22)	Miscellaneous Soft Costs	\$ 30,000	\$ 17,147	\$ 17,147	\$ -	\$ -
Total Soft Cost Budget		\$ 5,865,057	\$ 6,305,321	\$ 6,294,067	\$ 2,100	\$ 9,154
Contingency		\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total Soft Cost Budget with Contingency		\$ 5,895,057	\$ 6,305,321	\$ 6,294,067	\$ 2,100	\$ 9,154

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
Furniture and Equipment Needs
As of June 30, 2015

Key	AREA Description	UNITS	UNIT COST	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
LIBRARY										
(23)	Reading-lounge-area			\$ 9,000	\$					Canceled
(24)	Computer Tables 30 X 60	24	\$ 382	\$ 9,168	\$ 3,102	\$ 3,102	\$ -	\$ 3,102	\$ -	Completed
(24)	Computer Chairs	20		\$ -	\$ 570	\$ 570	\$ -	\$ 570	\$ -	Completed
(24)	Chairs	48	\$ 28	\$ 1,344	\$ 2,301	\$ 2,301	\$ -	\$ 2,301	\$ -	Completed
(24)	Tables & chairs	45	\$ 2,000	\$ 30,000	\$					Canceled
(24)	Computer Tables Yearbook 30 X 60	5	\$ 382	\$ 1,910	\$ 1,558	\$ 1,558	\$ -	\$ 1,558	\$ -	Completed
(24)	Chairs - Yearbook	10	\$ 28	\$ 280	\$ 285	\$ 285	\$ -	\$ 285	\$ -	Completed
(25A)	Equipment & Shelving			\$ -	\$ 39,314	\$ 39,314	\$ -	\$ 39,314	\$ -	Completed
				\$ 51,702	\$ 47,130	\$ 47,130	\$ -	\$ 47,130	\$ -	
AUDITORIUM										
(30)	Podium	1	\$ 1,840	\$ 1,840	\$ 681	\$ 681	\$ -	\$ 681	\$ -	Completed
(31)	Stackable Chairs for stage	450	\$ 25	\$ 3,750	\$					Canceled
				\$ 5,590	\$ 681	\$ 681	\$ -	\$ 681	\$ -	
BUILDING M										
	Staff Lunch Room									
(33)	Tables & Chairs	10	\$ 1,600	\$ 16,000	\$ 17,868	\$ 17,868	\$ -	\$ 17,868	\$ -	Completed
				\$ 16,000	\$ 17,868	\$ 17,868	\$ -	\$ 17,868	\$ -	
SCIENCE BUILDING										
	Classrooms									
	Chairs	390	\$ 110	\$ 42,900	\$ -					Combined with tables
(35)	DVD	13	\$ 100	\$ 1,300	\$ 2,397	\$ 2,397	\$ -	\$ 2,397	\$ -	Completed
(36)	Science tables 30 X 60	195	\$ 321	\$ 62,595	\$ 93,491	\$ 93,491	\$ -	\$ 93,491	\$ -	Completed
(37)	Student Chairs	390		\$ -	\$ 21,915	\$ 21,915	\$ -	\$ 21,915	\$ -	Completed
(38)	Student stools	390	\$ 50	\$ 19,500	\$ 9,185	\$ 9,185	\$ -	\$ 9,185	\$ -	Completed
(39)	4 drawer file cabinets	26	\$ 236	\$ 6,136	\$ 6,137	\$ 6,137	\$ -	\$ 6,137	\$ -	Completed
(40)	Teacher Desks	13	\$ 400	\$ 5,200	\$ 4,668	\$ 4,668	\$ -	\$ 4,668	\$ -	Completed
(41)	Teacher chairs	13	\$ 303	\$ 3,939	\$ 1,519	\$ 1,519	\$ -	\$ 1,519	\$ -	Completed
				\$ 141,570	\$ 139,312	\$ 139,312	\$ -	\$ 139,312	\$ -	
SCIENCE BUILDING										
(42)	Special science equipment (varies by class)			\$ 356,850	\$ 282,621	\$ 282,621	\$ -	\$ 282,621	\$ -	Completed

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
Furniture and Equipment Needs
As of June 30, 2015

Key	AREA Description	UNITS	UNIT COST	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
SCIENCE BUILDING										
Workroom/Lab Prep										
(43)	Teacher chairs	13	\$ 303	\$ 3,939	\$ 1,519	\$ 1,519	\$ -	\$ 1,519	\$ -	Completed
(44)	Dishwasher - 1 per floor	2	\$ 500	\$ 1,000	\$ 698	\$ 698	\$ -	\$ 698	\$ -	Completed
(45)	Refrigerator - 1 per floor	2	\$ 1,190	\$ 2,380	\$ 1,874	\$ 1,874	\$ -	\$ 1,874	\$ -	Completed
(46)	Microwave - 1 per floor	2	\$ 98	\$ 196	\$ 220	\$ 220	\$ -	\$ 220	\$ -	Completed
(47)	Ice-maker - 1 per floor	2	\$ 2,916	\$ 5,832	\$ 5,155	\$ 5,155	\$ -	\$ 5,155	\$ -	Completed
(48)	Copier - 1 per floor	2	\$ 5,000	\$ 10,000	\$ 12,255	\$ 12,255	\$ -	\$ 12,255	\$ -	Completed
	Printers - 1 per floor	2	\$ 800	\$ 1,600	\$ -					Combined with copier
	Fax - 1 per floor	2	\$ 500	\$ 1,000	\$ -					Combined with copier
				\$ 25,947	\$ 21,721	\$ 21,721	\$ -	\$ 21,721	\$ -	
SCIENCE BUILDING										
(49)	Recessed Monitor desk	35	\$ 1,135	\$ 39,725	\$ 22,402	\$ 22,402	\$ -	\$ 22,402	\$ -	Completed
(50)	Chairs	35	\$ 28	\$ 980	\$ 2,115	\$ 2,115	\$ -	\$ 2,115	\$ -	Completed
				\$ 40,705	\$ 24,517	\$ 24,517	\$ -	\$ 24,517	\$ -	
STADIUM										
	46 channel mixer & storage	4	\$ 1,280	\$ 1,280	\$ -					Canceled
(51)	Blower for Track			\$ -	\$ 746	\$ 746	\$ -	\$ 746	\$ -	Completed
(52)	Wireless microphones	2	\$ 582	\$ 1,164	\$ 2,688	\$ 2,688	\$ -	\$ 2,688	\$ -	Completed
				\$ 2,444	\$ 3,434	\$ 3,433	\$ -	\$ 3,433	\$ -	
GYM										
Training Room										
(53)	Hydroculator	1	\$ 780	\$ 780	\$ 359	\$ 359	\$ -	\$ 359	\$ -	Completed
(54)	Whirl pool	2	\$ 3,894	\$ 7,788	\$ 7,862	\$ 7,862	\$ -	\$ 7,862	\$ -	Completed
(55)	Ice Maker	1	\$ 2,916	\$ 2,916	\$ 6,846	\$ 6,846	\$ -	\$ 6,846	\$ -	Completed
(56)	Tables	4	\$ 990	\$ 3,960	\$ 3,924	\$ 3,924	\$ -	\$ 3,924	\$ -	Completed
				\$ 15,444	\$ 18,991	\$ 18,991	\$ -	\$ 18,991	\$ -	
GYM										
Fitness Room										
(57)	Fitness equipment	20	\$ 900	\$ 18,000	\$ 20,373	\$ 20,373	\$ -	\$ 20,373	\$ -	Completed
(58)	Step blocks	30	\$ 28	\$ 840	\$ -					Combined with fitness equipment
				\$ 18,840	\$ 20,373	\$ 20,373	\$ -	\$ 20,373	\$ -	

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
Furniture and Equipment Needs
As of June 30, 2015

Key	AREA Description	UNITS	UNIT COST	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
SOUTH GYM										
(25B)	Scoreboard			\$ -	\$ 8,278	\$ 8,278	\$ (0)	\$ 8,278	\$ -	Completed
(25C)	Floor Scrubber			\$ -	\$ 14,993	\$ 14,993	\$ -	\$ 14,993	\$ -	Completed
				\$ -	\$ 23,271	\$ 23,271	\$ (0)	\$ 23,271	\$ -	
CAFETERIA										
(59)	Table & chair combination	15	\$ 1,600	\$ 24,000	\$ 65,793	\$ 65,793	\$ -	\$ 65,793	\$ -	Completed - Additional budget approved
	Flat-screen-monitors & sound-system	3	\$ 3,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	Canceled
				\$ 33,000	\$ 65,793	\$ 65,793	\$ -	\$ 65,793	\$ -	
BUILDING J										
(61)	Ceramics									
	Clay Mixer	1	\$ 6,480	\$ 6,480	\$ 6,175	\$ 6,175	\$ -	\$ 6,175	\$ -	Completed
	Electric Potters Wheel	10	\$ 950	\$ 9,500	\$ 10,420	\$ 10,420	\$ -	\$ 10,420	\$ -	Completed
	Kickwheel	10	\$ 734	\$ 7,340	\$ 8,083	\$ 8,083	\$ -	\$ 8,083	\$ -	Completed
				\$ 23,320	\$ 24,678	\$ 24,678	\$ -	\$ 24,678	\$ -	
LOCKER ROOM										
(64)	Washer & Dryer	1	\$ 1,200	\$ 1,200	\$ 1,810	\$ 1,810	\$ -	\$ 1,810	\$ -	Completed
				\$ 1,200	\$ 1,810	\$ 1,810	\$ -	\$ 1,810	\$ -	
LIBRARY - TECHNOLOGY & I.T.										
(65)	Computers - student	48	\$ 700	\$ 33,600	\$ 31,837	\$ 31,837	\$ -	\$ 31,837	\$ -	Completed
	Computers-staff	2	\$ 700	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ -	Canceled
(66)	Printers - students	2	\$ 800	\$ 1,600	\$ 1,417	\$ 1,417	\$ -	\$ 1,417	\$ -	Completed
(67)	LCD Projector	1	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	Comb. with Interactive Classrooms Project
(65)	Yearbook - student computers	10	\$ 700	\$ 7,000	\$ 6,633	\$ 6,633	\$ -	\$ 6,633	\$ -	Completed
(65)	Journalism - student*	10	\$ 700	\$ 7,000	\$ 6,633	\$ 6,633	\$ -	\$ 6,633	\$ -	Completed
	LCD Projector	2	\$ 2,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	Canceled
(70)	Printers - student	2	\$ 800	\$ 1,600	\$ 1,417	\$ 1,417	\$ -	\$ 1,417	\$ -	Completed
	Computers-staff	2	\$ 1,200	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	Canceled
(71)	LCD Projector - Fireside Rm.	1	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	Comb. with Interactive Classrooms Project
				\$ 60,200	\$ 47,937	\$ 47,937	\$ -	\$ 47,937	\$ -	
OLD SCIENCE BUILDING - TECHNOLOGY & I.T.										
(65)	Computers	120	\$ 700	\$ 84,000	\$ 79,593	\$ 79,593	\$ -	\$ 79,593	\$ -	Completed
	Smart-Boards	40	\$ 8,500	\$ 3,400	\$ -	\$ -	\$ -	\$ -	\$ -	Canceled
				\$ 169,000	\$ 79,593	\$ 79,593	\$ -	\$ 79,593	\$ -	

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
Furniture and Equipment Needs
As of June 30, 2015

Key	AREA Description	UNITS	UNIT COST	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
BUILDING M - TECHNOLOGY & I.T.										
	ROP Class/Student Store									
(65)	Computers - classroom	10	\$ 700	\$ 7,000	\$ 6,633	\$ 6,633	\$ -	\$ 6,633	\$ -	Completed
(65)	Computers - point-of-sale	2	\$ 700	\$ 1,400	\$ 1,327	\$ 1,327	\$ -	\$ 1,327	\$ -	Completed
				\$ 8,400	\$ 7,960	\$ 7,960	\$ -	\$ 7,960	\$ -	
SCIENCE BUILDING - TECHNOLOGY & I.T.										
	Classrooms									
(75)	Computers - laptops	70	\$ 1,000	\$ 70,000	\$ 52,035	\$ 52,035	\$ -	\$ 52,035	\$ -	Completed
	Computers-staff	13	\$ 700	\$ 9,100						Canceled
(76)	LCD Projector	13	\$ 2,000	\$ 26,000						Canceled
	Smart Board	13	\$ 1,500	\$ 19,500						Canceled
(77)	Phone	13	\$ 100	\$ 1,300	\$ 2,047	\$ 2,047	\$ -	\$ 2,047	\$ -	Completed
(78)	Phone capacity	1	\$ 2,000	\$ 2,000	\$ -					Combined with Phone
(75)	Computer cart - 2 per floor	4	\$ 1,000	\$ 4,000	\$ 3,133	\$ 3,133	\$ -	\$ 3,133	\$ -	Completed - 2 carts only
				\$ 131,900	\$ 57,215	\$ 57,215	\$ -	\$ 57,215	\$ -	
SCIENCE BUILDING										
(75)	computers	35	\$ 700	\$ 24,500	\$ 25,595	\$ 25,595	\$ -	\$ 25,595	\$ -	Completed
(77)	Phone	6	\$ 100	\$ 600	\$ 319	\$ 319	\$ -	\$ 319	\$ -	Completed
(82)	LCD Projector	1	\$ 2,000	\$ 2,000	\$ -					Comb. with Interactive Classrooms Project
				\$ 27,100	\$ 25,914	\$ 25,914	\$ -	\$ 25,914	\$ -	
BUILDING J										
(65)	Art room Computers	20	\$ 700	\$ 14,000	\$ 13,266	\$ 13,266	\$ -	\$ 13,266	\$ -	Completed
(84)	Photo - computers	20	\$ 700	\$ 14,000	\$ 43,140	\$ 43,140		\$ 43,140	\$ -	Completed - Additional budget approved
				\$ 28,000	\$ 56,406	\$ 56,406	\$ -	\$ 56,406	\$ -	
(85)	TECHNOLOGY NETWORK EQUIPMENT			\$ 85,000	\$ 71,357	\$ 71,357	\$ -	\$ 71,357	\$ -	
Total Furniture and Equipment Projects				\$ 1,242,212	\$ 1,038,582	\$ 1,038,582	\$ (0)	\$ 1,038,582	\$ -	
Contingency				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Furniture & Equipment Budget				\$ 1,242,212	\$ 1,038,582	\$ 1,038,582	\$ (0)	\$ 1,038,582	\$ -	

MONROVIA UNIFIED SCHOOL DISTRICT
Monrovia High School Construction
MUSD - MOT Allowance
As of June 30, 2015

Key	Budget Item	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Budgeted Unspent	Comments
(86)	5 HVAC Units (Building V - Media Center)	\$ 82,782	\$ 82,782	\$ 82,782	\$ -	\$ -	completed
(87)	Demolish Building P (Ad Ed Ceramics)	\$ 27,900	\$ 27,900	\$ 27,900	\$ -	\$ -	completed
(88)	Replace Drinking Fountains (Building B)	\$ 5,568	\$ 4,541	\$ 4,541	\$ -	\$ -	completed
(89)	Repaint Beams (Building S - Old Gym)	\$ 1,000	\$ -				canceled
(90)	Owner Furnished & Installed Carpet	\$ 50,000	\$ 52,498	\$ 52,498	\$ -	\$ -	completed
(91)	Re-Key All Doors	\$ 50,000	\$ 48,424	\$ 48,424	\$ -	\$ -	completed
(92)	Marque	\$ 60,000	\$ 44,316	\$ 44,316	\$ -	\$ -	completed
(93)	New Exterior Paint	\$ 250,000	\$ 139,553	\$ 139,553	\$ -	\$ -	completed
(94)	Window Coverings (Science Building)	\$ 15,000	\$ 15,907	\$ 15,907	\$ -	\$ -	completed
	Level/Reseed Playing Fields	\$ 90,000	\$ -				duplicated on Additional Projects
(95)	Safety Fencing (Shotput/Discus)	\$ 38,000	\$ 950	\$ 950	\$ -	\$ -	completed
(96)	Remove Sump Pump Drain near Building D	\$ 5,000	\$ -				combined with Modernization Const
(97)	Replace Softball Irrigation System/Controls	\$ 1,500	\$ 14,705	\$ 14,705	\$ -	\$ -	completed
(98)	Upgrade Montgomery Sign	\$ 6,000	\$ 28,539	\$ 28,539	\$ -	\$ -	completed
(99)	Replace Swimming Pool Scoreboard	\$ 2,445	\$ 2,445	\$ 2,445	\$ -	\$ -	completed
(100)	Sound Systems (Project added)	\$ -	\$ 66,318	\$ 66,318	\$ -	\$ -	completed
Total MUSD - MOT Allowance Projects		\$ 685,195	\$ 528,878	\$ 528,878	\$ -	\$ -	
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	
Total MUSD - MOT Allowance Budget		\$ 685,195	\$ 528,878	\$ 528,878	\$ -	\$ -	

MONROVIA UNIFIED SCHOOL DISTRICT
Other District Construction Projects
As of June 30, 2015

Key	Budget Item	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
Safety Essential Projects:								
(101)	Pole vault equipment (MUSD)	\$ 17,500	\$ 17,564	\$ 17,564	\$ -	\$ 17,564	\$ -	Completed
(102)	Electrical outlets library (MOT)	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	Completed
(103)	Fencing northwest of new gym at access road	\$ 3,500	\$ 2,750	\$ 2,750	\$ -	\$ 2,750	\$ -	Completed
(104)	Security panel for ladder in visitor team room	\$ 700	\$ 671	\$ 671	\$ -	\$ 671	\$ -	Completed
(105)	Abatement of portables to be removed	\$ 20,000	\$ 27,528	\$ 27,528	\$ -	\$ 27,528	\$ -	Completed
(106)	Fence platform behind auditorium	\$ 12,000	\$ 3,970	\$ 3,970	\$ -	\$ 3,970	\$ -	Completed
(107)	Emergency egress lighting stadium (MOT)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	Combined with Campus site lighting
(108)	Patch/repair asphalt	\$ 100,000	\$ 25,600	\$ 25,600	\$ -	\$ 25,600	\$ -	Completed
(109)	Choir risers	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -	Completed
(110)	New chain link fencing tennis courts (north courts)	\$ 25,000	\$ 10,045	\$ 10,045	\$ -	\$ 10,045	\$ -	Completed
(111)	Fill utility trench K	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to construction change orders
(111)	Campus site lighting	\$ 280,000	\$ 125,008	\$ 125,008	\$ -	\$ 125,008	\$ -	Completed \$180k moved to construction change orders
Sub-Total Safety Essential Projects								
		\$ 476,700	\$ 227,136	\$ 227,136	\$ -	\$ 227,136	\$ -	
Non-Safety Essential Projects:								
(112)	Shelving in Library, Old Science & Receiving	\$ 17,000	\$ 12,326	\$ 12,326	\$ -	\$ 12,326	\$ -	Completed
(113)	Phone conduit from MHS stadium to MOT	\$ 15,000	\$ 11,866	\$ 11,866	\$ -	\$ 11,866	\$ -	Completed
(114)	Replace existing water line south of main building	\$ 20,000	\$ 3,168	\$ 3,168	\$ -	\$ 3,168	\$ -	Completed
(115)	Mats for track for various events & graduation	\$ 15,000	\$ 6,401	\$ 6,401	\$ -	\$ 6,401	\$ -	Completed
(116)	Whiteboards V, S, O & C	\$ 18,000	\$ 17,139	\$ 17,139	\$ -	\$ 17,139	\$ -	Completed
(117)	New stage & portable barriers for graduation	\$ 24,000	\$ 33,156	\$ 33,156	\$ -	\$ 33,156	\$ -	Completed
(118)	Card readers at main building	\$ 8,000	\$ 32,327	\$ 32,327	\$ -	\$ 32,327	\$ -	Completed
(119)	Waterproof exterior wall K	\$ 20,000	\$ 12,800	\$ 12,800	\$ -	\$ 12,800	\$ -	Completed
(120)	Window coverings main building & old science	\$ 15,000	\$ 8,690	\$ 8,690	\$ -	\$ 8,690	\$ -	Completed
(121)	LKT signage for auditorium	\$ 6,000	\$ 3,406	\$ 3,406	\$ -	\$ 3,406	\$ -	Completed
(122)	Water heater training room	\$ 7,000	\$ 5,966	\$ 5,966	\$ -	\$ 5,966	\$ -	Completed
(123)	Exhaust fan boy's varsity room	\$ 5,000	\$ 7,987	\$ 7,987	\$ -	\$ 7,987	\$ -	Completed
(124)	Level/reseed practice field	\$ 45,000	\$ 14,543	\$ 14,543	\$ -	\$ 14,543	\$ -	Completed
(125)	Roll-up door & fencing underneath stadium	\$ 45,000	\$ 30,565	\$ 30,565	\$ -	\$ 30,565	\$ -	Completed
(126)	Drive-through door receiving & hardscape (MOT)	\$ 15,000	\$ 5,700	\$ 5,700	\$ -	\$ 5,700	\$ -	Completed
(127)	Projector for auditorium	\$ 40,000	\$ 20,366	\$ 20,366	\$ -	\$ 20,366	\$ -	Completed
(128)	Refurbish existing grand piano for auditorium stage	\$ 40,000	\$ 32,678	\$ 32,678	\$ -	\$ 32,678	\$ -	Completed
(129)	Exchange cafeteria equipment	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	project canceled
	Removal of temp. electrical for portables	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to construction change orders
(130)	Reroof dance room	\$ 25,000	\$ 7,675	\$ 7,675	\$ -	\$ 7,675	\$ -	Completed
	Reroof receiving	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to construction change orders
	Reroof career center building	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to construction change orders
Sub-Total Non-Safety Essential Projects								
		\$ 520,000	\$ 266,759	\$ 266,759	\$ -	\$ 266,759	\$ -	

MONROVIA UNIFIED SCHOOL DISTRICT
Other District Construction Projects
As of June 30, 2015

Key	Budget Item	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
Priority Projects Not Previously Funded - Technology								
(131)	60 switches for drops, supports WiFi & phones	\$ 63,800	\$ 159,448	\$ 159,448	\$ -	\$ 159,448	\$ -	Completed
(132)	Interactive classrooms for balance of site	\$ 335,000	\$ 266,309	\$ 266,309	\$ -	\$ 266,309	\$ -	Completed
(133)	New VoIP phones	\$ 62,000	\$ 110,455	\$ 110,455	\$ -	\$ 110,455	\$ -	Completed
(134)	Finish CATV (TVs in classrooms)	\$ 20,000	\$ 8,954	\$ 8,954	\$ -	\$ 8,954	\$ -	Completed
(135)	WiFi in all classrooms	\$ 27,000	\$ 147,095	\$ 147,095	\$ -	\$ 147,095	\$ -	Completed
Sub-Total Priority Projects - Technology		\$ 507,800	\$ 692,261	\$ 692,261	\$ -	\$ 692,261	\$ -	
Priority Projects Not Previously Funded - Other								
(136)	New exterior painting	\$ 1,000,000	\$ 626,920	\$ 626,920	\$ -	\$ 626,920	\$ -	Completed
(137)	North campus parking (current const. trailer area)	\$ 300,000	\$ -					project canceled
(138)	Refurbish friendship circle tile planter/seat	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	Completed
Sub-Total Priority Projects - Other		\$ 1,310,000	\$ 646,920	\$ 646,920	\$ -	\$ 646,920	\$ -	
Long-Term Maintenance Plan Projects								
(139)	Roof replacement - Mayflower	\$ 176,000	\$ 230,624	\$ 230,624	\$ -	\$ 230,624	\$ -	Completed
Sub-Total Long-Term Maintenance Plan Projects		\$ 176,000	\$ 230,624	\$ 230,624	\$ -	\$ 230,624	\$ -	
VoIP - Phones (Other than MHS) after Erate								
	Elementary	\$ 134,000						
	Middle	\$ 48,000						
	Quest/CELC	\$ 11,000						
	CO/MP	\$ 12,000						
(140)	Sub-Total VoIP - Phones (Other than MHS)	\$ 206,000	\$ 600,997	\$ 600,997	\$ -	\$ 600,997	\$ -	Completed
WiFi - (Other than MHS) after Erate								
	Elementary	\$ 105,000						
	Middle	\$ 20,000						
	Quest/CELC	\$ 3,000						
	CO/MP	\$ 2,000						
(144)	Sub-Total WiFi (Other than MHS)	\$ 130,000	\$ 384,197	\$ 384,197	\$ -	\$ 384,197	\$ -	Completed

MONROVIA UNIFIED SCHOOL DISTRICT
Other District Construction Projects
As of June 30, 2015

Key	Budget Item	Beginning Budget	Revised Budget	Expenditures as of 06/30/15	Encumbered as of 06/30/15	Total Committed	Budgeted Unspent	Comments
Interactive Classrooms after Erate								
	Elementary	\$ 1,049,000						
	Middle	\$ 385,000						
	Quest/CELC	\$ 91,000						
	CO/MP	\$ 39,000						
(148)	Sub-Total Interactive Classrooms	\$ 1,564,000	\$ 811,050	\$ 811,050	\$ -	\$ 811,050	\$ -	Completed
Additional Switches - to prepare for Wifi after Erate								
	Elementary	\$ 78,000						
	Middle	\$ 17,000						
	Quest/CELC	\$ 2,000						
	CO/MP	\$ 6,000						
(152)	Sub-Total Additional Switches	\$ 103,000	\$ 243,961	\$ 243,961	\$ -	\$ 243,961	\$ -	Completed
Other Projects								
(155)	Wild Rose Concrete Kindergarten Yard	\$ -	\$ 9,550	\$ 9,550	\$ -	\$ 9,550	\$ -	Completed
(156)	Tennis Court wind screens	\$ 5,000	\$ 6,801	\$ 6,801	\$ -	\$ 6,801	\$ -	Completed
(157)	Additional lighting for Football Scoreboard	\$ 7,500	\$ -					Combined with Campus site lighting
(158)	Oak tree trimming	\$ 7,100	\$ 8,480	\$ 8,480	\$ -	\$ 8,480	\$ -	Completed
(159)	Furniture for Photo Class	\$ -	\$ 6,919	\$ 6,919	\$ -	\$ 6,919	\$ -	Completed
(160)	HVAC Vents for Gym	\$ -	\$ 55,376	\$ 55,376	\$ -	\$ 55,376	\$ -	Completed
(161)	Additional window coverings & window tinting	\$ -	\$ 7,493	\$ 7,493	\$ -	\$ 7,493	\$ -	Completed
(162)	MHS Event Center Damage Repair	\$ -	\$ 161,314	\$ 161,314	\$ -	\$ 161,314	\$ -	Completed
(163)	MHS Band and Choir Room	\$ -	\$ 500,000	\$ 343,240	\$ 8,865	\$ 352,105	\$ 147,895	In Progress
(164)	Renovate MHS Room 703 for LACOE Class *	\$ -	\$ 15,249	\$ 15,249	\$ -	\$ 15,249	\$ -	Completed
(165)	Renovate Mayflower Rm 20 for LACOE Class *	\$ -	\$ 2,730	\$ 2,730	\$ -	\$ 2,730	\$ -	Completed
Total Other Projects Approved		\$ 19,600	\$ 773,912	\$ 617,152	\$ 8,865	\$ 626,017	\$ 147,895	
Total Additional Approved Projects		\$ 5,013,100	\$ 4,877,817	\$ 4,721,057	\$ 8,865	\$ 4,729,922	\$ 147,895	
Contingency		\$ -	\$ 109,498	\$ -	\$ -	\$ -	\$ 109,498	
Total Additional Approved Projects Budget		\$ 5,013,100	\$ 4,987,315	\$ 4,721,057	\$ 8,865	\$ 4,729,922	\$ 257,393	

MONROVIA UNIFIED SCHOOL DISTRICT
District Facilities Projects
Summary of Approved Construction Projects Pending
As of June 30, 2015

	MHS Bond Funds	Other Bond Funds	Total Available
Funds Remaining as of June 30, 2014	\$ 593,774	\$ 17,270	\$ 611,045
Interest Earned - 2014-15	\$ 3,953	\$ -	\$ 3,953
State Facilities Funding - 2014-15	\$ 124,790	\$ -	\$ 124,790
Expended July 1, 2014 to June 30, 2015	\$ (286,857)	\$ (17,270)	\$ (304,127)
Encumbered as of June 30, 2015	\$ (13,914)	\$ -	\$ (13,914)
Projects Pending as of June 30, 2015			
General Conditions	\$ (10,000)		
Owners Representative	\$ (5,886)		
Soft Costs	\$ (9,154)		
MOT Construction	\$ (11,572)		
MHS Band and Choir Room	\$ (147,895)		
Total Pending Projects	\$ (184,507)	\$ -	\$ (184,507)
Contingency	\$ (109,498)	\$ -	\$ (109,498)
Total Unbudgeted Construction Funds Remaining	\$ 127,741	\$ -	\$ 127,741

Subject: LEASE AGREEMENT

Prepared by: Nelson Kendall Santos 
Director of Procurement & Business Support

Reviewed by: Connie Wu, Chief Business Officer 

Action desired:

The Board of Education is requested to ratify a lease agreement with Toshiba Financial Services for a Toshiba e-studio 657 digital copier.

Rationale:

The lease agreement with Toshiba Financial Services for a Toshiba e-studio 657 digital copier will address the growing copying needs for the Village Afterschool Program.

Background Information: The current equipment, which is over 9 years old, no longer supports the volume and the printing applications of the school. As part of the procurement department's strategic sourcing plan to lower overall cost and to provide more reliable equipment, the Procurement Department assisted in the selection and leasing of the right digital copier that will better serve the needs of these departments. The Toshiba e-studio 657 was chosen for its durability and low operational cost.

The Toshiba e-studio 657, a 65 copy per minute machine, will replace the Panasonic DP354. The five-year lease cost is \$9,739.37, which does not include a maintenance agreement. The five-year maintenance agreement will be provided by AVC Corporation and will cost \$2,100.00.

Recommended 

Superintendent

The contract has a non-appropriations clause which gives the district the right to return the equipment should funding become unavailable.

The annual cost for the Toshiba e-studio 657 is \$1,947.88 and the annual cost for the maintenance agreement is \$420.00.

Budget Implications: \$2,367.88 will be annually budgeted in account number 01.0-00000.0-11100-10000-5610-6060025.

Legal Reference: Reference Education Code 17450

Additional information:

A copy of the lease agreement is attached.

Equipment Lease Agreement # 7736730-005

EQUIPMENT

Equipment MFG Model & Description Serial Number Accessories
Toshiba e Studio 657 **MJ1027 Finisher**

☐ See attached schedule for additional Equipment / Accessories

Billing Address: 325 E. Huntington Drive, Monrovia, CA 91016

Equipment Location: 1831 Santa Fe Place, Monrovia, CA 91016

SUPPLIER

AVC Corporation
 4487 Ish
 Simi Valley, CA 93063

TRANSACTION TERMS

Purchase Option: Fair Market Value

Lease Payment: \$ 148.92 (plus applicable taxes) Term: 60 (months)Billing Period: ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually (Monthly if not checked)

The following additional payments are due on the date this Lease is signed by you:

Advance Payment: \$ 0 (plus applicable taxes) Applied to: ☐ First ☐ Last

Document Fee: \$75.00 (included on first invoice)

YOU HAVE SELECTED THE EQUIPMENT. THE SUPPLIER AND ITS REPRESENTATIVES ARE NOT AGENTS OF ANY ASSIGNEE OF LESSOR AND ARE NOT AUTHORIZED TO MODIFY THE TERMS OF THIS LEASE. YOU ARE AWARE OF THE NAME OF THE MANUFACTURER OF EACH ITEM OF EQUIPMENT AND YOU WILL CONTACT EACH MANUFACTURER FOR A DESCRIPTION OF YOUR WARRANTY RIGHTS. WE MAKE NO WARRANTIES TO YOU, EXPRESS OR IMPLIED, AS TO THE MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY OR OTHERWISE. WE PROVIDE THE EQUIPMENT TO YOU AS-IS. YOU AGREE TO USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS, AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES. WE SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES. WE MAKE NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LEGAL, TAX OR ACCOUNTING TREATMENT OF THIS LEASE AND YOU ACKNOWLEDGE THAT WE ARE AN INDEPENDENT CONTRACTOR AND NOT A FIDUCIARY OF LESSEE. YOU WILL OBTAIN YOUR OWN LEGAL, TAX AND ACCOUNTING ADVICE RELATED TO THIS LEASE AND WILL MAKE YOUR OWN DETERMINATION OF THE PROPER LEASE TERM FOR ACCOUNTING PURPOSES.

EXCEPT AS PROVIDED IN SECTION 2, YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO CANCELLATION, REDUCTION OR SETOFF FOR ANY REASON WHATSOEVER. BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. THIS LEASE SHALL BE DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF LESSEE'S PRINCIPAL PLACE OF BUSINESS AND SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH SUCH LAWS.

TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS TO YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ALSO ASK TO SEE IDENTIFYING DOCUMENTS.

BY SIGNING THIS LEASE, YOU ACKNOWLEDGE RECEIPT OF PAGES 1 AND 2 OF THIS LEASE, AND AGREE TO THE TERMS ON PAGES 1 AND 2. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. TO PROTECT YOU AND US FROM MISUNDERSTANDING OR DISAPPOINTMENT, ANY AGREEMENTS WE REACH COVERING SUCH MATTERS ARE CONTAINED IN THIS WRITING, WHICH IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

TERMS AND CONDITIONS

1. **COMMENCEMENT OF LEASE.** Commencement of this Lease and acceptance of the Equipment shall occur upon delivery of the Equipment to you ("Commencement Date"). To the extent that the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such intangible property shall be referred to as "Software". You understand and agree that we have no right, title or interest in the Software and you will comply throughout the Term of this Lease with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Commencement Date of this Lease. You agree to inspect the Equipment upon delivery and verify by telephone or in writing such information as we may require. If you signed a purchase order or similar agreement for the purchase of the Equipment, by signing this Lease you assign to us all of your rights, but none of your obligations under it. All attachments, accessories, replacements, replacement parts, substitutions, additions and repairs to the Equipment shall form part of the Equipment under this Lease.

2. **LEASE PAYMENTS.** You agree to remit to us the Lease Payment and all other sums when due and payable each Billing Period at the address we provide to you from time to time. You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Lease and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us. Lease Payments will include any freight, delivery, installation and other expenses we finance on your behalf at your request. Lease Payments are due whether or not you receive an invoice. You authorize us to adjust the Lease Payments by not more than 15% to reflect any reconfiguration of the Equipment or adjustments to reflect applicable sales taxes or the cost of the Equipment by the manufacturer and/or Supplier.

NON-APPROPRIATION OF FUNDS. You intend to remit to us all Lease Payments and other payments for the full Term if funds are legally available. In the event you are not granted an appropriation of funds at any time during the Term for the Equipment or for equipment which is functionally similar to the Equipment and operating funds are not otherwise available to you to pay Lease Payments and other payments due and to become due under this Lease, and there is no other legal procedure or available funds by or with which payment can be made to us, and the non-appropriation did not result from an act or omission by you, you shall have the right to return the Equipment in accordance with Section 11 of this Lease and terminate this Lease on the last day of the fiscal period for which appropriations were received without penalty or expense to you, except as to the portion of the Lease Payments for which funds shall have been appropriated and budgeted. At least thirty (30) days prior to the end of your fiscal period, your chief executive officer (or legal counsel) shall certify in writing that: (a) funds have not been appropriated for the fiscal period; (b) such non-appropriation did not result from any act or failure to act by you; and (c) you have exhausted all funds legally available to pay Lease Payments. If you terminate this Lease because of a non-appropriation of funds, you may not purchase, lease or rent, during the subsequent fiscal period, equipment performing the same functions as, or functions taking the place of, those performed by the Equipment provided, however, that these restrictions shall not be applicable if or to the extent that the application of these restrictions would affect the validity of this Lease. This Section 2 shall not permit you to terminate this Lease in order to acquire any other Equipment or to allocate funds directly or indirectly to perform essentially the application for which the Equipment is intended.

3. **LEASE CHARGES.** You agree to: (a) pay all costs and expenses associated with the use, maintenance, servicing, repair or replacement of the Equipment; (b) pay all fees, assessments, taxes and charges governmentally imposed upon Lessor's purchase, ownership, possession, leasing, renting, operation, control or use of the Equipment and pay all premiums and other costs of insuring the Equipment; (c) reimburse us for all costs and expenses incurred in enforcing this Lease; and (d) pay all other costs and expenses for which you are obligated under this Lease (a) through (d) collectively referred to as "Lease Charges". NOTWITHSTANDING THE FACT THAT YOU MAY BE EXEMPT FROM THE PAYMENT OF PERSONAL PROPERTY TAXES, you acknowledge that as the owner of the Equipment, we may be required to pay personal property taxes, and you agree, at our discretion, to either: (1) reimburse us for all personal property and other similar taxes and governmental charges associated with the ownership, possession or use of the Equipment when billed by the jurisdictions; or (2) remit to us each Billing Period our estimate of the pro-rated equivalent of such taxes and governmental charges. In the event that the Billing Period

Continued on Page 2

LESSOR ("We", "Us")

Toshiba Financial Services

By: X _____

Name: _____

Title: _____ Date: _____

LESSEE ("You")

Monrovia Unified School District

(Lessee Full Legal Name)

By: X _____

Name: _____ Title: _____

Date: _____ Federal Tax ID: _____

sums includes a separately stated estimate of personal property and other similar taxes, you acknowledge and agree that such amount represents our estimate of such taxes that will be payable with respect to the Equipment during the Term. As compensation for our internal and external costs in the administration of taxes related to each unit of Equipment, you agree to pay us a "Tax Administrative Fee" equal to \$12 per unit of Equipment per year during the Term, not to exceed the maximum permitted by applicable law. The Tax Administrative Fee, at our sole discretion, may be increased by an amount not exceeding 10% thereof for each subsequent year of the Term to reflect our increased cost of administration and we will notify you of any such increase by indicating such increased amount in the relevant invoice or in such other manner as we may deem appropriate. We may take on your behalf any action required under this Lease which you fail to take, and upon receipt of our invoice you will promptly pay our costs (including insurance premiums and other payments to affiliates), plus reasonable processing fees. Restrictive endorsements on checks you send to us will not reduce your obligations to us. We may charge you a return check or non-sufficient funds charge of \$25 for any check which is returned by the bank for any reason (not to exceed the maximum amount permitted by law).

4. **LATE CHARGES.** For any payment which is not received within three (3) days of its due date, you agree to pay a late charge not to exceed the higher of 10% of the amount due or \$35 (not to exceed the maximum amount permitted by law) as reasonable collection costs.

5. **OWNERSHIP, USE, MAINTENANCE AND REPAIR.** We own the Equipment and you have the right to use the Equipment under the terms of this Lease. If this Lease is deemed to be a secured transaction, you grant us a first priority security interest in the Equipment to secure all of your obligations under this Lease. We hereby assign to you all our rights under any manufacturer and/or supplier warranties, so long as you are not in default hereunder. You must keep the Equipment free of liens. You may not remove the Equipment from the address indicated on page 1 of this Lease without first obtaining our approval. You agree to: (a) keep the Equipment in your exclusive control and possession; (b) use the Equipment in conformity with all insurance requirements, manufacturer's instructions and manuals; (c) keep the Equipment repaired and maintained in good working order and as required by the manufacturer's warranty, certification and standard full service maintenance contract; and (d) give us reasonable access to inspect the Equipment and its maintenance and other records.

6. **INDEMNITY.** You are responsible for all losses, damages, claims, infringement claims, injuries and attorneys' fees and costs, including, without limitation, those incurred in connection with responding to subpoenas, third party or otherwise ("Claims"), incurred or asserted by any person, in any manner relating to the Equipment, including its use, condition or possession. You agree to defend and indemnify us against all Claims, although we reserve the right to control the defense and to select or approve defense counsel. This indemnity continues beyond the termination of this Lease for acts or omissions which occurred during the Term of this Lease. You also agree that this Lease has been entered into on the assumption that we are the owner of the Equipment for U.S. federal income tax purposes and will be entitled to certain U.S. federal income tax benefits available to the owner of the Equipment. You agree to indemnify us for the loss of any U.S. federal income tax benefits resulting from the failure of any assumptions in this Lease to be correct or caused by your acts or omissions inconsistent with such assumption or this Lease. In the event of any such loss, we may increase the Lease Payments and other amounts due to offset any such adverse effect.

7. **LOSS OR DAMAGE.** If any item of Equipment is lost, stolen or damaged you will, at your option and cost, either: (a) repair the item or replace the item with a comparable item reasonably acceptable to us; or (b) pay us the sum of: (i) all past due and current Lease Payments and Lease Charges; (ii) the present value of all remaining Lease Payments and Lease Charges for the affected item(s) of Equipment, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the Fair Market Value of the effected item(s) of Equipment. We will then transfer to you all our right, title and interest in the effected item(s) of Equipment AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE. Insurance proceeds shall be applied toward repair, replacement or payment hereunder, as applicable. In this Lease, "Fair Market Value" of the Equipment means its fair market value at the end of the Term, assuming good order and condition (except for ordinary wear and tear from normal use), as estimated by us. No such loss or damage shall relieve you of your payment obligations hereunder.

8. **INSURANCE.** You agree, at your cost, to: (a) keep the Equipment insured against all risks of physical loss or damage for its full replacement value, naming us as loss payee; and (b) maintain public liability insurance, covering personal injury and Equipment damage for not less than \$300,000 per occurrence, naming us as additional insured. The policy must be issued by an insurance carrier acceptable to us, must provide us with not less than 15 days' prior written notice of cancellation, non-renewal or amendment, and must provide deductible amounts acceptable to us. If you do not provide acceptable insurance, we have the right but no obligation to obtain insurance covering our interest (and only our interest) in the Equipment for the Lease Term and any renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled at any time. In the event that we elect to obtain such insurance, you will be required to pay us an additional amount each Billing Period for the cost of such insurance and an administrative fee, the cost of which insurance and administrative fee may be more than the cost to obtain your own insurance and on which we may make a profit.

9. **DEFAULT.** You will be in default under this Lease if: (a) you fail to remit to us any payment within ten (10) days of the due date or breach any other obligation under this Lease; (b) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law; (c) any representation made by you is false or misleading in any material respect; (d) you become insolvent, are liquidated or dissolved, merge, transfer a material portion of your ownership interest or assets, stop doing business, or assign rights or property for the benefit of creditors; or (e) you default under any other agreement with us or our assignees.

10. **REMEDIES.** If you default, we may do one or more of the following: (a) recover from you, AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY, the sum of: (i) all past due and current Lease Payments and Lease Charges; (ii) the present value of all remaining Lease Payments and Lease Charges, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the Fair Market Value of the Equipment; (b) declare any other agreements between us in default; (c) require you to return all of the Equipment in the manner outlined in Section 11, or take possession of the Equipment, in which case we shall not be held responsible for any losses directly or indirectly arising out of, or by reason of the presence and/or use of any and all proprietary information residing on or within the Equipment, and to lease or sell the Equipment or any portion thereof, and to apply the proceeds, less reasonable selling and administrative expenses, to the amounts due hereunder; (d) charge you interest on all amounts due us from the due date until paid at the rate of 1-1/2% per month, but in no event more than the lawful maximum rate; and (e) charge you for expenses incurred in connection with the enforcement of our remedies including, without limitation, repossession, repair and collection costs, attorneys' fees and court costs. These remedies are cumulative, are in addition to any other remedies provided for by law, and may be exercised concurrently or separately. Any failure or delay by us to exercise any right shall not operate as a waiver of any other right or future right.

11. **END OF TERM OPTIONS: RETURN OF EQUIPMENT.** At the end of the Term and upon 30 days prior written notice to us, you shall either: (a) return all, but not less than all, of the Equipment; or (b) purchase all, but not less than all, of the Equipment AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE, for the Fair Market Value, plus applicable sales and other taxes. If you do not provide us with such written notice and either return all of the Equipment or purchase all of the Equipment at the end of the Term, then this Lease will automatically renew on a month-to-month basis and all of the provisions of this Lease shall continue to apply, including, without limitation, your obligations to remit Lease Payments, Lease Charges and other charges, until all of the Equipment is either returned to us (either because we demand return of the Equipment or you decide to return the Equipment) or purchased by you for the applicable Fair Market Value, plus applicable sales and other taxes, in accordance with the terms hereof. If you are in default (or a non-appropriation of funds occurs), or you do not purchase the Equipment at the end of the Term (or the Renewal Term), you shall: (1) return all of the Equipment, freight and insurance prepaid at your cost and risk, to wherever we indicate in the continental United States, with all manuals and logs, in good order and condition (except for ordinary wear and tear from normal use), packed per the shipping company's specifications; and (2) securely remove all data from any and all disk drives or magnetic media prior to returning the Equipment (and you are solely responsible for selecting an appropriate removal standard that meets your business needs and complies with applicable laws). You will pay us for any loss in value resulting from the failure to maintain the Equipment in accordance with this Lease or for damages incurred in shipping and handling.

12. **ASSIGNMENT.** You may not assign or dispose of any rights or obligations under this Lease or sublease the Equipment without our prior written consent. We may, without notifying you: (a) assign all or any portion of this Lease or our interest in the Equipment; and (b) release information we have about you and this Lease to the manufacturer, Supplier or any prospective investor, participant or purchaser of this Lease. If we do make an assignment under subsection 12(a) above, our assignee will have all of our rights under this Lease, but none of our obligations. You agree not to assert against our assignee claims, offsets or defenses you may have against us.

13. **MISCELLANEOUS.** Notices must be in writing and will be deemed given five (5) days after mailing to you (or our) business address. You represent that: (a) you are the entity indicated in this Lease; (b) any documents required to be delivered in connection with this Lease (collectively, the "Documents") have been duly authorized by you in accordance with all applicable laws, rules, ordinances and regulations; (c) the Documents are valid, legal, binding agreements, enforceable with their terms and the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body, and hold the offices indicated below their signatures; (d) the Equipment is essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and shall be used during the Term only by you to perform such function; (e) you intend to use the Equipment for the entire Term and shall take all necessary action to include in your annual budget any funds required to fulfill your obligations each fiscal period during the Term; (f) you have complied fully with all applicable law governing open meetings, public bidding and appropriations, required in connection with this Lease and the debt under applicable state law; (g) your obligations to remit Lease Payments constitutes a current expense and not a debt under applicable state law; (h) this Lease is binding on you and your successors and assigns; and (i) all financial information you have provided is true and a reasonable representation of your financial condition. This Lease: (i) constitutes the entire agreement of the parties with respect to the subject matter thereof; (ii) supersedes all other writings, communications, understandings, agreements, purchase orders, solicitation documents (including, without limitation, any request for proposal and responses thereto and other related documents (together, the "Bid Documents")) and other representations, express or implied ("Prior Understandings"), and may not be contradicted or amended by Prior Understandings; and (iii) may be amended or modified only by written documents duly authorized, executed and delivered by the parties. This Lease is binding on you and your successors and assigns. You authorize us, our agent, or our assignee to: (a) obtain credit reports and make credit inquiries; (b) furnish your information, including credit application, payment history and account information, to credit reporting agencies and our assignees, potential purchasers or investors and parties having an economic interest in this Lease or the Equipment, including, without limitation, the seller, Supplier or any manufacturer of the Equipment; and (c) you irrevocably grant us the power to prepare, sign on your behalf (if applicable), and file, electronically or otherwise Uniform Commercial Code ("UCC") financing statements and any amendments thereto or continuation thereof relating to the Equipment, and containing any other information required by the applicable UCC. Any claim you have against us must be made within two (2) years after the event which caused it. If a court finds any provision of this Lease to be unenforceable, all other terms shall remain in effect and enforceable. You authorize us to insert or correct missing information on this Lease, including your proper legal name, serial numbers and any other information describing the Equipment. If you so request, and we permit the early termination of this Lease, you agree to pay a fee for such privilege. THE PARTIES INTEND THIS TO BE A "FINANCE LEASE" UNDER ARTICLE 2A OF THE UCC. YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC. YOU FURTHER HEREBY ACKNOWLEDGE AND AGREE THAT WE AND/OR SUPPLIER MAY MAKE A PROFIT ON ANY AND ALL FEES REFERENCED HEREIN AND, IN SO DOING WAIVE ANY AND ALL CLAIM WHICH YOU MAY HAVE FOR UNJUST ENRICHMENT. We may receive compensation from the manufacturer and/or Supplier of the Equipment in order to enable us to reduce the cost of this Lease below what we otherwise would charge. If we received such compensation, the reduction in the cost of this Lease is reflected in the Lease Payment.

14. **ELECTRONIC TRANSMISSION OF DOCUMENTATION.** This Lease may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Lease constitutes the single true original item of chattel paper under the UCC. If you sign and transmit this Lease to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Lease manually signed by us, when attached to the facsimile or other electronic copy signed by you, shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Lease, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Lease that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease.

AMENDMENT TO EQUIPMENT LEASE AGREEMENT

THIS AMENDMENT TO EQUIPMENT LEASE AGREEMENT is by and between **MONROVIA UNIFIED SCHOOL DISTRICT**, as Lessee, and **TOSHIBA FINANCIAL SERVICES**, as Lessor.

BACKGROUND

A. By that certain Equipment Lease Agreement, # **7736730-005**, dated October 8, 2015, **20**____, by and between Lessor and Lessee, Lessor has agreed to extend financing to Lessee upon and subject to the terms and conditions set forth in the Equipment Lease Agreement ("**Lease**").

B. Lessor and Lessee desire to amend the terms and conditions of the Lease, upon and subject to the terms and conditions of this Amendment.

C. All capitalized terms not otherwise defined herein will have the meanings set forth in the Lease.

NOW, THEREFORE, in consideration of good and valuable consideration, the parties intending to be legally bound agree as follows:

1. EFFECT OF HANDWRITTEN CHANGES. The Parties to the Lease acknowledge and agree that none of the hand-written (or typed, as the case may be) additions or deletions to the text of the terms and conditions of the Lease shall be enforceable. Each of the provisions in the Lease, as originally pre-printed on the front and/or back (or Pages 1 and/or 2) of the Lease, shall remain in full force and effect, except to the extent expressly set forth herein.

2. The second paragraph in bold, which is located on the front (or page 1) of the Lease, shall be amended to read as follows:

"EXCEPT AS PROVIDED IN SECTION 2, YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO CANCELLATION, REDUCTION OR SETOFF FOR ANY REASON WHATSOEVER. THIS LEASE SHALL BE GOVERNED BY THE LAWS OF CALIFORNIA. ALL DISPUTES UNDER THIS LEASE SHALL BE RESOLVED IN THE JURISDICTION AND VENUE OF FEDERAL AND STATE COURTS IN LOS ANGELES COUNTY, CALIFORNIA. BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL."

3. INDEMNITY. The second sentence of Section 6 of the Lease shall be amended to read as follows:

"You agree to defend and indemnify us against all Claims, although we reserve the right to control the defense and to select or approve defense counsel, which approval of counsel shall not be unreasonably withheld."

4. INDEMNITY. The last two sentences of Section 6 of the Lease shall be deleted in their entirety and replaced with the following:

"You agree not to take any action which would contest that we are the owner of the Equipment for U.S. federal income tax purposes."

5. MISCELLANEOUS. The fourth to last sentence of Section 13 of the Lease shall be amended to read as follows:

"TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY SECTIONS 508-522 OF THE UCC THAT YOU MAY HAVE AGAINST US (BUT NOT AGAINST THE MANUFACTURER OF THE EQUIPMENT)."

6. EFFECTIVE DATE. This Amendment is executed to be effective the same day as the Lease, and is incorporated into and made a part of the Lease.

7. EFFECT OF AMENDMENT. All terms and conditions of the Lease not expressly modified hereby remain in full force and are hereby ratified by the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Amendment on the dates set forth below but effective as of the effective date of the Lease, as set forth above.

MONROVIA UNIFIED SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

Date of Execution: _____

TOSHIBA FINANCIAL SERVICES

By: _____

Name: _____

Title: _____

Date of Execution: _____

Subject: CONFERENCE/INSERVICE ATTENDANCE AND TRAVEL

Prepared by:  Darwin Jackson, Assistant Superintendent, Human Resources

Action desired:

The Monrovia Unified School District Board of Education is requested to approve Travel and Conference Report #5.

Rationale:

All personnel travel and conference/inservice attendance are routinely reviewed and approved by the Board of Education.

Legal Status – Board Policy 3350 Series.

Recommended



Superintendent

MONROVIA UNIFIED SCHOOL DISTRICT
Conference/Inservice Attendance and Travel
Report #5

GROUP A (Within budget. For maintenance and/or improvement of district programs)

(Ratification) 1/ AVID - Summer Institute, August 2 through August 5, San Diego, California
Account#: 01.4 07106.0 11100 10000 5220 600000
Estimated cost: \$1947.96
(Registration: \$769; Lodging: \$336.62; Meals: \$191; Hotel Parking: \$168; Mileage: \$146.72)

Scott Iler, Assistant Principal, Monrovia High School
Erika Ramirez Morales, Teacher, Monrovia High School
Becky Arredondo, Teacher, Clifton Middle School

(Ratification) 2/ Edjoin Conference - Administrator Training , September 2, Los Angeles, California
Account#: 01.0 40350.0 11100 10000 5220 600000
Estimated cost: \$55.83
(Registration: \$45.; Mileage: \$10.83)

GROUP B (Not within budget. Budget transfer required)

None

GROUP C (Within budget of Federal/Special programs)

(Ratification) 3/ Social Thinking, Social Thinking Seminar
December 2 through December 4, 2015, San Diego, California
Account #: 01.0 00000.0 00000 31200 5220 6010015
Estimated cost: \$894.40 (Registration: \$495.20; Lodging: \$179.20; Parking: \$70; Meals: \$150)

Olga Sosa Estrella, Psychologist, Pupil Services

GROUP D (No cost to District)

(Ratification) 4/ ACSA Leadership Summit (ACSA), Leadership Summit 2015,
November 4 through November 8, 2015, San Diego, California
Account #: 01.0 30100.0 11100 10000 5220 600000
Estimated cost: ACSA Covers all costs

Sue Kaiser, Assistant Superintendent, Ed. Services

*Agenda Item 8.2
October 7, 2015

Subject: EMPLOYMENTS, SUPPLEMENTAL HOURS/SPECIAL
ASSIGNMENTS, LEAVES, TERMINATIONS, AND OTHER
PERSONNEL ASSIGNMENTS

Prepared by: *of* Darwin Jackson, Assistant Superintendent, Human Resources

Action desired:

The Monrovia Unified School District Board of Education is requested to approve
Personnel Assignments Report #5.

Rationale:

All personnel assignments are routinely reviewed and approved by the Board of
Education.

Legal Status – Education Code sections 35161, 44830 – 44831, 45103 – 45139; and
Board Policy 4000 Series.

Recommended



Superintendent

MONROVIA UNIFIED SCHOOL DISTRICT
Personnel Assignment Report #5

EMPLOYMENTS, SUPPLEMENTAL HOURS/SPECIAL ASSIGNMENTS, LEAVES, TERMINATIONS, OTHER

A. Employments

First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
Vickie	Velasco	PE Teacher	Employ	9/25/15	Clifton		G-00000.0	000134	A-1	100%

B. Supplemental Hours/Special Assignments

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
2 #	Mary	Archibald	Water Color/Plein Air Teacher	Professional Development	8/3/15-8/3/15	Adult Ed-Mtn	NTE 2 hrs	G-00000.0	003227	\$41.89 hr	100%
3 #	Karen	Boucher	Teacher	Special Ed tutoring for student 1174755870	8/1/15-6/30/16	Plymouth	NTE 100 hrs	C-65000.0	003011	\$32	100%
4 #	Carol	Burrill	Adult Ed ESL Teacher	Professional Development	8/3/15-5/9/16	Adult Ed-Mtn	NTE 11 hrs	C-39050.0	003029	\$41.89 hr.	100%
5 #	Sonia	Cabrera	Pre-K Teacher	Gen Ed teacher needed to attend IEPs	9/1/15-6/30/16	CELC	As needed	C-65000.0	003013	\$27	100%
6 #	Yecsenia	Delgado	Adult Ed ESL Teacher	Professional Development	8/3/15-5/9/16	Adult Ed-Mtn	NTE 11 hrs	C-39050.0	003029	\$36.41 hr	100%
7 #	Jason	Edwards	Ltd. Term Acad Concurrent Lab Teacher	To teach concurrent academic class for credit recovery	9/30/15-5/11/16	Adult Ed-Mtn	NTE 3 hrs/wk	G-00000.0	002889	\$34.59	100%
8 #	Steve	Garrison	Teacher	Saturday School	9/19/15-5/30/16	MHS	As needed	C-00604.0	001450	\$32	100%
9 #	Richard	Gretebeck	Teacher	Saturday School	9/19/15-5/30/16	MHS	As needed	C-00604.0	001450	\$32	100%
10 #	Karen	Hall	ROP Medical Assist. Teacher	Professional Development	8/3/15-8/3/15	Adult Ed-Mtn	NTE 2 hrs	G-00000.0	003227	\$41.89 hr	100%
11 #	Adriana	Hernandez	Pre-K Teacher	Gen Ed teacher needed to attend IEPs	9/1/15-6/30/16	CELC	As needed	C-65000.0	003013	\$27	100%
12 #	Adriana	Hernandez	Pre-K Teacher	Prof Development - Focused Schools	9/9/15-6/30/16	CELC	As needed	C-61050.0	000625	\$27	100%

#-Ratification

C-Categorical Fund G-General Fund

B. Supplemental Hours/Special Assignments (continued)

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
13 #	Daniel	Holman	Ltd. Term ESL Teacher	To teach ESL class - 7.5 hrs/week	9/8/15-5/26/16	Adult Ed-Mtn	NTE 255 hrs	C-39050.0 C-39260.0	003029 003030	\$34.59 hr	100%
14 #	Meri	Huening	Adult Ed ESL Teacher	Professional Development	8/3/15-5/9/16	Adult Ed-Mtn	NTE 11 hrs	C-39050.0	003029	\$41.89/hr.	100%
15 #	John	Huntley	Teacher	Saturday School	9/19/15-5/30/16	MHS	As needed	C-00604.0	001450	\$32	100%
16 #	Patti	King	Pre-K Teacher	Gen Ed teacher needed to attend IEPs	9/1/15-6/30/16	CELC	As needed	C-65000.0	003013	\$27	100%
17 #	Dora	Loera	Pre-K Teacher	Gen Ed teacher needed to attend IEPs	9/1/15-6/30/16	CELC	As needed	C-65000.0	003013	\$27	100%
18 #	Rhonda	Luna	Ltd. Term Acad Concurrent Lab Teacher	To teach concurrent academic class for credit recovery	9/30/15-5/11/16	Adult Ed-Mtn	NTE 3 hrs/wk	G-00000.0	002889	\$34.59	100%
19 #	Jennifer	Maljian	Instructional Coach	iAM Science Project Prog Tech Coordinator	9/1/15-8/31/16	Educational Services	60 hrs/month	C-40500.0	003222	\$22.50	100%
20 #	Donna	Martino	Adult Ed Upholstery Teacher	Professional Development	8/3/15-8/3/15	Adult Ed-Mtn	NTE 2 hrs	G-00000.0	003227	\$41.89/hr.	100%
21 #	Marcela	Molina	Teacher	Saturday School	9/19/15-5/30/16	MHS	As needed	C-00604.0	001450	\$32	100%
22 #	Selena	Patton	Adult Ed ESL Teacher	Professional Development	8/3/15-5/9/16	Adult Ed-Mtn	NTE 11 hrs	C-39050.0	003029	\$41.89 hr.	100%
23 #	Julie	Perkins	Adult Ed Academic Teacher	Professional Development	8/3/15-8/3/15	Adult Ed-Mtn	NTE 2 hrs	G-00000.0	003227	\$41.89/hr.	100%
24 #	Beatriz	Ramirez	Pre-K Teacher	Gen Ed teacher needed to attend IEPs	9/1/15-6/30/16	CELC	As needed	C-65000.0	003013	\$27	100%
25 #	Tom	Reale	Video Production Teacher	To teach Ad/Ed TV Prod evening class	9/1/15-6/10/16	Adult Ed-Mtn	NTE 4 hrs/wk	G-00000.0	003089	\$41.89/hr	100%
26 #	John	Riccio	Adult Ed Ceramics Teacher	Professional Development	8/3/15-8/3/15	Adult Ed-Mtn	NTE 2 hrs	G-00000.0	003227	\$41.89/hr.	100%
27 #	Lori	Zanteson	Ltd. Term ESL Teacher	To teach ESL class - 8 hrs/week	9/8/15-5/26/16	Adult Ed-Mtn	NTE 255 hrs	C-39050.0 C-39260.0	003029 003030	\$34.59 hr	100%

C. Leaves of Absences

First Name	Last Name	Classification	Action	Effective	Site
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None

D. Terminations

First Name	Last Name	Classification	Action	Effective	Site
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None

#-Ratification

C-Categorical Fund G-General Fund

E. Other

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
28 #	Jaclyn	Lau	Teacher	Correction to effective date for change of assignment from 60% to 100% approved 9/9/15.	9/14/2015 8/19/2015	Educational Services (Art Program)		C-30100.0 60.0% C-07102.0 40.0%	002984	D-3	100%
29 #	Jennifer	Bryant	IAM Science Grant Instructional Coach	Approve stipend for mileage	9/1/15-8/31/17	Educational Services		C-40500.0 83.0% C-07102.0 17.0%	003142	\$75 per month	
30 #	Nikole	Burgess	Teacher	Approve stipend PBIS Coordinator	10/1/15-6/30/16	Clifton		G-00701.0	001190	\$400	100.00%
31 #	Ashley	Davila	Teacher	Approve stipend Girls Volleyball 8th	9/1/15-6/30/16	Clifton		G-00701.0	001190	\$500	100.00%
32 #	Ashley	Davila	Teacher	Approve stipend Girls Volleyball 7th	9/1/15-6/30/16	Clifton		G-00701.0	001190	\$500	100.00%
33 #	Elaine	Hansen	Teacher	Approve stipend Intervention Coordinator	10/1/15-6/30/16	Clifton		G-00701.0	001190	\$600	100.00%
34 #	Christine	Simonoff	Teacher	Approve stipend Intervention Coordinator	10/1/15-6/30/16	Clifton		G-00701.0	001190	\$600	100.00%
35 #	Marilyn	Smith	Teacher	Approve stipend PBIS Coordinator	10/1/15-6/30/16	Clifton		G-00701.0	001190	\$400	100.00%
36 #	Kiana	Young-Turner	Teacher	Approve stipend PBIS Coordinator	10/1/15-6/30/16	Clifton		G-00701.0	001190	\$400	100.00%
37 #	DBQ Project		Consultant	Approve Agreement	9/24/15-11/5/15	District		C-07091.0	To provide two days of professional development and training in the DBQ (Document-Based Question) Project, not to exceed \$5,000.		
38 #	USC Rossier School of Education for Professional Development		Consultant	Approve Agreement	9/10/15-6/30/16	Mayflower		C-30100.0	To provide professional development in Differentiated Curriculum and Instruction including customized instruction, online meetings and program materials, not to exceed \$21,500.		
39 #	Celena	Turney	Consultant	Approve Agreement	7/1/15-6/30/16	Educational Services		C-90121.0	The District agrees to compensate the Consultant \$2,000 for the following services: Grant Consultant for the Arts Department, MUSD.		

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
40 #	Loretta	Whitson (Dr.)	Consultant	Approve Agreement	9/1/15-6/30/16	Student Support Services		C-58200.0	To provide the following services: Elementary Counseling Grant Project Director, not to exceed \$12,000.		
41 #	Susana	Aguirre	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks					
42 #	Arnold	Alcisto	Volunteer I	Approve	9/9/15-6/30/16	Mayflower					
43 #	Aureliana	Amador	Volunteer I	Approve	9/24/15-6/30/16	PL, CELC					
44 #	Gina	Ammon	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks					
45 #	Laurence	Ammon	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks					
46 #	Oliveria	Aragon	Volunteer I	Approve	9/25/15-6/30/16	CELC					
47 #	Elizabeth	Arbogast	Volunteer I	Approve	9/2/15-6/30/16	Wild Rose					
48 #	Yessenia	Arceo	Volunteer I	Approve	9/18/15-6/30/16	CELC					
49 #	Gabriela	Arevalo	Volunteer I	Approve	9/9/15-6/30/16	Plymouth					
50 #	Melissa	Arias	Volunteer I	Approve	9/11/15-6/30/16	Plymouth					
51 #	Timothy	Ates	Volunteer I	Approve	9/9/15-6/30/16	Plymouth					
52 #	Kristina	Atwater	Volunteer I	Approve	9/16/15-6/30/15	MHS					
53 #	Audencia	Avila	Volunteer I	Approve	9/16/15-6/30/15	Plymouth					
54 #	Maria Elena	Aviles	Volunteer I	Approve	9/24/15-6/30/16	CELC					
55 #	Gina	Baldelomar	Volunteer I	Approve	9/9/15-6/30/16	MHS					
56 #	Johnny	Baldelomar	Volunteer I	Approve	9/9/15-6/30/16	MHS					
57 #	Randa	Basha	Volunteer I	Approve	9/9/15-6/30/16	Mayflower					
58 #	Susan	Beach	Volunteer I	Approve	9/9/15-6/30/16	MHS					
59 #	Kimberly	Bender	Volunteer I	Approve	9/9/15-6/30/16	Mayflower					
60 #	Karen	Bigler	Volunteer I	Approve	9/11/15-6/30/16	Mayflower					
61 #	Celeste	Blandon	Volunteer I	Approve	9/15/15-6/30/16	CELC					
62 #	Stephanie	Bradley	Volunteer I	Approve	9/15/15-6/30/16	Mayflower					
63 #	Stephen	Bray	Volunteer I	Approve	9/9/15-6/30/16	Mayflower					
64 #	Elizabeth	Callihan	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks					
65 #	Bianca	Campana	Volunteer I	Approve	9/17/15-6/30/16	Bradoaks					
66 #	Luna	Cariaga	Volunteer I	Approve	9/22/15-6/30/16	Wild Rose					
67 #	Dan	Carius	Volunteer I	Approve	9/23/15-6/30/16	BR, MHS					
68 #	Ryan	Cash	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks					
69 #	Bertha	Castellano	Volunteer I	Approve	8/31/15-6/30/16	Wild Rose					
70 #	Elizabeth	Cecconi	Volunteer I	Approve	9/24/15-6/30/16	CELC					
71 #	Mari	Cheng	Volunteer I	Approve	9/21/15-6/30/16	Monroe					
72 #	Miriam	Childers	Volunteer I	Approve	9/25/15-6/30/16	Monroe					
73 #	Claudia	Chiovare	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks					
74 #	Linda	Combs	Volunteer I	Approve	9/25/15-6/30/16	MO, CELC					
75 #	Desiree	Coon	Volunteer I	Approve	9/25/15-6/30/16	MO, CELC					
76 #	Kymberlee	Corbosiero	Volunteer I	Approve	9/11/15-6/30/16	Mayflower					

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
77 #	Esmeralda	Corrales	Volunteer I	Approve	9/15/15-6/30/16	CELC
78 #	Mayra	Cortes	Volunteer I	Approve	9/21/15-6/30/16	Monroe
79 #	Elyse	Cottone	Volunteer I	Approve	9/14/15-6/30/16	Mayflower
80 #	Micaela	Cruz	Volunteer I	Approve	9/15/15-6/30/16	CELC
81 #	Florencia	D'Angelo	Volunteer I	Approve	9/11/15-6/30/16	Plymouth
82 #	Denise	Deack	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
83 #	Monica	DeGuzman	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
84 #	Maria	Diaz	Volunteer I	Approve	9/25/15-6/30/16	Monroe
85 #	Jonathan	Dimasin	Volunteer I	Approve	9/21/15-6/30/16	Santa Fe
86 #	Bjorn	Dodd	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
87 #	Rose	Dorantes	Volunteer I	Approve	9/9/15-6/30/16	MHS
88 #	Tamiko	Durham	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
89 #	Vania	Dzib Delgado	Volunteer I	Approve	9/9/15-6/30/16	Wild Rose
90 #	Christina	Easley	Volunteer I	Approve	9/21/15-6/30/16	Plymouth
91 #	Aileen	Elegado	Volunteer I	Approve	9/15/15-6/30/16	CELC
92 #	Jovencio	Elegado	Volunteer I	Approve	9/15/15-6/30/16	CELC
93 #	Stacy	Escobar	Volunteer I	Approve	9/16/15-6/30/15	VESP
94 #	Cheryl	Faucett	Volunteer I	Approve	9/9/15-6/30/16	MHS
95 #	Jessica	Feld-Perez	Volunteer I	Approve	9/17/15-6/30/16	Mayflower
96 #	Amy	Feng	Volunteer I	Approve	9/23/15-6/30/16	Plymouth
97 #	Erika	Garcia	Volunteer I	Approve	9/15/15-6/30/16	CELC
98 #	Sandra	Garcia	Volunteer I	Approve	9/15/15-6/30/16	CELC
99 #	William	Gauderman	Volunteer I	Approve	9/9/15-6/30/16	MHS
100 #	Paul	Gibson	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
101 #	Patricia	Godinez	Volunteer I	Approve	9/9/15-6/30/16	Mayflower
102 #	Michael	Gomes	Volunteer I	Approve	9/17/15-6/30/16	Plymouth
103 #	Christina	Gomez	Volunteer I	Approve	9/21/15-6/30/16	Mayflower
104 #	Christina	Gomez	Volunteer I	Approve	9/21/15-6/30/16	Plymouth
105 #	Frances	Gonzales	Volunteer I	Approve	9/15/15-6/30/16	CELC
106 #	Blanca	Gonzalez	Volunteer I	Approve	9/15/15-6/30/16	CELC
107 #	Martha	Gonzalez	Volunteer I	Approve	9/17/15-6/30/16	Bradoaks
108 #	Rafael	Gouzy	Volunteer I	Approve	9/16/15-6/30/15	PL, SF
109 #	Monique	Govea	Volunteer I	Approve	9/24/15-6/30/16	CELC
110 #	Rosa	Gruerrero	Volunteer I	Approve	9/21/15-6/30/16	Wild Rose
111 #	Joseph	Guzman	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
112 #	Steve	Hackworth	Volunteer I	Approve	9/11/15-6/30/16	Mayflower
113 #	Desiree	Harbaugh	Volunteer I	Approve	9/9/15-6/30/16	Mayflower
114 #	Kari	Harbert	Volunteer I	Approve	9/11/15-6/30/16	MHS
115 #	Arnita	Harris	Volunteer I	Approve	9/14/15-6/30/16	Wild Rose

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C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
116 #	Jan	Hart	Volunteer I	Approve	9/11/15-6/30/16	Santa Fe
117 #	Katie	Haven	Volunteer I	Approve	9/25/15-6/30/16	Monroe
118 #	Caitlin	Hemming	Volunteer I	Approve	9/9/15-6/30/16	MHS
119 #	Louise	Hemming	Volunteer I	Approve	9/9/15-6/30/16	MHS
120 #	Simon	Hemming	Volunteer I	Approve	9/9/15-6/30/16	MHS
121 #	Brooke	Hendry	Volunteer I	Approve	9/22/15-6/30/16	Mayflower
122 #	Adan	Hernandez	Volunteer I	Approve	9/14/15-6/30/16	Wild Rose
123 #	Maria	Hernandez	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
124 #	Olivia	Hinojosa	Volunteer I	Approve	9/9/15-6/30/16	Mayflower
125 #	Sarah	Hinojosa	Volunteer I	Approve	9/9/15-6/30/16	Mayflower
126 #	Ida	Holt	Volunteer I	Approve	9/24/15-6/30/16	Mayflower
127 #	Rose	Ingkananth	Volunteer I	Approve	9/25/15-6/30/16	Mayflower
128 #	Ani	Janbazian	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
129 #	Diamond	King	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
130 #	Emily	King	Volunteer I	Approve	9/15/15-6/30/16	CELC
131 #	Deborah	Kwan	Volunteer I	Approve	9/16/15-6/30/15	MHS
132 #	Celyne	Lam	Volunteer I	Approve	9/17/15-6/30/16	Bradoaks
133 #	Desiree	Lang	Volunteer I	Approve	9/23/15-6/30/16	MO, MHS
134 #	Cindy	Laporte	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
135 #	Rosa	Leyva	Volunteer I	Approve	9/9/15-6/30/16	MHS
136 #	Sandra	Loera	Volunteer I	Approve	9/21/15-6/30/16	Monroe
137 #	Maribel	Lopez	Volunteer I	Approve	9/25/15-6/30/16	MO, CELC
138 #	Peter	Maljian	Volunteer I	Approve	9/11/15-6/30/16	Mayflower
139 #	Ronelia	Manalang	Volunteer I	Approve	9/21/15-6/30/16	Plymouth
140 #	Kezia	Marques	Volunteer I	Approve	9/16/15-6/30/15	Plymouth
141 #	Amber	Martin	Volunteer I	Approve	9/17/15-6/30/16	Wild Rose
142 #	Karina	Martinez	Volunteer I	Approve	9/25/15-6/30/16	MO, CELC
143 #	Vanessa	Martinez	Volunteer I	Approve	9/25/15-6/30/16	Monroe
144 #	Sandra	Masia	Volunteer I	Approve	9/18/15-6/30/16	CELC
145 #	Kristine	McCullen	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
146 #	Christine	Meadows	Volunteer I	Approve	9/11/15-6/30/16	Wild Rose
147 #	Kristin	Medeiros	Volunteer I	Approve	9/9/15-6/30/16	Plymouth
148 #	Barbara	Mena	Volunteer I	Approve	9/9/15-6/30/16	Wild Rose
149 #	Guadalupe	Mendez	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
150 #	James	Mendez	Volunteer I	Approve	9/9/15-6/30/16	Plymouth
151 #	Heather	Menditto	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
152 #	Irene	Mendoza	Volunteer I	Approve	9/11/15-6/30/16	Mayflower
153 #	Vicky	Mendoza	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
154 #	Annette	Miclat	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
155 #	Christina	Murga	Volunteer I	Approve	9/17/15-6/30/16	Bradoaks
156 #	Deidra	Nadal	Volunteer I	Approve	9/16/15-6/30/15	MHS
157 #	Namiko	Nagao	Volunteer I	Approve	9/23/15-6/30/16	Mayflower
158 #	Elizabeth	Noguera	Volunteer I	Approve	9/21/15-6/30/16	Monroe
159 #	Norma	Oceguera	Volunteer I	Approve	9/11/15-6/30/16	Mayflower
160 #	Carissa	Oien	Volunteer I	Approve	9/25/15-6/30/16	Wild Rose
161 #	Jessica	Opray	Volunteer I	Approve	9/16/15-6/30/15	MHS
162 #	Luz	Ortega	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
163 #	Maria	Ortega	Volunteer I	Approve	9/9/15-6/30/16	MHS
164 #	Dana	Ostrowski	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
165 #	Antipazz	Padrid	Volunteer I	Approve	9/25/15-6/30/16	Mayflower
166 #	Crystal	Papa	Volunteer I	Approve	9/16/15-6/30/15	Bradoaks
167 #	Jordan	Papa	Volunteer I	Approve	9/16/15-6/30/15	Bradoaks
168 #	Diana	Pascarella	Volunteer I	Approve	9/9/15-6/30/16	Mayflower
169 #	Hoofrish	Patel	Volunteer I	Approve	9/21/15-6/30/16	Monroe
170 #	Fabiola	Perez	Volunteer I	Approve	9/15/15-6/30/16	CELC
171 #	Yvette	Perez	Volunteer I	Approve	9/15/15-6/30/16	CELC
172 #	Raymond	Quiroz	Volunteer I	Approve	9/9/15-6/30/16	MHS
173 #	Kevin	Ramirez	Volunteer I	Approve	9/17/15-6/30/16	Wild Rose
174 #	Norma Jean	Ramirez	Volunteer I	Approve	9/24/15-6/30/16	Mayflower
175 #	Jenna	Randall	Volunteer I	Approve	9/9/15-6/30/16	Wild Rose
176 #	Leonora	Randall	Volunteer I	Approve	9/22/15-6/30/16	Mayflower
177 #	Leah	Reilly	Volunteer I	Approve	9/25/15-6/30/16	MHS
178 #	Shannon	Reilly	Volunteer I	Approve	9/25/15-6/30/16	MHS
179 #	Sarah	Reyes	Volunteer I	Approve	9/15/15-6/30/16	CELC
180 #	Erin	Rische	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
181 #	Teresa	Rodriguez	Volunteer I	Approve	9/15/15-6/30/16	Santa Fe
182 #	Tricia	Rodriguez	Volunteer I	Approve	9/22/15-6/30/16	Wild Rose
183 #	Brenda	Rojas	Volunteer I	Approve	9/14/15-6/30/16	Mayflower
184 #	Caryl	Romero	Volunteer I	Approve	9/16/15-6/30/15	Plymouth
185 #	Gabriela	Salinas	Volunteer I	Approve	9/17/15-6/30/16	CELC
186 #	Maureen	Sams	Volunteer I	Approve	9/9/15-6/30/16	MHS
187 #	Janeen	Samuelian	Volunteer I	Approve	9/21/15-6/30/16	Monroe
188 #	Evan	Sanchez	Volunteer I	Approve	9/11/15-6/30/16	Football
189 #	Jennifer	Schmidt	Volunteer I	Approve	9/25/15-6/30/16	MO,MHS
190 #	Yadira	Sepulveda	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
191 #	Alessandra	Sickler	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
192 #	Cynthia	Simuta	Volunteer I	Approve	9/14/15-6/30/16	Wild Rose
193 #	Arianna	Smith	Volunteer I	Approve	9/21/15-6/30/16	Monroe

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
194 #	Olga	Snyder	Volunteer I	Approve	9/25/15-6/30/16	MHS
195 #	Mayra	Soberanis	Volunteer I	Approve	9/22/15-6/30/16	Mayflower
196 #	Gabriela	Soto	Volunteer I	Approve	9/14/15-6/30/16	Mayflower
197 #	Laura	Spaeth	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
198 #	Gregory	Stonick	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
199 #	Viken	Sultanian	Volunteer I	Approve	9/14/15-6/30/16	Plymouth
200 #	Amy	Tanniehill	Volunteer I	Approve	9/24/15-6/30/16	MO,SF
201 #	Ethel	Thomson	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
202 #	Hugo	Torres	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
203 #	Karin	Torres	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
204 #	Dana	Towles	Volunteer I	Approve	9/23/15-6/30/16	MA,CL,MHS
205 #	Justice	Towner	Volunteer I	Approve	9/21/15-6/30/16	Wild Rose
206 #	Daphne	Traeger	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
207 #	Joseph	Trejo	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
208 #	Nicholas	Trotter	Volunteer I	Approve	9/18/15-6/30/16	CELC
209 #	Phuong	Truong	Volunteer I	Approve	9/25/15-6/30/16	PL,SF
210 #	Pamela	Tyus	Volunteer I	Approve	9/21/15-6/30/16	MHS
211 #	Jessica	Urueta	Volunteer I	Approve	9/14/15-6/30/16	Mayflower
212 #	Aria	Vallejo	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
213 #	Myriam	Vazquez	Volunteer I	Approve	9/2/15-6/30/16	CELC
214 #	Maria	Vega	Volunteer I	Approve	9/18/15-6/30/16	CELC
215 #	Maria	Velazquez	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
216 #	Julie	Weiss	Volunteer I	Approve	9/23/15-6/30/16	Bradoaks
217 #	Wendy	Wells	Volunteer I	Approve	9/16/15-6/30/15	MHS
218 #	Elizabeth	White	Volunteer I	Approve	9/21/15-6/30/16	Bradoaks
219 #	Tamra	Witten	Volunteer I	Approve	9/23/15-6/30/16	MHS
220 #	Lana	Wong	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
221 #	Kristin	Wulschleger	Volunteer I	Approve	9/17/15-6/30/16	Wild Rose
222 #	Paula	Ybarra	Volunteer I	Approve	9/23/15-6/30/16	MA,PL,CELC
223 #	Diane	Yee	Volunteer I	Approve	9/9/15-6/30/16	MHS
224 #	Lindsay	Young	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
225 #	Jennifer	Zepeda	Volunteer I	Approve	9/21/15-6/30/16	MHS
226 #	Cristina	Zubok	Volunteer I	Approve	9/11/15-6/30/16	Bradoaks
227 #	Roger	Anderson	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
228 #	Brad	Beutlich	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
229 #	Dana	Borrelli	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
230 #	Dana	Borrelli	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
231 #	David	Brandley	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
232 #	James	Burkhart	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
233 #	Jerry	Candia	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
234 #	Hellen	DeAnda	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
235 #	Brian	Dorsey	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
236 #	Matthew	Edgington	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
237 #	Julie	Gentile	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
238 #	Maryann	Gibson	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
239 #	Patrick	Gibson	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
240 #	Diane	Gonzales	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
241 #	John Taylor	Gray	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
242 #	John	Griffin	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
243 #	Douglas	Harbaugh	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
244 #	Christopher	Heatherly	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
245 #	Monica	Heim	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
246 #	Christopher	Hover	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
247 #	Heather	Huggins	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
248 #	Eli	Hursh	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
249 #	Louise	Hussey	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
250 #	Donna	Jones	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
251 #	Charles	Jones III	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
252 #	Charles	Jones Jr.	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
253 #	Melanie	Kerr	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
254 #	Elizabeth	Kitterman	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower

#-Ratification

C-Categorical Fund G-General Fund

E. Other (continued)

	First Name	Last Name	Classification	Action	Effective	Site
255 #	Catherine	Lucero	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
256 #	Karen	Lujan	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
257 #	Toshikage	Nagao	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
258 #	Leslie	Peterson	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
259 #	Brittany	Pulkabrek	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
260 #	Jason	Radnoti	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
261 #	Melissa	Rodriguez	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
262 #	Walter	Rodriguez	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
263 #	Max	Sanchez	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
264 #	Karen	Schultz	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
265 #	Peter	Selak	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
266 #	Michael	Sheehan	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
267 #	Chris	Shevlin	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
268 #	Jeffrey	Staples	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
269 #	Cathy	Teegarden	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
270 #	Jim	Teegarden	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
271 #	Matthew	Webster	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower
272 #	Helaina	Zuniga	Volunteer- Kaboom Build Day Project Only	Approve	9/26/15	Mayflower

#-Ratification

C-Categorical Fund G-General Fund

MONROVIA UNIFIED SCHOOL DISTRICT
EMPLOYMENTS, LEAVES OF ABSENCE, RESIGNATIONS, CHANGES OF STATUS (CLASSIFIED)

A. Employments

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
1 #	Raymond	Alarcon	Head Custodian I - Ltd Term	Wild Rose	Employ-Extra hours alarm calls	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002780	G 00000.0	100.00%
2 #	Mary	Alvarez	Food Service Worker - Ltd Term	Wild Rose	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000568	C 53100.0	100.00%
3 #	Rosalva	Alvarez	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
4 #	Rosalva	Alvarez	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
5 #	Rosalva	Alvarez	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C 53201.0	100.00%
6 #	Martha	Alvarez Holmes	Clerical Assistant I - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$19.13/hr	17	6	hourly as needed	7/01/15-6/30/16	003096	G 00000.0	100.00%
7 #	Martha	Alvarez Holmes	Clerical Assistant I - Ltd Term	Mayflower	Employ-Interpret, registration	\$19.13/hr	17	6	NTE 130 hrs	8/19/15-6/08/16	002878	C 07091.0	100.00%
8 #	Martha	Alvarez Holmes	Clerical Asst II - Substitute	Mayflower	Employ-Substitute for office manager	\$20.11/hr	19	6	NTE 80 hrs	8/19/15-6/07/16	002288	C 27000.0	100.00%
9 #	Veronica	Amaral	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.94/hr	15	2	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
10 #	Ana	Andrade	Playground Aide - Ltd Term	Wild Rose	Employ-Ltd. Term Interpreter	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/08/16	002692	C 07091.0	100.00%
11 #	Alyssa	Apparicio	Tutor	MHS	Employ	\$10.00/hr	01	2	hourly as needed	9/11/15-7/31/16	001461	C 90108.0	100.00%
12 #	Cassidy	Apparicio	Tutor	Tutoring Program	Employ (Donation funding)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	001461	C 90108.0	100.00%
13 #	Brian	Armas	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
14 #	Michael	Armas	Food Service Worker - Ltd Term	Clifton	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000046	C 53100.0	100.00%
15 #	Michael	Armas	Food Service Worker - Ltd Term	Clifton	Employ-Work supper hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	003006	C 53201.0	100.00%
16 #	Michael	Armas	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	003003	C 53201.0	100.00%
17 #	Michael	Armas	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
18 #	Maria	Avila	Inst Aide-Sp Ed - Ltd Term	Wild Rose	Employ-Ltd. Term Interpreter	\$19.13/hr	17	6	hourly as needed	8/19/15-6/08/16	002691	C 07091.0	100.00%
19 #	Maria	Avila	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	9/01/15-6/07/16	002246	C 65000.0	100.00%
20 #	Rosa	Avila	Food Service Mgr - Ltd. Term	Wild Rose	Employ-Extra hours as needed	\$23.77/hr	21-D	6	NTE 8 hrs/day	8/19/15-6/30/16	000788	C 53100.0	100.00%
21 #	Martha	Ballington	Food Service Worker - Ltd Term	Clifton	Employ-Extra hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	000046	C 53100.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
22 #	Maria	Barnes	Lead Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$25.11/hr	28	6	hourly as needed	7/01/15-6/30/16	002657	C 07230.0	100.00%
23 #	Maria	Barnes	Lead Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$25.11/hr	28	6	hourly as needed	8/19/15-6/30/16	000148	C 90801.0	100.00%
24 #	Carnea	Bass	Campus Sec Officer - Substitute	MHS	Employ-Substitute security as needed	\$17.74/hr	24	1	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
25 #	Fabricio	Bautista	Interpreter SPED - Ltd Term	SPED- District wide	Employ-Extra hours as needed	\$27.00/hr	Flat Rate		hourly as needed	8/19/15-6/30/16	002853	C 65000.0	100.00%
26 #	Karla	Becerra	Inst Aide - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$15.70/hr	15	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
27 #	Karla	Becerra	Inst Aide - Ltd Term	Plymouth	Employ-Parent teacher conferences	\$15.70/hr	15	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
28 #	Karla	Becerra	Inst Aide - Ltd Term	Plymouth	Employ-Extra hours	\$15.70/hr	15	3	hourly as needed	9/04/15-10/22/16	003225	C 07091.0	100.00%
29 #	Richard	Bernal	Inst Aide-Sp Ed - Ltd Term	District-wide	Employ-Extra hours ride with student	\$18.22/hr	17	5	hourly as needed	8/19/15-06/07/16	002246	C 65000.0	100.00%
30 #	Daniel	Bernard	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$17.33/hr	17	4	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
31 #	Liana	Beserra	Clerical Assistant III - Ltd Term	Santa Fe	Employ-Support for registration	\$19.62/hr	22	4	hourly as needed	8/19/15-6/07/16	003215	G 00000.0	100.00%
32 #	Martha	Billington	Food Service Worker - Ltd Term	Clifton	Employ-Work supper hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	003006	C 53201.0	100.00%
33 #	Bethanie	Blake	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
34 #	Denise	Boudreaux	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
35 #	Emily	Bradley	Food Service Worker - Ltd Term	Santa Fe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000114	C 53100.0	100.00%
36 #	Emily	Bradley	Food Service Worker - Ltd Term	Santa Fe	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003007	C 53201.0	100.00%
37 #	Sam	Brown	Campus Sec Officer - Ltd Term	MHS	Employ-Saturday school as needed	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002786	C 06040.0	100.00%
38 #	Sam	Brown	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000925	G 00000.0	100.00%
39 #	Elena	Cabrera	Food Service Worker - Ltd Term	Monroe	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000541	C 53100.0	100.00%
40 #	Elena	Cabrera	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
41 #	Quinn	Callens	Inst Aide-Sp Ed - Ltd Term	Bradoaks	Employ-Intervention	\$16.50/hr	17	3	NTE 100 hrs	8/19/15-1/30/16	003070	C 07091.0	50.00%
42 #	Quinn	Callens	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
43 #	James	Campbell	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001740	C 07230.0	100.00%
44 #	James	Campbell	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000148	C 90801.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
45 #	Shaun	Carels	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
46 #	Alan	Caron	Inst Aide-Sp Ed - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
47 #	Alan	Caron	Inst Aide-Sp Ed - Ltd Term	Plymouth	Employ-Parent teacher conferences	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
48 #	Sandy	Castro	Food Service Mgr - Ltd. Term	Mayflower	Employ-Extra hours as needed	\$22.62/hr	21-D	5	NTE 8 hrs/day	8/19/15-6/30/16	000874	C 53100.0	100.00%
49 #	Carlos	Centeno	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$16.07/hr	20	1	hourly as needed	8/19/15-6/30/16	002725	C 90221.0	100.00%
50 #	Arturo	Chavez	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G 00000.0	100.00%
51 #	Arturo	Chavez	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002725	C 90221.0	100.00%
52 #	Arturo	Chavez	Custodian - Ltd Term	MHS	Employ-Taylor Perform Arts Center	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002968	C 90123.0	100.00%
53 #	Arturo	Chavez	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
54 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
55 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
56 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Extra clerical support	\$15.70/hr	17	2	hourly as needed	8/19/15-06/07/16	003182	C 07091.0	100.00%
57 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Extra clerical support	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	003182	C 07091.0	100.00%
58 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Parent teacher conferences	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
59 #	Maria	Chavira	Clerical Asst II - Substitute	Plymouth	Employ-Substitute for office manager	\$16.50/hr	19	2	hourly as needed	8/19/15-6/07/16	002288	G 00000.0	100.00%
60 #	Maria	Chavira	Clerical Asst II - Substitute	Plymouth	Employ-Substitute for office manager	\$16.50/hr	19	2	hourly as needed	8/19/15-6/07/16	002288	G 00000.0	100.00%
61 #	Maria	Chavira	Clerical Assistant I - Ltd Term	Plymouth	Employ-Extra clerical support	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
62 #	Maureen	Chin	Instructional Aide- Kinder - Ltd Term	Human Resources	Employ-Extra hours QAI panel	\$14.94/hr	15	2	NTE 8 hrs	8/17/15-8/31/15	002650	G 00000.0	100.00%
63 #	Renee	Cito	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
64 #	Sherrill	Clapsaddle	Clerical Asst II - Substitute	Bradoaks	Employ-Substitute for office manager	\$20.11/hr	19	6	hourly as needed	8/19/15-6/08/16	002288	C 27000.0	100.00%
65 #	Julia	Clegg	Clerical Asst II - Substitute	Bradoaks	Employ-Substitute for office manager	\$20.11/hr	19	6	hourly as needed	8/19/15-6/08/16	002288	C 27000.0	100.00%
66 #	Julia	Clegg	Secretary - Ltd Term	Educational Services	Employ-Extra hours Perform Arts Prog	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002709	C 90221.0	100.00%
67 #	Martha	Contreras	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent		
68 #	Martha	Contreras	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%	
69 #	Martha	Contreras	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%	
70 #	Martha	Contreras	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%	
71 #	Esmeralda	Corrales	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C	90306.0	100.00%	
72 #	Esmeralda	Corrales	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%	
73 #	Esmeralda	Corrales	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%	
74 #	Esmeralda	Corrales	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003003	C	53201.0	100.00%	
75 #	Esmeralda	Corrales	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%	
76 #	Robert	Crowder	Head Custodian I - Ltd Term	Bradoaks	Employ-Extra hours alarm calls	\$22.75/hr		24	6	hourly as needed	8/19/15-6/30/16	002780	G	00000.0	100.00%
77 #	Renee	Dakin	Playground Aide - Ltd Term	Bradoaks	Employ-Substitute as needed	\$13.64/hr		Flat Rate		hourly as needed	8/19/15-06/08/16	000283	G	00000.0	100.00%
78 #	Jennifer	De La O	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$13.88/hr	12	2	NTE 8 hrs/day	8/19/15-6/30/16	002554	C	90306.0	100.00%	
79 #	Jennifer	De La O	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$13.88/hr	12	2	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%	
80 #	Jennifer	De La O	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$13.88/hr	12	2	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%	
81 #	Mauro	De La Torre	Head Cust III - Ltd Term	MHS	Employ-School events extra hours	\$25.74/hr	29	6	hourly as needed	8/19/15-6/30/16	000487	G	00000.0	100.00%	
82 #	Mauro	De La Torre	Head Cust III - Ltd Term	MHS	Employ-School events extra hours	\$25.74/hr	29	6	hourly as needed	8/19/15-6/30/16	002779	G	00000.0	100.00%	
83 #	Mauro	De La Torre	Head Cust III - Ltd Term	MHS	Employ-Fellowship services/events	\$25.74/hr	29	6	hourly as needed	8/19/15-6/30/16	002726	C	90221.0	100.00%	
84 #	Mauro	De La Torre	Head Custodian III- Ltd Term	MHS	Employ-Extra hours alarm calls	\$25.74/hr	29	6	hourly as needed	8/19/15-6/30/16	002779	G	00000.0	100.00%	
85 #	Noelia	Delgado	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001741	C	07230.0	100.00%	
86 #	Noelia	Delgado	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000148	C	90801.0	100.00%	
87 #	Ronnie	Delgado	Head Custodian I - Ltd Term	Mayflower	Employ-Extra hours alarm calls	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002780	G	00000.0	100.00%	
88 #	Kyle	DeVilbiss	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C	90501.0	100.00%	
89 #	Mercy	Diaz	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.09/hr	12	5	NTE 8 hrs/day	8/19/15-6/30/16	002554	C	90306.0	100.00%	
90 #	Mercy	Diaz	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.09/hr	12	5	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%	

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
91 #	Mercy	Diaz	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	16.09\$/hr	12	5	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
92 #	Nancy	Duran	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
93 #	Derek	Durden	Lead Campus Sec Officer - Ltd Term	MHS	Employ-Saturday school as needed	\$25.11/hr	28	6	hourly as needed	8/19/15-6/30/16	002785	C 06040.0	100.00%
94 #	Derek	Durden	Lead Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$25.11/hr	28	6	hourly as needed	8/19/15-6/30/16	002366	G 00000.0	100.00%
95 #	Louisa	Escandon	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$19.62/hr	24	3	hourly as needed	8/19/15-6/30/16	001741	C 07230.0	100.00%
96 #	Louisa	Escandon	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$19.62/hr	24	3	hourly as needed	8/19/15-6/30/16	000148	C 90801.0	100.00%
97 #	Alicia	Escobar	Production Center Mgr - Ltd Term	Bradoaks	Employ-Extra hours as needed	\$24.98/hr	23-D	6	NTE 8 hrs/day	8/19/15-6/30/16	000381	C 53100.0	100.00%
98 #	Ivana	Escobar	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.21/hr	15	1	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
99 #	Christina	Eslava	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.21/hr	15	1	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
100 #	Jennifer	Esparza	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$17.74/hr	24	1	hourly as needed	8/19/15-6/30/16	002505	G 00000.0	100.00%
101 #	Jennifer	Esparza	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$17.74/hr	24	1	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
102 #	Ana	Felix	Food Service Worker - Ltd Term	Monroe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000541	C 53100.0	100.00%
103 #	Ana	Felix	Food Service Worker - Ltd Term	Monroe	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003004	C 53201.0	100.00%
104 #	Hector	Flores	Custodian - Ltd Term	Santa Fe	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
105 #	Adriana	Florio	Custodian - Ltd Term	Monroe	Employ-Extra hours alarm calls	\$20.11/hr	21	5	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
106 #	Dameon	Flucker	Groundskeeper I - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$21.14/hr	21	6	hourly as needed	7/01/15-6/30/16	000263	G 00000.0	100.00%
107 #	Johnny	Frailjo	Campus Sec Officer - Substitute	MHS	Employ-Substitute security as needed	\$17.74/hr	24	1	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
108 #	Yelena	Fraire-Borunda	Instructional Aide- Ltd. Term	Plymouth	Employ-Interpret at parent conferences	\$19.13/hr	17	6	hourly as needed	8/19/15-6/30/16	002877	C 07091.0	100.00%
109 #	Robert	French	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
110 #	A.J.	Gallardo	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G 00000.0	100.00%
111 #	Anthony	Gallardo	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002725	C 90221.0	100.00%
112 #	Anthony	Gallardo	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
113 #	Ana	Garcia	Food Service Worker - Ltd Term	Mayflower	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000068	C 53100.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
114 #	Ana	Garcia	Food Service Worker - Ltd Term	Mayflower	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003190	C 53201.0	100.00%
115 #	Ana	Garcia	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
116 #	Brenda	Garcia	Secretary - Ltd Term	MHS	Employ-CELDT testing	\$22.75/hr	24	6	NTE 80 hrs	8/19/15-6/30/16	003041	C 07091.0	100.00%
117 #	Claudia	Garcia	Inst Aidet-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	18	3	hourly as needed	8/19/15-6/07/16	002801	C 65002.0	100.00%
118 #	Fernando	Garcia-Pinedo	Custodian - Substitute	District-wide	Employ-Substitute as needed	\$16.07/hr	20	1	hourly as needed	8/19/15-6/30/16	000137	G 00000.0	100.00%
119 #	Robert	Garrett	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
120 #	Karen	Go	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$17.33/hr	17	4	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
121 #	Xochitl	Gomez	Tutor	Tutoring Program	Employ (Reimbursed by Citrus College)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	000304	G 00000.0	100.00%
122 #	Karla	Gonzalez	Clerical Asst II - Substitute	Bradoaks	Employ-Substitute for office manager	\$19.13/hr	19	5	hourly as needed	8/19/15-6/08/16	002288	C 27000.0	100.00%
123 #	Karla	Gonzalez	School Community Liaison - Ltd Term	Bradoaks	Employ-Enrollment, meetings	\$19.13/hr	19	5	NTE 100 hrs	8/19/15-12/20/15	002875	C 07091.0	100.00%
124 #	Victoria	Goodwin	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
125 #	Victoria	Goodwin	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
126 #	Patricia	Gordon	Instructional Asst Spec Ed - Ltd Term	Santa Fe	Employ-Substitute as needed	\$16.46/hr	21	1	hourly as needed	9/01/15-06/07/16	002981	C 65000.0	100.00%
127 #	Herman	Goss	Food Service Worker - Ltd Term	Bradoaks	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000053	C 53100.0	100.00%
128 #	Herman	Goss	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
129 #	John	Guerrero	Tutor	Tutoring Program	Employ (Reimbursed by Citrus College)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	000304	G 00000.0	100.00%
130 #	John	Guerrero	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.21/hr	15	1	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
131 #	Veronica	Gunasekera	Campus Sec Officer - Ltd Term	MHS	Employ-Saturday school as needed	\$21.66/hr	24	5	hourly as needed	8/19/15-6/30/16	002787	C 00604.0	100.00%
132 #	Veronica	Gunasekera	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$21.66/hr	24	5	hourly as needed	8/19/15-6/30/16	002505	G 00000.0	100.00%
133 #	Veronica	Gunasekera	Campus Sec Officer - Substitute	MHS	Employ-Substitute security as needed	\$21.66/hr	24	5	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
134 #	Gabriel	Gutierrez	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-06/07/16	002246	C 65000.0	100.00%
135 #	Javier	Gutierrez	Interpreter SPED - Ltd Term	SPED- District wide	Employ-Extra hours as needed	\$27.00/hr	Flat Rate		hourly as needed	8/19/15-6/30/16	002853	C 65000.0	100.00%
136 #	Juanita	Gutierrez	Inst Aide-Sp Ed - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
137 #	Juanita	Gutierrez	Inst Aide-Sp Ed - Ltd Term	Plymouth	Employ-Parent teacher conferences	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
138 #	Juanita	Gutierrez	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
139 #	Marlene	Gutierrez	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$14.21/hr	15	1	hourly as needed	8/12/15-6/17/16	002274	C 90501.0	100.00%
140 #	Marlene	Gutierrez	Tutor	Tutoring Program	Employ (Reimbursed by Citrus College)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	000304	G 00000.0	100.00%
141 #	Sara	Gutkind	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
142 #	Kathryn	Hannula	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$18.66/hr	18	5	hourly as needed	8/19/15-6/07/16	002801	C 65002.0	100.00%
143 #	Hunter	Hawthorne	Tutor	Tutoring Program	Employ (Donation funding)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	001461	C 90108.0	100.00%
144 #	Laurie	Hemingway	Instructional Asst - Ltd Term	Clifton	Employ-Extra hours	\$21.13/hr	21	6	NTE 10 hrs	8/01/15-6/30/16	003220	C 07091.0	100.00%
145 #	Arianna	Hernandez	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
146 #	Consuelo	Hernandez	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
147 #	Grace	Hernandez	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
148 #	Helen	Hernandez	Library Tech I - Ltd Term	Mayflower	Employ-Interpret at meetings	\$21.66/hr	22	6	NTE 50 hours	8/19/15-6/07/16	002878	C 07091.0	100.00%
149 #	Margarita	Hernandez	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.81/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
150 #	Nancy	Hernandez	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
151 #	Nancy	Hernandez	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
152 #	Nancy	Hernandez	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C 53201.0	100.00%
153 #	Sal	Herrera	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G 00000.0	100.00%
154 #	Sal	Herrera	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002725	C 90221.0	100.00%
155 #	Sal	Herrera	Custodian - Ltd Term	MHS	Employ-Taylor Perform Arts Center	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002968	C 90123.0	100.00%
156 #	Salvador	Herrera	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
157 #	Patricia	Hobbs	Food Service Mgr - Ltd. Term	Monroe	Employ-Extra hours as needed	\$21.04/hr	21	6	NTE 8 hrs/day	8/19/15-6/30/16	000755	C 53100.0	100.00%
158 #	Tom	Hunt	General Maint Wrkr II - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$26.39/hr	30	6	hourly as needed	7/01/15-6/30/16	002969	C 81500.0	100.00%
159 #	Beatriz	Jacobo	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
160 #	Brian	Jones	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
161 #	Dinorah	Keith	School Community Liaison Ltd Term	Wild Rose	Employ-Support for registration	\$20.11/hr	19	6	hourly as needed	8/19/15-8/19/16	002692	C 07091.0	100.00%
162 #	Dinorah	Keith	School Community Liaison Ltd Term	Wild Rose	Employ-Support for registration	\$20.11/hr	19	6	NTE 8 hrs/day	8/19/15-6/08/16	002692	C 07091.0	100.00%
163 #	Dinorah	Keith	School Community Liaison Ltd Term	Wild Rose	Employ-Ltd. Term Intervention	\$20.11/hr	19	6	hourly as needed	8/19/15-6/08/16	003219	C 07091.0	100.00%
164 #	Dinorah	Keith	School Community Liaison Ltd Term	Wild Rose	Employ-Extra hours	\$20.11/hr	19	6	hourly as needed	8/19/15-6/08/16	002692	C 07091.0	100.00%
165 #	Nancy	Kemp	Clerical Assistant II - Substitute	Santa Fe	Employ-Substitute for office manager	\$20.11/hr	19	6	hourly as needed	8/19/15-6/07/16	002288	G 00000.0	100.00%
166 #	Nancy	Kemp	Instructional Asst - Ltd Term	Santa Fe	Employ-Support for registration	\$21.14/hr	21	6	hourly as needed	8/19/15-6/07/16	003215	G 00000.0	100.00%
167 #	Nancy	Kemp	Instructional Asst - Ltd Term	Santa Fe	Employ-Extra hours READ 180	\$21.66/hr	21	6	NTE 14 hrs	8/06/15-8/07/15	003192	C 07107.0	100.00%
168 #	Julie	Kilbury	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
169 #	Lauren	Kirkendall	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-06/07/16	002246	C 65000.0	100.00%
170 #	Lauren	Kirkendall	Instructional Asst Spec Ed - Ltd Term	Santa Fe	Employ-Substitute as needed	\$20.11/hr	21	5	hourly as needed	8/19/15-6/07/16	002981	C 65000.0	100.00%
171 #	Jamie	Kohl	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
172 #	Judith	Krauletz	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
173 #	Mark	Kulaga	Mechanic-Bus Driver Ltd. Term	MOT	Employ-Extra hours field trips 2015-16	\$29.12/hr	34	6	hourly as needed	8/19/15-6/30/16	000148	C 90801.0	100.00%
174 #	Mark	Kulaga	Mechanic-Bus Driver Ltd. Term	MOT	Employ-Extra hours for 2015-16	\$29.12/hr	34	6	hourly as needed	8/19/15-6/30/16	001741	C 07230.0	100.00%
175 #	Charlene	Laeng	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.18/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
176 #	Kathryn	Lamb	Inst Aide-Sp Ed - Ltd Term	Bradoaks	Employ-DIBEL testing	\$19.13/hr	17	6	NTE 15 hrs	8/19-10/30/15	002616	C 30100.0	100.00%
177 #	Kathryn	Lamb	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-06/07/16	002246	C 65000.0	100.00%
178 #	Alex	Lara	Head Custodian I - Ltd Term	Plymouth	Employ-Extra hours alarm calls	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002780	G 00000.0	100.00%
179 #	Lupe	Ledesma	Clerical Assistant II - Substitute	Plymouth	Employ-Substitute for office manager	\$20.11/hr	19	6	hourly as needed	8/19/15-6/07/16	002288	G 00000.0	100.00%
180 #	Diana J.	Lee	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
181 #	Diana J.	Lee	Food Service Worker - Ltd Term	Clifton	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000046	C 53100.0	100.00%
182 #	Diana J.	Lee	Food Service Worker - Ltd Term	Clifton	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003006	C 53201.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
183 #	Diana J.	Lee	Food Service Worker - Ltd Term	Dlstrict-wide	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003003	C	53201.0	100.00%
184 #	Diana J.	Lee	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
185 #	Lia	Liem	Food Service Worker - Ltd Term	Monroe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000541	C	53100.0	100.00%
186 #	Lia	Liem	Food Service Worker - Ltd Term	Monroe	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003004	C	53201.0	100.00%
187 #	Shari	Lindsey	Health Asst.II - Substitute	Clifton	Employ-Health Asst Sub as needed	\$18.63/hr	26	1	hourly as needed	8/19/15-6/07/16	000161	G	00000.0	100.00%
188 #	Jennifer	Lindy	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C	90501.0	100.00%
189 #	Maria	Lizama Juarez	Tutor	Tutoring Program	Employ (Reimbursed by Citrus College)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	000304	G	00000.0	100.00%
190 #	Christina	Lizardo	Clerical Assistant I - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$19.13/hr	17	6	hourly as needed	7/01/15-6/30/16	003096	G	00000.0	100.00%
191 #	Virginia	Logsdon	Clerical Assistant II - Substitute	Clifton	Employ-Substitute for office manager	\$20.11/hr	19	6	NTE 1.75hrs/day	8/19/15-6/07/16	002288	C	27000.0	100.00%
192 #	Erik	Lomelli	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C	90501.0	100.00%
193 #	Petra	Luna	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G	00000.0	100.00%
194 #	Petra	Luna	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
195 #	Tam	Ly	Counselor Tech - Ltd Term	MHS	Employ-Naviance training & setup	\$23.90/hr	32	3	NTE 8 hrs	8/19/15-10/31/15	003172	C	07303.0	100.00%
196 #	Nora	Mack	Inst Aide-Special Ed - Substitute	Pupil Personnel Services	Employ-NPS sub transport	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C	65000.0	100.00%
197 #	Juliana	Madero	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001740	C	07230.0	100.00%
198 #	Juliana	Madero	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000148	C	90801.0	100.00%
199 #	Mary-Cu	Magallanes	Food Service Worker - Ltd Term	Monroe	Employ-Extra hours as needed	\$17.07/hr	12-C	5	NTE 8 hrs/day	8/19/15-6/30/16	000541	C	53100.0	100.00%
200 #	Mary-Cu	Magallanes	Food Service Worker - Ltd Term	Monroe	Employ-Work supper hours as needed	\$17.24/hr	12-C	5	NTE 8 hrs/day	8/19/15-6/30/16	003004	C	53201.0	100.00%
201 #	Mary-Cu	Magallanes	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$17.07/hr	12-C	5	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
202 #	Monica	Maldonado	Food Service Worker - Ltd Term	Clifton	Employ-Extra hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	000046	C	53100.0	100.00%
203 #	Monica	Maldonado	Food Service Worker - Ltd Term	Clifton	Employ-Work supper hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	003006	C	53201.0	100.00%
204 #	Monica	Maldonado	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$15.32/hr	12	4	NTE 8 hrs/day	8/19/15-6/30/16	003003	C	53201.0	100.00%
205 #	Claude E.	Mallory	Head Custodian I - Ltd Term	Canyon Oaks	Employ-Extra hours alarm calls	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002780	G	00000.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
206 #	Ryan	Malloy	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$18.22/hr	15	6	hourly as needed	8/19/15-6/07/16	002274	C 90501.0	100.00%
207 #	Chris	Malone	Campus Sec Officer - Ltd Term	MHS	Employ-School events	\$17.74/hr	24	1	hourly as needed	8/19/15-6/10/16	002505	C 83100.0	100.00%
208 #	Chris	Malone	Campus Sec Officer - Substitute	MHS	Employ-Substitute as needed	\$17.74/hr	24	1	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
209 #	Vina	Manghera Jones	Custodian - Substitute	Santa Fe	Employ-Substitute as needed	\$20.62/hr	20	6	hourly as needed	8/19/15-6/07/16	000137	G 00000.0	100.00%
210 #	Vina	Manghera Jones	Health Asst II - Ltd Term	Human Resources	Employ-Extra hours QAI panel	\$23.90/hr	26	6	NTE 2 hrs	8/24/15-8/31/15	002650	G 00000.0	100.00%
211 #	Javier	Marchand	Library Tech I - Ltd Term	Plymouth	Employ-Intervention help	\$19.62/hr	22	4	hourly as needed	8/19/15-6/07/16	003217	C 30100.0	100.00%
212 #	Javier	Marchand	Library Tech I - Ltd Term	Plymouth	Employ-Extra hours for parent night	\$19.62/hr	22	4	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
213 #	Javier	Marchand	Library Tech I - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$19.62/hr	22	4	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
214 #	Javier	Marchand	Library Tech I - Ltd Term	Plymouth	Employ-Latino Literacy Project	\$19.62/hr	22	4	hourly as needed	8/19/15-6/07/16	002803	C 07091.0	100.00%
215 #	Jose	Marin	Campus Sec Officer - Ltd Term	MHS	Employ-Saturday school as needed	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002786	C 00604.0	100.00%
216 #	Jose	Marin	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000925	G 00000.0	100.00%
217 #	Denise	Marron	Health Asst II - Ltd Term	Human Resources	Employ-Extra hours QAI panel	\$23.90/hr	26	6	NTE 2 hrs	8/24/15-8/31/15	002650	C 00000.0	100.00%
218 #	Joseph	Marron	Custodian - Ltd Term	Clifton	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
219 #	Rachel	Marron	Food Service Worker - Ltd Term	Mayflower	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000068	C 53100.0	100.00%
220 #	Rachel	Marron	Food Service Worker - Ltd Term	Mayflower	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003190	C 53201.0	100.00%
221 #	Rachel	Marron	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
222 #	Felipa (Frida)	Martinez de Martinez	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.94/hr	15	2	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
223 #	Linda	Mayfield	Food Service Worker - Ltd Term	Bradoaks	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000053	C 53100.0	100.00%
224 #	Linda	Mayfield	Food Service Worker - Ltd Term	Bradoaks	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003001	C 53201.0	100.00%
225 #	Candy	Mayhew	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
226 #	Tricia	McCown	Food Service Worker - Ltd Term	Santa Fe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000542	C 53100.0	100.00%
227 #	Karen	McCullah	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
228 #	Denise	McKoy-Stewart	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
229 #	Nadia	Medina	Custodian - Ltd Term	Bradoaks	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
230 #	Michael	Mendez	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G 00000.0	100.00%
231 #	Michael J.	Mendez	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
232 #	Mike	Mendez	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002725	C 90221.0	100.00%
233 #	Mike	Mendez	Custodian - Ltd Term	MHS	Employ-Taylor Perform Arts Center	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002968	C 90123.0	100.00%
234 #	AnMarie	Mendoza	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
235 #	AnMarie	Mendoza	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
236 #	AnMarie	Mendoza	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	003008	C 53201.0	100.00%
237 #	Monica	Menjivar	Instructional Aide- Kinder - Ltd Term	Wild Rose	Employ-Extra hours	\$18.22/hr	15	6	hourly as needed	8/19/15-6/08/16	002692	C 07091.0	100.00%
238 #	Monica	Menjivar	Instructional Aide- Kinder - Ltd Term	Wild Rose	Employ-Extra hours	\$18.22/hr	15	6	hourly as needed	8/19/15-6/08/16	003219	C 07091.0	100.00%
239 #	Erika	Mercado	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
240 #	Tramaine	Miller	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
241 #	Valentin	Miranda	Warehouse Operator - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$18.22/hr	23	2	hourly as needed	7/01/15-6/30/16	003096	G 00000.0	100.00%
242 #	Marcela	Molinda	Campus Sec Officer - Substitute	MHS	Employ-Substitute security as needed	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%
243 #	Martha	Moncada	School Community Liaison - Ltd Term	Monroe	Employ-CELDT testing	\$20.11/hr	19	6	hourly as needed	8/19/15-6/30/16	003050	C 07091.0	100.00%
244 #	Martha	Moncada	School Community Liaison - Ltd Term	Monroe	Employ-Parent support	\$20.11/hr	19	6	NTE 15 hrs	8/19/15-8/31/15	003015	C 90109.0	100.00%
245 #	Martha	Moncada	School Community Liaison - Ltd Term	Monroe	Employ-Parent support	\$20.11/hr	19	6	NTE 16 hrs	8/19/15-8/31/15	002690	C 07091.0	100.00%
246 #	Sonia	Monseratte	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
247 #	Sonia	Monseratte	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
248 #	Sonia	Monseratte	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C 53201.0	100.00%
249 #	Bertha	Montenegro	Instructional Aide- Kinder - Ltd Term	Wild Rose	Employ-Ltd. Term Interpreter	\$18.22/hr	15	6	hourly as needed	8/19/15-6/08/16	002692	C 07091.0	100.00%
250 #	Bertha	Montenegro	Instructional Aide- Kinder - Ltd Term	Wild Rose	Employ-Ltd. Term Interpreter	\$18.22/hr	15	6	hourly as needed	8/19/15-6/08/16	003219	C 07091.0	100.00%
251 #	Patricia	Montoya	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001741	C 07230.0	100.00%

Ratification

* Correction

G General Fund

C Categorical Fund

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
252 #	Patricia	Montoya	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000148	C 90801.0	100.00%
253 #	Leticia	Moreno-Martinez	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$15.70/hr	17	2	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
254 #	Victoria	Morones Meli	Interpreter SPED - Ltd Term	SPED- District wide	Employ-Extra hours as needed	\$27.00/hr	Flat Rate		hourly as needed	8/19/15-6/30/16	002853	C 65000.0	100.00%
255 #	Daisy	Murillo	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.18/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
256 #	Kevin	Neiman	Groundskeeper I - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$20.11/hr	21	5	hourly as needed	7/01/15-6/30/16	000263	G 00000.0	100.00%
257 #	Lynn	Noel	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$14.21/hr	15	1	hourly as needed	8/12/15-6/07/16	002274	C 90501.0	100.00%
258 #	Craig	Nuss	Custodian - Ltd Term	Wild Rose	Employ-Extra hours alarm calls	\$18.22/hr	21	3	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
259 #	April	Olson	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
260 #	Rosemarie	Orosco	Food Service Worker - Ltd Term	Bradoaks	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000053	C 53100.0	100.00%
261 #	Rosemarie	Orosco	Food Service Worker - Ltd Term	bradoaks	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003001	C 53201.0	100.00%
262 #	Rosemarie	Orosco	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003003	C 53201.0	100.00%
263 #	Rosemarie	Orosco	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
264 #	Sara	Orosco	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C 90501.0	100.00%
265 #	Maria	Ortiz	Playground Aide - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
266 #	Maria	Ortiz	Playground Aide - Ltd Term	Plymouth	Employ-Teacher conferences	\$13.64/hr	Flat Rate		NTE 8 hrs/day	8/19/15-6/07/16	002877	C 07091.0	100.00%
267 #	Araceli	Paez	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$14.21/hr	15	1	hourly as needed	8/19/15-6/07/16	002274	C 90501.0	100.00%
268 #	Araceli	Paez	Clerical Assistant II - Substitute	Santa Fe	Employ-Substitute for office manager	\$15.67/hr	19	1	hourly as needed	8/19/15-6/07/16	002288	G 00000.0	100.00%
269 #	Araceli	Paez	Playground Aide - Ltd Term	Santa Fe	Employ-Support for registration	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/07/16	003215	G 00000.0	100.00%
270 #	Lillbeth	Perez	Instructional Aide- Kinder - Ltd Term	Human Resources	Employ-Extra hours QAI panel	\$14.94/hr	15	2	NTE 8 hrs	8/17/15-8/31/15	002650	G 00000.0	100.00%
271 #	Linda	Perrette	Food Service Mgr - Ltd. Term	Santa Fe	Employ-Extra hours as needed	\$22.71/hr	21-B	6	NTE 8 hrs/day	8/19/15-6/30/16	000237	C 53100.0	100.00%
272 #	Marylou	Pichardo	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/13/15	000532	C 90501.0	100.00%
273 #	Marylou	Pichardo	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/17/15	000532	C 90501.0	100.00%
274 #	Marylou	Pichardo	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$20.65/hr	21	6	NTE 15 hrs	8/19/15-01/29/16	002216	C 90501.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
275 #	Deborah	Porch	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
276 #	Carmen	Proels	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$18.22/hr	15	6	hourly as needed	8/19/15-6/07/16	002274	C 90501.0	100.00%
277 #	Sagrario	Proels	Food Service Worker - Ltd Term	Santa Fe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000542	C 53100.0	100.00%
278 #	Sagrario	Proels	Food Service Worker - Ltd Term	Santa Fe	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003007	C 53201.0	100.00%
279 #	Mike	Prusia	Food Service Mgr - Ltd. Term	Plymouth	Employ-Extra hours as needed	\$23.77/hr	21-D	6	NTE 8 hrs/day	8/19/15-6/30/16	000191	C 53100.0	100.00%
280 #	Lisa	Quintana	Food Service Worker - Ltd Term	Plymouth	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000165	C 53100.0	100.00%
281 #	Dolores	Quintero	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
282 #	Dolores	Quintero	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
283 #	Catalina	Ramirez	Food Service Worker - Ltd Term	Plymouth	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000165	C 53100.0	100.00%
284 #	Kevin	Ramirez	Campus Sec Officer - Substitute	MHS	Employ-Substitute as needed	\$17.74/hr	24	1	hourly as needed	9/16/15-06/07/16	001301	G 00000.0	100.00%
285 #	Kevin	Ramirez	Campus Supervisor - Substitute	Canyon Oaks	Employ-Substitute as needed	\$14.91/hr	17	1	NTE 28 hrs	9/08/15-09/11/16	003218	G 00000.0	100.00%
286 #	Mildred	Ramirez	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.62/hr	18	6	hourly as needed	8/19/15-6/07/16	002801	C 65002.0	100.00%
287 #	Raquel	Ramirez	Food Service Worker - Ltd Term	Wild Rose	Employ-Extra hours as needed	\$17.25/hr	12-A	6	NTE 8 hrs/day	8/19/15-6/30/16	000568	C 53100.0	100.00%
288 #	Raquel	Ramirez	Food Service Worker - Ltd Term	Wild Rose	Employ-Work supper hours as needed	\$17.25/hr	12-A	6	NTE 8 hrs/day	8/19/15-6/30/16	003005	C 53201.0	100.00%
289 #	Raquel	Ramirez	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$17.25/hr	12-A	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
290 #	Raquel	Ramirez	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$17.25/hr	12A	6	NTE 8 hrs/day	8/19/15-6/30/16	003003	C 53201.0	100.00%
291 #	Mildred	Ramos	Asst. Food Serv. Mgr - Ltd Term	MHS	Employ-Work supper hours as needed	\$20.11/hr	19	6	NTE 8 hrs/day	8/19/15-6/30/16	003073	C 53201.0	100.00%
292 #	Mildred	Ramos	Food Service Prd Ctr Mgr - Ltd Term	MHS	Employ-Catering Hours	\$21.14/hr	27	3	NTE 8 hrs/day	8/19/15-6/30/16	003211	C 53100.0	100.00%
293 #	Mildred	Ramos	Asst. Food Serv. Mgr - Ltd Term	MHS	Employ-Catering Hours	\$20.11/hr	19	6	NTE 8 hrs/day	8/19/15-6/30/16	002560	C 90306.0	100.00%
294 #	Mildred	Ramos	Asst. Food Serv. Mgr - Ltd Term	MHS	Employ-Extra hours as needed	\$20.11/hr	19	6	NTE 8 hrs/day	8/19/15-6/30/16	000873	C 53100.0	100.00%
295 #	Mildred	Ramos	Food Service Prd Ctr Mgr - Ltd Term	MHS	Employ-Catering Hours	\$21.14/hr	27	3	NTE 8 hrs/day	8/19/15-6/30/16	002562	C 90306.0	100.00%
296 #	Rocio	Ramos	Health Clerk - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$16.09/hr	18	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%
297 #	Rocio	Ramos	Health Clerk - Ltd Term	Plymouth	Employ-Teacher conferences	\$16.09/hr	18	2	hourly as needed	8/19/15-6/07/16	002877	C 07091.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
298 #	Scott	Ramsay	Purch & Warehouse Asst - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$18.66/hr	24	3	hourly as needed	7/01/15-6/30/16	003096	G 00000.0	100.00%
299 #	Lynette	Ranger	Food Service Worker - Ltd Term	Santa Fe	Employ-Extra hours as needed	\$13.88/hr	12	2	NTE 8 hrs/day	8/19/15-6/30/16	000542	C 53100.0	100.00%
300 #	Mark	Reed	Custodian - Ltd Term	Plymouth	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
301 #	Evangelina	Reyes-Gutkind	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	9/01/15-6/07/16	002246	C 65000.0	100.00%
302 #	Natalie	Reynosa	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
303 #	Jerad	Richard	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	000589	G 00000.0	100.00%
304 #	Jerad	Richard	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
305 #	Natalie	Ridley	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C 65000.0	100.00%
306 #	Dennis	Rios	Lead Groundskeeper - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$22.75/hr	28	4	hourly as needed	7/01/15-6/30/16	000802	G 00000.0	100.00%
307 #	Tomasa	Rios	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
308 #	Mario B.	Rivas	Head Custodian II - Ltd Term	Santa Fe	Employ-Extra hours alarm calls	\$23.90/hr	26	6	hourly as needed	8/19/15-6/30/16	002781	G 00000.0	100.00%
309 #	Sandra	Roanhorse-Sharafat	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/13/15	000532	C 90501.0	100.00%
310 #	Sandra	Roanhorse-Sharafat	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 2 hrs	8/12/15-8/14/15	000532	C 90501.0	100.00%
311 #	Sandra	Roanhorse-Sharafat	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$21.14/hr	21	6	NTE 6 hrs	8/12/15-8/13/15	000532	C 90501.0	100.00%
312 #	Sandra	Roanhorse-Sharafat	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$21.14/hr	21	6	NTE 15 hrs	8/19/15-01/29/16	002216	C 07091.0	100.00%
313 #	Daniel E.	Robinson	Custodian - Ltd Term	Business Services	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
314 #	Khristine	Rodriguez	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$17.59/hr	12-B	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C 90306.0	100.00%
315 #	Khristine	Rodriguez	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$17.59/hr	12-B	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C 53100.0	100.00%
316 #	Khristine	Rodriguez	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$17.59/hr	12-B	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C 53201.0	100.00%
317 #	Khristine	Rodriguez	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$17.59/hr	12-B	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
318 #	Timothy	Rodriguez	Tutor	Tutoring Program	Employ (Reimbursed by Citrus College)	\$10.00/hr	Flat Rate		Hourly, as needed	8/19/15-6/30/16	000304	G 00000.0	100.00%
319 #	Gabriel	Romero	Warehouse Operator - Ltd. Term	Procurement Services	Employ-Extra hrs cumulative records	\$22.20/hr	23	6	hourly as needed	7/01/15-6/30/16	003096	G 00000.0	100.00%
320 #	Philip	Romero	Playground Aide - Ltd Term	Clifton	Employ	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/07/16	000123	C 11100.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
321 #	Hilda	Roque	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.18/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
322 #	Cynthia	Rosales	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$20.62/hr	24	4	hourly as needed	8/19/15-6/30/16	001741	C	07230.0	100.00%
323 #	Cynthia	Rosales	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$20.62/hr	24	4	hourly as needed	8/19/15-6/30/16	000148	C	90801.0	100.00%
324 #	Lorena	Rosales	Clerical Assistant I - Ltd Term	Wild Rose	Employ-Support for registration	\$15.70/hr	17	2	hourly as needed	8/05/15-8/09/15	002692	C	07091.0	100.00%
325 #	Lorena	Rosales	Clerical Assistant I - Ltd Term	Wild Rose	Employ-Support for registration	\$15.70/hr	17	2	hourly as needed	8/19/15-6/08/16	002692	C	07091.0	100.00%
326 #	Lorena	Rosales	Clerical Assistant I - Ltd Term	Wild Rose	Employ-Extra hours	\$15.70/hr	17	2	hourly as needed	8/19/15-6/08/16	002692	C	07091.0	100.00%
327 #	Lorena	Rosales	Clerical Assistant I - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$15.70/hr	17	2	hourly as needed	7/01/15-6/30/16	003096	G	00000.0	100.00%
328 #	TeDese	Ross	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$16.46/hr	21	1	NTE 8 hrs	8/12/15-8/13/15	000532	C	90501.0	100.00%
329 #	TeDese	Ross	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$16.46/hr	21	1	NTE 11 hrs	8/12/15-8/14/15	000532	C	90501.0	100.00%
330 #	TeDese	Ross	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$16.46/hr	21	1	NTE 6 hrs	8/12/15-8/17/15	000532	C	90501.0	100.00%
331 #	TeDese	Ross	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$16.46/hr	21	1	NTE 15 hrs	8/19/15-01/29/16	002216	C	90501.0	100.00%
332 #	Verna	Roth	After School Activity Leader - Ltd. Term	VESP	Employ-Substitute as needed	\$18.22/hr	15	6	hourly as needed	8/19/15-6/07/16	002274	C	90501.0	100.00%
333 #	Gilbert	Ruiz	Custodian - Ltd Term	Mayflower	Employ-Extra hours alarm calls	\$16.46/hr	21	1	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
334 #	Fred	Saiz	Head Custodian I - Ltd Term	Monroe	Employ-Extra hours alarm calls	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002780	G	00000.0	100.00%
335 #	Debbie	Salonia	Food Service Worker - Ltd Term	Bradoaks	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000053	C	53100.0	100.00%
336 #	Mark	Sanchez	Skilled Maintenance Electrician - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$28.42/hr	33	6	hourly as needed	7/01/15-6/30/16	002907	C	81500.0	100.00%
337 #	Spenser	Santos	Instructional Asst Spec Ed - Ltd Term	Santa Fe	Employ-Substitute as needed	\$16.46/hr	21	6	hourly as needed	8/19/15-6/07/16	002981	C	65000.0	100.00%
338 #	Fawtaine	Saxton	Asst Food Serv Mgr - Ltd Term	MHS	Employ-Catering Hours	\$18.22/hr	19	4	NTE 8 hrs/day	8/19/15-6/30/16	002524	C	53100.0	100.00%
339 #	Fawtaine	Saxton	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	002554	C	90306.0	100.00%
340 #	Fawtaine	Saxton	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%
341 #	Fawtaine	Saxton	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%
342 #	Garrett	Schlageter	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$17.33/hr	17	4	hourly as needed	8/19/15-6/07/16	002246	C	65000.0	100.00%
343 #	Lori	Schlageter	Inst Aide-Sp Ed - Ltd Term	District-wide	Employ-Extra hours ride with student	\$19.13/hr	17	6	hourly as needed	8/19/15-06/07/16	002246	C	65000.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
344 #	Charlie	Segovia	Skilled Maintenance Painter - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$27.72/hr	32	6	hourly as needed	7/01/15-6/30/16	003185	C	81500.0	100.00%
345 #	Maria T.	Serna	Custodian - Ltd Term	Santa Fe	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
346 #	Syed	Sharafat	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$14.94/hr	15	2	NTE 15 hrs	8/12/15-7/07/16	002370	C	90501.0	100.00%
347 #	Catherine	Shepherd	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.18/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
348 #	Brandon	Silva	Groundskeeper I - Ltd Term	MOT	Employ-Extra hours for emergency/events	\$16.46/hr	21	1	hourly as needed	7/01/15-6/30/16	000263	G	00000.0	100.00%
349 #	Jedd	Silver-Johnston	Food Service Worker - Ltd Term	Mayflower	Employ-Extra hours as needed	\$15.74/hr	12-D	3	NTE 8 hrs/day	8/19/15-6/30/16	000068	C	53100.0	100.00%
350 #	Jedd	Silver-Johnston	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$15.46/hr	12-D	3	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
351 #	Patricia	Singleton-Carter	Bus Driver - Ltd Term	MOT	Employ-Extra hours for 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001741	C	07230.0	100.00%
352 #	Patricia	Singleton-Carter	Bus Driver - Ltd Term	MOT	Employ-Extra hours field trips 2015-16	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	000148	C	90801.0	100.00%
353 #	Michael	Sommerville	Inst Asst PE - Substitute	District-wide	Employ-Substitute as needed	\$16.46/hr	21	1	NTE 8 hrs/day	8/19/15-6/30/16	003213	G	00000.0	100.00%
354 #	Michael	Sommerville	Inst Asst- Substitute	District-OASIS program	Employ-Substitute as needed	\$16.46/hr	21	1	NTE 8 hrs/day	8/19/15-6/30/16	002869	C	35000.0	100.00%
355 #	Gloria	Straley	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/13/15	000532	C	90501.0	100.00%
356 #	Gloria	Straley	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$21.14/hr	21	6	NTE 6 hrs	8/12/15-8/17/15	000532	C	90501.0	100.00%
357 #	Gloria	Straley	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$21.14/hr	21	6	NTE 15 hrs	8/19/15-01/29/16	002216	C	90501.0	100.00%
358 #	Georgina	Tadeo	Playground Aide - Ltd Term	Plymouth	Employ-Interpret at parent conferences	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/07/16	002877	C	07091.0	100.00%
359 #	Georgina	Tadeo	Playground Aide - Ltd Term	Plymouth	Employ-Teacher conferences	\$13.64/hr	Flat Rate		hourly as needed	8/19/15-6/07/16	002877	C	07091.0	100.00%
360 #	Richard	Tamez	Food Service Mgr - Ltd. Term	Clifton	Employ-Extra hours as needed	\$21.14/hr	21	6	NTE 8 hrs/day	8/19/15-6/30/16	000572	C	53100.0	100.00%
361 #	Roaphia	Tamijani	Inst Aide-Sp Ed - Substitute	District-wide	Employ-Substitute as needed	\$14.91/hr	17	1	hourly as needed	8/19/15-06/07/16	002246	C	65000.0	100.00%
362 #	Holly	Toro	Food Service Worker - Ltd Term	Plymouth	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000165	C	53100.0	100.00%
363 #	Ernesto	Torres	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$16.07/hr	20	1	hourly as needed	8/19/15-6/30/16	002725	C	90221.0	100.00%
364 #	Ernesto	Torres	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$16.07/hr	20	1	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
365 #	Rosemary	Torres	Clerical Assistant I - Ltd Term	Monroe	Employ-Office support	\$20.11/hr	19	6	NTE 15 hrs	8/17/15-8/19/15	003184	C	07091.0	100.00%
366 #	Rosemary	Torres	Clerical Assistant I - Ltd Term	Procurement Services	Employ-Extra hrs cumulative records	\$19.13/hr	17	6	hourly as needed	7/01/15-6/30/16	003096	G	00000.0	100.00%

Ratification
* Correction
G General Fund
C Categorical Fund

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
367 #	Ernesto	Torres Jr.	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$16.07/hr	20	1	hourly as needed	8/19/15-6/30/16	025404	G 00000.0	100.00%
368 #	Judy	Townsend	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/13/15	000532	C 90501.0	100.00%
369 #	Judy	Townsend	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/14/15	000532	C 90501.0	100.00%
370 #	Judy	Townsend	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$21.14/hr	21	6	NTE 6 hrs	8/12/15-8/17/15	000532	C 90501.0	100.00%
371 #	Judy	Townsend	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$21.14/hr	21	6	NTE 15 hrs	8/19/15-01/29/16	002216	C 90501.0	100.00%
372 #	Patty	Treliving	After School Site Manager - Ltd Term	VESP	Employ-VESP prep time for 2015-16	\$21.14/hr	21	6	NTE 8 hrs	8/12/15-8/13/15	000532	C 90501.0	100.00%
373 #	Patty	Treliving	After School Site Manager - Ltd Term	VESP	Employ-VESP training & staff dev	\$21.14/hr	21	6	NTE 6 hrs	8/12/15-8/17/15	000532	C 90501.0	100.00%
374 #	Patty	Treliving	After School Site Manager - Ltd Term	VESP	Employ-Extra hrs trainging, events etc	\$21.14/hr	21	6	NTE 15 hrs	8/19/15-01/29/16	002216	C 90501.0	100.00%
375 #	Imelda	Trihasto	Food Service Worker - Ltd Term	Monroe	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000541	C 53100.0	100.00%
376 #	Mario	Tyler	Head Custodian II - Ltd Term	Clifton	Employ-Extra hours alarm calls	\$23.90/hr	26	6	hourly as needed	8/19/15-6/30/16	002781	G 00000.0	100.00%
377 #	Martyn	Tyler	Theater Operations Specialist - Ltd Term	Educational Services	Employ-MHS Perform Arts program	\$24.50/hr	33	3	hourly as needed	8/19/15-6/30/16	002715	C 90221.0	100.00%
378 #	Martyn	Tyler	Theater Operations Specialist - Ltd. Term	Educational Services	Employ-MHS Perform Arts program	\$24.50/hr	33	3	hourly as needed	8/19/15-6/30/16	002583	G 00000.0	100.00%
379 #	Laszlo	Uberpakker	Custodian - Ltd Term	Clifton	Employ-Extra hours alarm calls	\$21.14/hr	21	6	hourly as needed	8/19/15-6/30/16	002713	G 00000.0	100.00%
380 #	Cathy	Ulmer	Food Service Worker - Ltd Term	Santa Fe	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000542	C 53100.0	100.00%
381 #	Cathy	Ulmer	Food Service Worker - Ltd Term	Santa Fe	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003007	C 53201.0	100.00%
382 #	Cathy	Ulmer	Food Service Worker - Ltd Term	District-wide	Employ-Work supper hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	003003	C 53201.0	100.00%
383 #	Cathy	Ulmer	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
384 #	Maricela	Vega	Food Service Worker - Ltd Term	Clifton	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000046	C 53100.0	100.00%
385 #	Maricela	Vega	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	001612	C 53100.0	100.00%
386 #	Zoila	Victorero	Interpreter SPED - Ltd Term	SPED- District wide	Employ-Extra hours as needed	\$27.00/hr	Flat Rate		hourly as needed	8/19/15-6/30/16	002853	C 65000.0	100.00%
387 #	Donell	Walls	Campus Sec Officer - Ltd Term	MHS	Employ-Saturday school as needed	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002787	C 00604.0	100.00%
388 #	Donell	Walls	Campus Sec Officer - Ltd Term	MHS	Employ-Special events extra hours	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	002505	G 00000.0	100.00%
389 #	Donell	Walls	Campus Sec Officer - Substitute	MHS	Employ-Substitute security as needed	\$22.75/hr	24	6	hourly as needed	8/19/15-6/30/16	001301	G 00000.0	100.00%

A. Employments (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
390 #	Donna	Wheeler	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$16.91/hr	12	6	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%
391 #	Karl	Williams	Custodian - Ltd Term	MHS	Employ-School events extra hours	\$20.62/hr	20	6	hourly as needed	8/19/15-6/30/16	000589	G	00000.0	100.00%
392 #	Karl	Williams	Custodian - Ltd Term	MHS	Employ-Fellowship services/events	\$20.62/hr	20	6	hourly as needed	8/19/15-6/30/16	002725	C	90221.0	100.00%
393 #	Karl D.	Williams	Custodian - Ltd Term	MHS	Employ-Extra hours alarm calls	\$20.62/hr	20	6	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
394 #	Kimberlee	Williams	Food Service Worker - Substitute	District-wide	Employ-Substitute as needed	\$13.18/hr	12	1	NTE 8 hrs/day	8/19/15-6/30/16	001612	C	53100.0	100.00%
395 #	Kim	Wilson-Petula	Inst Aide-Sp Ed - Ltd Term	Clifton	Employ-Extra hours READ 180	\$19.13/hr	17	6	NTE 14 hrs	8/06/15-8/07/15	003192	C	07107.0	100.00%
396 #	Kim	Wilson-Petula	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C	65000.0	100.00%
397 #	Charles	Wolf	Custodian - Ltd Term	CELC	Employ-Extra hours alarm calls	\$20.62/hr	20	6	hourly as needed	8/19/15-6/30/16	002713	G	00000.0	100.00%
398 #	Pamela	Wylie	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$16.50/hr	17	3	hourly as needed	8/19/15-6/07/16	002246	C	65000.0	100.00%
399 #	Jenny	Zamalloa	After School Activity Leader - Ltd. Term	VESP	Employ-Extra hours for trainings	\$18.22/hr	15	6	NTE 15 hrs	8/12/15-7/07/16	002370	C	90501.0	100.00%
400 #	Albert	Zapata	Inst Aide-Special Ed - Substitute	District-wide	Employ-Substitute as needed	\$19.13/hr	17	6	hourly as needed	8/19/15-6/07/16	002246	C	65000.0	100.00%
401 #	Irma	Zarco de Cabrera	Food Service Worker - Ltd Term	MHS	Employ-Catering Hours	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	002554	C	90306.0	100.00%
402 #	Irma	Zarco de Cabrera	Food Service Worker - Ltd Term	MHS	Employ-Extra hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	000045	C	53100.0	100.00%
403 #	Irma	Zarco de Cabrera	Food Service Worker - Ltd Term	MHS	Employ-Work supper hours as needed	\$14.58/hr	12	3	NTE 8 hrs/day	8/19/15-6/30/16	003008	C	53201.0	100.00%

B. Leaves of Absence

NONE													
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C. Resignations

404 #	Judy	Chen-Ko	Clerical Assistant II	Superintendent's Office	Voluntary resignation					9/18/2015	001700	G	00000.0	100.00%
406 #	Kris	Mariconda	Administrative Assistant	Superintendent's Office	Deceased					9/9/2015	000740	G	00000.0	100.00%

D. Changes of Status

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
407 #	Victoria	Albin	Inst. Aide-Severe Disabilities	Santa Fe	Transfer from COHS	\$2762.59/ month	18	6	6.5 hrs/day, 9 mo/yr	8/18/2015	002982	C	65000.0	100.00%
408	Maria	Avila	Instructional Aide- Special Ed	Wild Rose	Change funding	\$19.13/hour	17	6	3.5 hrs/day, 9 mo/yr	8/18/2015	001934	C	33100.0	100.00%

Ratification
* Correction
G General Fund
C Categorical Fund

D. Changes of Status (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent	
409	Martha	Billington	Food Service Worker	Clifton	Increase hours from 3 hrs/day	\$15.32/hour	12	4	3.5 hrs/day, 9 mo/yr	8/18/2015	000440	C	53100.0	100.00%
410	Adriana	Calmer	Instructional Aide- Special Ed	Plymouth	Voluntary transfer from Wild Rose	\$19.13/hour	17	6	3.5 hrs/day, 9 mo/yr	8/18/2015	000099	C	65000.0	100.00%
411	Alan	Caron	Instructional Aide- Special Ed	Plymouth	Increase hours from 3 hrs/day	\$2323.19/ month	17	3	6.5 hrs/day, 9 mo/yr	8/18/2015	003207	C	33100.0	100.00%
412	Holly	Carver	Instructional Aide- Special Ed	Wild Rose	Change funding	\$19.13/hour	17	6	3.5 hrs/day, 9 mo/yr	8/18/2015	002519	C	65000.0	100.00%
413	Eloina	Cuevas	Instructional Aide- Special Ed	Mayflower	Voluntary transfer from CELC	\$16.09/hour	18	2	3.75 hrs/day, 9 mo/yr	8/18/2015	002745	C	65002.0	100.00%
414	Joseph	Felhner	Instructional Aide- Special Ed	Wild Rose	increase hours from 3.75 hrs/day	\$2564.49/ month	17	5	6.5 hrs/day, 9 mo/yr	8/18/2015	003204	C	33100.0	100.00%
415	Claudia	Granger	Personnel Services Administration Secretary	Personnel Services	Promotion from Bilingual Technician assigned to Ed Services (Rep. Kris Pulido)	\$4575.89/ month	C/CM 15	2	8 hrs/day, 12 mo/yr	9/15/2015	002957	G	00000.0	100.00%
416	Gabriel	Gutierrez	Instructional Aide- Special Ed	Clifton	Voluntary transfer from Santa Fe	\$19.13/hour	17	6	3.5 hrs/day, 9 mo/yr	8/18/2015	002520	C	65000.0	100.00%
417	Connie	Hsiao	Instructional Aide- Special Ed	Santa Fe	Increase hours from 3 hrs/day	\$2487.57/ month	17	6	6 hrs/day, 9 mo/yr	8/18/2015	003208	C	33100.0	100.00%
418	Phuong	Joyce	Instructional Aide- Special Ed	Plymouth	Increase hours from 3.5 hrs/day	2694.87/ month	17	6	6.5 hrs/day, 9 mo/yr	8/18/2015	003207	C	33100.0	100.00%
419	William	Kirkendall	Inst. Aide-Severe Disabilities	MHS	Transfer from Clifton	\$2975.10/ month	18	6	7 hrs/day, 9 mo/yr	8/18/2015	002974	C	65002.0	100.00%
420	Angela	LeCaine	Provisional Personnel Technician	Human Resources	Working out of class until position can be filled on permanent basis	\$18.63/hour	26	1	8 hrs/day, as needed	9/11/2015	003228	G	00000.0	100.00%
421	Lourdes	Lewis	Instructional Aide- Special Ed	PPS (SELPA Arcadia)	increase hours from 3.75 hrs/day	\$2381.61/ month	18	3	6.5 hrs/day, 9 mo/yr	8/18/2015	002807	C	65002.0	100.00%
422	Lalyne	Lombardi	Inst. Aide-Severe Disabilities	Clifton	Transfer from MHS	\$2975.10/ month	18	6	7 hrs/day, 9 mo/yr	8/18/2015	002978	C	65002.0	100.00%
423	Meredith	McKeon	Instructional Aide- Special Ed	Plymouth	Increase hours from 3.5 hrs/day	\$2211.44/ month	17	2	6.5 hrs/day, 9 mo/yr	8/18/2015	003207	C	33100.0	100.00%
424	Jill	Ramirez	Instructional Aide- Special Ed	Santa Fe	Increase hours from 3.5 hrs/day	2487.57/ month	17	6	6 hrs/day, 9 mo/yr	8/18/2015	003208	C	33100.0	100.00%
425	Rene	Ramirez	Instructional Aide- Special Ed	Wild Rose	Increase hours from 3.5 hrs/day	\$2694.87/ month	17	6	6.5 hrs/day, 9 mo/yr	8/18/2015	003204	C	33100.0	100.00%
426	Mary	Rider	Instructional Aide- Special Ed	Wild Rose	Increase hours from 3.75 hrs/day	\$2487.57/ month	17	6	6 hrs/day, 9 mo/yr	8/18/2015	003204	C	33100.0	100.00%
427	Kit	Ross	Instructional Aide- Special Ed	COHS	Increase hours from 3.75 hrs/day	\$2403.84/ month	21	6	5.25 hrs/day, 9 mo/yr	8/18/2015	002990	C	65000.0	100.00%
428	Mary	Saxon	Instructional Aide- Special Ed	MHS	Increase hours from 3.5 hrs/day	\$2487.57/ month	21	6	6 hrs/day, 9 mo/yr	8/18/2015	003203	C	65000.0	100.00%
429	Paul	Sherman	Instructional Aide- Special Ed	MHS	Increase hours from 3.75 hrs/day	\$2440.87/ month	17	4	6.5 hrs/day, 9 mo/yr	8/18/2015	003053	C	33100.0	100.00%
430	Carri	Siraganian	Instructional Aide- Special Ed	Wild Rose	Increase hours from 3.75 hrs/day	\$2694.87/ month	17	6	6.5 hrs/day, 9 mo/yr	8/18/2015	003204	C	33100.0	100.00%

D. Changes of Status (continued)

	First Name	Last Name	Classification	Site/Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
431	Joseph	Vargas	Instructional Aide- Special Ed	Mayflower	Increase hours from 3.75 hrs/day	\$2100.53/ month	17	1	6.5 hrs/day, 9 mo/yr	8/18/2015	003206	C 33100.0	100.00%
432	Jeffrey	Wallick	Instructional Aide- Special Ed	Clifton	Increase hours from 3.75 hrs/day	\$2253.11/ month	17	4	6.5 hrs/day, 9 mo/yr	8/18/2015	003205	C 33100.0	100.00%

Subject: BOARD POLICY 5125, *STUDENT RECORDS*, AND
ACCOMPANYING ADMINISTRATIVE REGULATION

Prepared by: Hank Paz, Interim Director, Student Support Services



Reviewed by Katherine Fundukian Thorossian, Superintendent

Action desired:

The Board of Education is requested to receive for adoption Board Policy 5125, *Student Records*, and accompanying Administrative Regulations as recommended by the California School Boards Association.

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Educational Services has conducted its annual review of the department's Board Policies and Administrative Regulations and is presenting another policy for review and approval.

Background – School districts receive regular policy updates from California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. This policy contains revisions as recommended by CSBA for 5125, *Student Records*, and accompanying Administrative Regulation. This policy has been reviewed by the appropriate instructional stakeholders prior to presenting it for Board review and approval. Additionally, Board member Ed Gililand has reviewed this Board Policy and has made minor changes. First reading of this Board Policy and accompanying administrative regulation was at the September 9, 2015 Board meeting.

Additional Information:

A copy of the proposed revised Board Policy 5125, *Student Records*, and accompanying Administrative Regulation are attached.

Recommended


Superintendent

STUDENT RECORDS

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. **The Superintendent or designee shall ensure that the District's administrative regulation and school site procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.**

The Superintendent or designee shall establish **administrative** regulations governing the identification, **retention, description** and security of student records. ~~as well as timely access for authorized persons.~~ These regulations shall ensure **parental** the rights **of authorized persons to have timely access to to review, inspect and copy** student records and shall protect ~~the students~~ and their ~~student's families~~ from invasion of privacy.

The Superintendent or designee shall designate a certificated employee to serve as custodian of records, with responsibility for student records at the district level. At each school, the principal or a certificated **employee designee** shall **be designated as** custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. **(5 CCR 431.)**

Student Records from Social Media

For the purpose of increased vigilance for school safety and student safety, the Superintendent or designee may gather and maintain information from the social media of any district student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6.)

Contract for Digital Storage, Management, and Retrieval of Student Records

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

Revised: October 7, 2015

Adopted: August 27, 2008

(Replaces BP 5125 Protection and Privacy of Pupil Records)

(Adopted: May 1978)

(Replaces BP 5125.1 Release of Student Records)

(Adopted: April 1977)

STUDENT RECORDS

Definitions

Student means any individual who is or has been in attendance at the district and regarding whom the district maintains student records. (34 CFR 99.3.)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3.)

Student records are any items of information **(in handwriting, print, tape, film, computer, or other medium)** gathered within or outside the district that are directly related to an identifiable student and maintained by the district, ~~or~~ required to be maintained by an employee in the performance of his/her duties, **or maintained by a party acting for the district.** Any information maintained for the purpose of second-party review is considered a student record. ~~A student record may be recorded in handwriting, print, computer media, video or audio tape, film, microfilm, microfiche, or by other means.~~ Student records include the student's health record. **(Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3.)**

Student records do not include: **(Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3.)**

1. Directory information;
2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute;
3. **Records of the law enforcement unit of the district, subject to 34 CFR 99.8;**
4. **Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student; and**
5. **Grades on peer-graded papers before they are collected and recorded by a teacher.**

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. **(5 CCR 430.)**

Mandatory interim student records are those records which the schools are directed to compile and maintain for **stipulated specified** periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. **(5 CCR 430.)**

Permitted student records are those records having clear importance only to the current educational process of the student. **(5 CCR 430.)**

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in education records, to any party, **except the party that provided or created the record**, by any means including oral, written, or electronic ~~means~~. **(34 CFR 99.3.)**

Access means a personal inspection and review of a record, **or** an accurate copy of a record, or receipt of an accurate copy of a record, **or** an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Personally identifiable information includes but is not limited to: **(34 CFR 99.3.)**

1. ~~The student's name;~~
2. ~~The name of the student's parent/guardian or other family member;~~
3. ~~The address of the student or student's family;~~
4. **A personal identifier such as the student's social security number, ~~or~~ student number, **or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting);****
5. **Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name;**
6. **Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; and**
7. **Information requested by a person who the district reasonably believes knows the identity of the student to whom the student record relates.**

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. **(5 CCR 430.)**

Parent/guardian means a natural parent, an adopted parent, ~~or legal guardian,~~
surrogate parent, or foster parent. (*Education Code 49061, 56050, 56055.*)

~~All~~ Legitimate educational interest is **an interest** ~~one~~ held by **any school** officials ~~or~~
employees, **contractor, or consultant** whose duties, ~~and~~ responsibilities, **or**
contractual obligations to the district, whether routine or as a result of special
circumstances, require that they have access to student records.

School officials and employees are officials or employees whose duties and
responsibilities to the district, whether routine or as a result of special circumstances,
require that they have access to student records.

**Contractor or consultant is anyone with a formal written agreement or contract
with the district regarding the provision of services or functions outsourced to
him/her by the district. Contractor or consultant shall not include a volunteer or
other party. (*Education Code 49076.*)**

**Custodian of records is the employee responsible for the security of student
records maintained by the district and for devising procedures for assuring that
access to such records is limited to authorized persons. (*5 CCR 433.*)**

County placing agency means the county social service department or county probation
department. (*Education Code 49061.*)

Persons Granted **Absolute** Access to Student Records Without Prior Written Consent

~~Persons, agencies, or organizations specifically granted access rights pursuant to law
shall have access without prior written parental consent or judicial order. In addition,
parental consent is not required when information is shared with other persons within
educational institutions, agencies, or organizations obtaining access, as long as those
persons have a legitimate educational interest in the information.~~

~~The following persons or agencies shall have absolute access to any and all student
records in accordance with law~~ **absolute access to any student records shall be
granted to:**

1. Parents/guardians of students younger than age 18, **including the** ~~Access to
student records and information shall not be denied to a parent because he/she
is~~ **who is** not the ~~child's~~ **student's** custodial parent; ~~unless court restrictions state
otherwise. (*Education Code 49069; Family Code 3025.*)~~
2. An adult student, ~~age 18 or older~~ or a student under the age of 18 who attends a

postsecondary institution, in which case the student alone shall exercise rights related to his/her student records and grant consent for the release of records(34 CFR 99.3, 99.5); **and:**

3. **Parents/guardians of an adult student with disabilities who is age 18 or older and has been declared incompetent under state law.**~~Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena.~~ (Education Code 56041.5.)

Access for Limited Purpose/Legitimate Educational Interest:

~~In addition, t~~The following persons or agencies shall have access to those particular records that are relevant to the legitimate educational interest **or other legally authorized purpose of the requester:**

1. Parents/guardians of a ~~dependent~~ student age 18 or older **who is a dependent child as defined under 26 USC 152.** (Education Code 49076; 34 CFR 99.31.)
2. Students **who are** age 16 or older or who have completed the 10th grade. (Education Code 49076; 34 CFR 99.31.)
3. School officials and ~~district~~ employees, **consistent with the definition provided in the section "Definitions" above.** (Education Code 49076; 34 CFR 99.31.)
4. Members of a school attendance review board **(SARB) who are authorized representatives of the district** and any volunteer aide age 18 or older who has been investigated, selected, and trained by ~~such as the SARB board~~ to provide follow-up services to a referred student. (Education Code 49076.)
5. Officials and employees of other public schools, ~~or~~ school systems, **or postsecondary institutions** where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, **or where the student is already enrolled, as long as the disclosure is for the purposes related to the student's enrollment or transfer.** (Education Code 49076; 34 CFR 99.31.)

The annual parent/guardian notification issued pursuant to Education Code 48980 must include a statement that the district may disclose students' personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at his/her last known address, provide a copy of the record that is

disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34.)

6. The Student Aid Commission, for the purpose of providing the grade point average (GPA) of all district students in grade 12 to the Cal Grant postsecondary financial aid program, except when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9.)

No later than October 15 each year, the Superintendent or designee shall notify each student in grade 12, and his/her parents/guardians if the student is under age 18 years, that the student's GPA will be forwarded to the Student Aid Commission unless he/she opts out within a period of time specified in the notice, which shall not be less than 30 days. (Education Code 69432.9.)

Students' social security numbers shall not be included in the submitted information unless the Student Aid Commission deems it necessary to complete the financial aid application and the Superintendent or designee obtains permission from the student's parent/guardian, or from the adult student, to submit the social security number. (Education Code 69432.9.)

7. Federal, state, and local officials, as needed for ~~an program-audit\$, evaluation,~~ or compliance ~~activity related to a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35~~with-law. (Education Code 49076; 34 CFR 99.3, 99.31, 99.35.)
87. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to item #7 above. (Education Code 49076.)
9. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena. (Education Code 49077; 5 CCR 435; 34 CFR 99.31.)

Unless otherwise instructed by the court, the Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31.)

10. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition. *(Education Code 49076.)*
811. A ~~prosecuting agency~~ **district attorney's office** for consideration against a parent/guardian for failure to comply with compulsory education laws. *(Education Code 49076.)*
912. Any probation officer, ~~or~~ district attorney, **or counsel of record for a minor student** for the purposes of conducting a criminal investigation or an investigation in regards to declaring **a the minor student-person** a ward of the court or involving a violation of a condition of probation, **subject to evidentiary rules specified in Welfare and Institutions Code 701.** *(Education Code 49076.)*

When disclosing records for these purposes, the Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076.)

130. Any ~~judge or probation~~ officer **of the court** for the purpose of conducting a truancy mediation program for a student, or for **the** purposes of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681. *(Education Code 49076.)*

In such cases, the officer of the court shall certify in writing to the Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation officer, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076.)

- ~~11. Any county placing agency for the purpose of fulfilling educational case management responsibilities required by the juvenile court or by law pursuant to Welfare and Institutions Code 16010 and to assist with the school transfer or enrollment of a student.~~

14. **Any foster family agency with jurisdiction over currently enrolled or former students for purposes of accessing those students' records of grades and transcripts and any individualized education program developed and maintained by the district. (Education Code 49069.3.)**

15. A student age 14 years or older who is both a homeless student and an unaccompanied minor as defined in 42 USC 11434a. (*Education Code 49076.*)
16. An individual who completes items 1-4 of the caregiver's authorization affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school. (*Education Code 49076.*)
17. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility for the care and protection of a student, provided that the information is directly related to providing assistance to address the student's educational needs. (*Education Code 49076; 20 USC 1232(g).*)
18. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the district provide special education and disciplinary records of a student with disabilities who is suspended or expelled for committing an act violating Penal Code 245. (*Education Code 48902, 49076.*)

When disclosing such records, the Superintendent or designee shall obtain written certification by the recipient of the records as described in item #12 above. (*Education Code 49076.*)

19. Designated peace officers or law enforcement agencies in cases where the district is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written parental consent, lawfully issued subpoena, or court order is submitted to the district, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals. (*Education Code 49076.5; 34 CFR 99.1-99.67.*)

In such cases, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district or California private school. (*Education Code 49076.5.*)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing

information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (*Education Code 49076.*)

In addition, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (*Education Code 49075.*)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the district, in writing, that such an agreement has been made. (*Education Code 49061.*)

~~Foster family agencies with jurisdiction over currently enrolled or former students may access those students' records of grades and transcripts, and any individualized education program (IEP) developed and maintained by the district with respect to such students.~~

~~When authorized by law to assist law enforcement in investigations of suspected kidnapping, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to any public school district or California private school. The information shall be released only to designated peace officers, federal criminal investigators, and federal law enforcement officers whose names have been submitted in writing by their law enforcement agency in accordance with the procedures specified in Education Code 49076.5.~~

Discretionary Access

At his/her discretion, ~~the~~ Superintendent or designee may release information from **a** student's records to the following:

1. Appropriate persons, **including parents/guardians of a student**, in an emergency if the health and safety of **a**the student or other persons are at stake. (*Education Code 49076; 34 CFR 99.31, 99.32, 99.36.*)

When releasing information to any such appropriate person, the Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (*Education Code 49076; 34 CFR 99.32.*)

2. Accrediting associations. (*Education Code 49076; 34 CFR 99.31.*)

3. Under the conditions specified in Education Code 49076 **and 34 CFR 99.31**, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, **provided that: (Education Code 49076; 34 CFR 99.31)**
 - a. **The study is conducted in a manner that does not permit personal identification of parents/guardians and students by individuals other than representatives of the organization who have legitimate interests in the information.**
 - b. **The information is destroyed when no longer needed for the purposes for which the study is conducted.**
 - c. **The district enters into a written agreement with the organization that complies with 34 CFR 99.31.**
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, **subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34. (Education Code 49076; 34 CFR 99.31, 99.34.)**
5. **Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made. (Health and Safety Code 120440.)**
6. **Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract by the district, excluding volunteers or other parties. (Education Code 49076.)**
57. Agencies or organizations in connection with a student's application for or receipt of financial aid, **provided that** ~~However,~~ information permitting the personal identification of a student or his/her parents/guardians for these purposes may be disclosed only as may be necessary to determine the eligibility of the student for financial aid, ~~to~~ determine the amount of financial aid, ~~to~~ determine the conditions which will be imposed regarding the financial aid, or to enforce the terms or conditions of the financial aid. **(Education Code 49076; 34 CFR 99.31, 99.36.)**
68. County elections officials for the purpose of identifying students eligible to register to vote and offering such students an opportunity to register, **subject to the provisions of 34 CFR 99.37 and under the condition that any**

information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (*Education Code 49076; 34 CFR 99.31, 99.37.*)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

De-identification of Records

When authorized by law for any program audit, educational research, or other purposes, the Superintendent or designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (*Education Code 49074, 49076; 34 CFR 99.31.*)

Access to Student Records with Prior Written Consent

~~Persons, agencies, or organizations not afforded access rights pursuant to law may be granted access only through written permission of the parent/guardian or adult student, or by judicial order.~~

~~Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent may grant consent if both parents notify the district, in writing, that such an agreement has been made.~~

~~Any person or agency granted access is prohibited from releasing information to another person or agency without written permission from the parent/guardian or adult student.~~

Process dures for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained in different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians shall be notified of the location of student records if not centrally located. (*Education Code 49069; 5 CCR 433.*)

The custodian of records shall be responsible for the security of student records and

shall ~~as~~ensure that access is limited to authorized persons. **(5 CCR 433.)**

The custodian of records shall develop reasonable methods, including physical, technological, and administrative controls, to ensure that school officials and employees obtain access to only those student records in which they have legitimate educational interests. (34 CFR 99.31.)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. **Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.**

When **prior written consent from a parent/guardian is** required by law, the parent/guardian shall provide a **written**, signed, and dated ~~written~~ consent before the district discloses the student record. **Such consent may be given through electronic means in those cases where it can be authenticated.** The **district's** consent **form** shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian, the district shall provide him/her a copy of the records disclosed. **(34 CFR 99.30.)**

~~Authorized persons, organizations, or agencies from outside the school whose access requires consent from the parent/guardian or adult student shall submit their request, together with any required authorization, to the Superintendent or designee or the custodian of records.~~

Within five **business** days following the date of request, ~~an~~ **parent/guardian or other** authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. **(Education Code 49069.)**

Qualified certificated personnel shall be available to interpret records when requested. **(Education Code 49069.)**

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. **(5 CCR 435.)**

~~Prior to disclosing a record pursuant to a court order, the Superintendent or designee shall, unless otherwise instructed by the order, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested if lawfully possible within the requirements of the judicial order.~~

~~When the district discloses personally identifiable information to officials of another~~

~~school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall make a reasonable attempt to notify the parent/guardian or adult student at his/her last known address, provide a copy of the record that was disclosed, and give him/her an opportunity for a hearing to challenge the record.~~

~~Upon releasing student information to a judge or probation officer for the purpose of conducting a truancy mediation program or presenting evidence in a truancy petition, the Superintendent or designee shall inform, or provide written notification to the student's parent/guardian within 24 hours.~~

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the records and the legitimate educational interest of the requester. **(Education Code 49064.)**

In every instance of inspection by persons who do not have assigned educational responsibility, the ~~school~~ custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. **(5 CCR 435.)**

The log ~~does not need~~ **may include** to record access by: **(Education Code 49064)**

1. Parents/guardians or adult students;~~;~~
2. Students **who are** 16 years of age or older or who have completed the 10th grade;~~;~~
3. Parties obtaining district-approved directory information;~~;~~
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075;~~5. and~~
5. School officials or employees who have a legitimate educational interest.

The log shall be accessible only to the parent/guardian, adult student, dependent adult student, student **who is** age 16 years or older or who has completed the 10th grade, custodian of records, and certain state ~~or~~ federal officials. **(Education Code 49064; 5 CCR 432.)**

Duplication of Student Records

To provide copies of any student record, the district ~~may~~**shall** charge a reasonable fee not to exceed the actual cost of ~~furnishing~~**providing** the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. **(Education Code 49065.)**

~~The Superintendent or designee shall set a fee and update the amount periodically if actual costs change.~~

Changes to Student Records

Only a parent/guardian having legal custody of ~~the~~**a** student or an adult student may challenge the content of a record or offer a written response to a record. **(Education Code 49061.)**

No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. **(5 CCR 437.)**

A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents.

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. **(5 CCR 431.)**

The following mandatory permanent student records shall be kept indefinitely: **(5 CCR 432, 437.)**

1. Legal name of student~~;~~
2. Date and place of birth and method of verifying birth date~~;~~
3. Sex of student~~;~~
4. Name and address of parent/guardian of minor student~~;~~
 - a. Address of minor student if different from the above.

- b. Annual verification of parent/guardian's name and address and student's residence.
- 5. Entrance and departure date of each school year and for any summer session or other extra session;:-
- 6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given;:-
- 7. Verification of or exemption from required immunizations;:- **and**
- 8. Date of high school graduation or equivalent.

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year **after the school year in which they originated**, following a determination that their usefulness has ceased or the student has left the district. These records include: **(Education Code 48918, 51747; 5 CCR 432, 437, 16027.)**

- 1. Expulsion orders and the causes therefore;:-
- 2. A log identifying persons or agencies who request or receive information from the student record; :-
- 3. Health information, including verification or waiver of the health screening for school entry;:-
- 4. Information on participation in special education programs, including required tests, case studies, authorizations, and evidence of eligibility for admission or discharge;:-
- 5. Language training records;:-
- 6. Progress slips/notices required by Education Code 49066 and 49067;:-
- 7. Parental restrictions/stipulations regarding access to directory information;:-
- 8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action;:-
- 9. Parent/guardian authorization or denial of student participation in specific programs;:-

10. Results of standardized tests administered within the past three years; **and**
11. Written findings resulting from an evaluation conducted **after a specified number of missed assignments** to determine whether it is in a student's best interest to remain in independent study.

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program, including: **(5 CCR 432, 437)**

1. Objective counselor/teacher ratings;-
2. Standardized test results older than three years;-
3. Routine disciplinary data;-
4. Verified reports of relevant behavioral patterns;
5. All disciplinary notices;- **and**
6. Supplementary attendance records.

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. **(5 CCR 437.)**

Transfer of Student Records

When a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the **student's** parent/guardian of his/her rights regarding student records, including the right to review, challenge, and receive a copy of student records. **(Education Code 49068; 5 CCR 438.)**

When a student transfers into this district from another, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in his/her suspension or expulsion. **(Education Code 48201.)**

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record **within 10 school days of the district's receipt of the request for the student's records.** ~~as requested by the other district or private school.~~ The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall be forwarded. If the transfer is out of state or to a private school, the mandatory interim

record may be forwarded. Permitted student records may be forwarded to any other district or private school. **(Education Code 48918, 49068; 5 CCR 438.)**

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. **(Education Code 49069.5.)**

All student records shall be updated before they are transferred. **(5 CCR 438.)**

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. **(5 CCR 438.)**

If the district is withholding grades, diploma, or transcripts from the student because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records.

Notification of Parents/Guardians

Upon students' initial enrollment, and at the beginning of each **school** year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. **If 15 percent or more of the students enrolled in the district speak a single primary language other than English, then the district shall provide these notices in that language. Insofar as practicable, Otherwise,** the district shall provide these notices in the student's home language **insofar as practicable. The district and** shall effectively notify parents/guardians or eligible students **with disabilities.who are disabled.** **(Education Code 49063, 48985; 34 CFR 99.7.)**

The notice shall include: **(Education Code 49063; 34 CFR 99.7, 99.34)**

1. The types of student records kept by the district and the information contained therein;
2. The title(s) of the official(s) responsible for maintaining each type of record;
3. The location of the log identifying those who request information from the records;
4. District criteria for defining "school officials and employees" and for determining "legitimate educational interest";.
5. District policies for reviewing and expunging student records;

6. The right to inspect and review student records, and the procedures for doing so;:-
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;:-
8. The cost, if any, charged for duplicating copies of records;:-
9. The categories of information defined as directory information pursuant to Education Code 49073;:-
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law;:-
11. ~~The a~~Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school;:-
12. Any other rights and requirements set forth in Education Code 49060-49078, and the right of parents/guardians to file a complaint with the U.S. Department of ~~Health, Education, and Welfare~~ concerning an alleged failure by the district to comply with 20 USC 1232g;:- **and**
13. A statement that the district forwards education records to other agencies or institutions that ~~have requested~~ the records and in which the student seeks or intends to enroll **or is already enrolled as long as the disclosure is for purposes related to the student's enrollment.**

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the Superintendent or designee shall: (Education Code 49073.6)

- 1. Gather or maintain only public information that pertains directly to school safety or student safety. Monitoring of social media postings of students shall be strictly limited to postings that are public in nature. No private e-mails or social media posting shall be monitored except those made from a District device or District account;**
- 2. Provide a student, parent/guardian, or eligible student with access to any**

information that the district obtained from his/her social media activity and an opportunity to correct or delete such information;

3. Destroy information gathered from social media and maintained in student records within one year after a student turns 18 years of age or within one year after the student is no longer enrolled in the district, whichever occurs first;
4. Notify each parent/guardian that the student's public information is being gathered from social media and that any public information maintained in the student's records shall be destroyed as provided in item #3 above. The notification shall also include, but is not limited to, an explanation of the process by which a student or his/her parent/guardian may access the student's social media records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification shall be provided as part of the annual parental notification required pursuant to Education Code 48980; and
5. If the district contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the district, the student, or his/her parent/guardian
 - b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the district notifies the third party that the student has turned 18 years of age or is no longer enrolled in the district, whichever occurs first.

Only the Superintendent, Assistant Superintendent, or designated site administrator shall be authorized to receive reports that include information collected from monitoring of student social media. A maximum of two site personnel shall be designated to receive the reports for any school site to be monitored. Designated personnel shall receive adequate training to insure policy and legal requirements are followed implicitly.

Revised: October 7, 2015

Adopted: August 27, 2008

(Replaces: AR 5125 Protection and Privacy of Pupil Records)

(Adopted: May 1978)

Subject: ADMINISTRATIVE REGULATIONS 5125.1, *RELEASE OF DIRECTORY INFORMATION*, 5125.1a, *PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION*, AND ACCOMPANYING EXHIBIT

Prepared by: Hank Paz, Interim Director, Student Support Services 

Reviewed by: Katherine Fundukian Thorossian, Superintendent

Action desired:

The Board of Education is requested to receive for adoption Administrative Regulations 5125.1, *Release of Directory Information*, 5125.1a, *Parent/Guardian Notice Release of Directory Information*, and accompanying Exhibit as recommended by the California School Boards Association.

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Educational Services has conducted its annual review of the department's Board Policies and Administrative Regulations and is presenting another policy for review and approval.

Background – School districts receive regular policy updates from California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. These Administrative Regulations contain revisions as recommended by CSBA for Regulations 5125.1, *Release of Directory Information*, 5125.1a, *Parent/Guardian Notice Release of Directory Information*, and accompanying Exhibit. These administrative regulations have been reviewed by the appropriate instructional stakeholders prior to presenting it for Board review and approval. Additionally, Board member Ed Gililand has reviewed this Board Policy and

Recommended 

Superintendent

has made minor changes. First reading of this Board Policy and accompanying administrative regulation was at the September 9, 2015 Board meeting.

Additional Information:

A copy of the proposed revised Administrative Regulations 5125.1, *Release of Directory Information*, 5125.1a, *Parent/Guardian Notice Release of Directory Information*, and accompanying Exhibit.

RELEASE OF DIRECTORY INFORMATION**Definition**

Directory information means information contained in an ~~an education~~ **student** record ~~of a student~~ that would not generally be considered harmful or an invasion of privacy if disclosed. Such student information includes: **(Education Code 49061; 20 USC 1232g; 34 CFR 99.3)**

1. Name;
2. Address;
3. Telephone number;
4. ~~Electronic~~ mail address;
5. Photograph;
6. Date ~~and place~~ of birth;
7. Major field of study;
8. Participation in officially recognized activities and sports;
9. Weight and height of athletic team members;
10. Dates of attendance;
11. Degrees and awards received; **and**
12. Most recent previous school attended.

Directory information does not include a student's social security number or student identification number. However, directory information may include a student identification number, user identification, or other personal identifier used by the student for purposes of accessing or communicating in electronic systems provided that the identifier cannot be used to gain access to education records except when used in conjunction with a personal identification number, password, or other factor known or possessed only by the authorized user. (34 CFR 99.3.)

Notification to Parents/Guardians

At the beginning of each school year, all parents/guardians shall be notified as to the categories of directory information the ~~school or~~ district plans to release and the recipients of the information. The notification shall also inform parents/guardians of their right to refuse to let the district designate any or all types of information as directory information and the period of time within which a parent/guardian must notify the district in writing that he/she does not want a certain category of information designated as directory information. **(Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37.)**

The Superintendent or designee shall notify parents/guardians that they may request that the district not release the name, address, and telephone number of their child to military recruiters, employers, or institutions of higher education without prior written consent. *(20 USC 7908.)*

Parent/Guardian Consent

No directory information of a student identified as a homeless child or youth as defined in 42 USC 1143a shall be released, unless the parent/guardian, or the student if he/she is 18 years old, has provided written consent that directory information may be released. For any other student Ddirectory information shall not be released regarding any student whose parent/guardian notifies the district in writing that such information not be disclosed without the parent/guardian's prior consent. *(Education Code 49073; 20 USC 1232g, 7908.)*

For a former student, the district shall continue to honor any valid request to opt out of the disclosure of directory information made while the student was in attendance at the district, unless the opt-out request has been rescinded. (34 CFR 99.37.)

PARENT/GUARDIAN NOTICE
RELEASE OF DIRECTORY INFORMATION

“Directory Information” includes one or more items regarding a student’s name, address, telephone number, e-mail address, photograph, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent public or private school attended by the student.

The primary purpose of directory information is to allow the district to include information from your child's education records in certain school and/or district publications. Examples include, but are not limited to: playbills showing your pupil's role in a drama production; an annual yearbook; honor roll or other recognition lists; graduation programs; and sports activity sheets, such as for wrestling, showing weight and height of team members.

The District has determined that the following individuals, officials, or organizations may receive directory information: colleges, prospective employers, and military recruiters. In accordance to federal law, military recruiters shall have access to a high school age student’s name, address, and phone number, unless the parent/guardian has specified in writing that the information is not to be released through Exhibit 5125.1a, *Notification Not to Release Directory Information*.

Should a parent/guardian, or a pupil aged 18 or older, or a pupil aged 16 having completed the 10th grade, wish to not have directory information released, please complete Exhibit 5125.1a and return to form to the pupil’s school office within 30 school days after enrollment. Exhibit 5125.1a can be found on www.monroviaschools.net.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

The District also may disclose your child's student identification number, user identification, or other unique personal identifier used to communicate in electronic systems, provided it cannot be used to access education records without a personal identification number (PIN), password, or other factor that only the authorized user knows. Your child's social security number will not be used for this purpose.

Adopted: October 7, 2015

NOTIFICATION NOT TO RELEASE DIRECTORY INFORMATION

If you do not wish directory information released, please sign below and return to the school office within the next 30 school days. Note that this will prohibit the District from providing the pupil's name and other information to military recruiters, news media, interested colleges, parent-teacher associations, interested employers, class ring and yearbook production companies, and similar parties.

* * * * *

By signing below, I hereby request that the Monrovia Unified School District not release directory information regarding:

Pupil Name: _____ School: _____

Address: _____

Signature: _____ Date: _____

Signed by: (please check appropriate box below)

☐ Parent/Guardian of pupil age 16 or younger

☐ Pupil age 18 or older, or pupil age 16 having completed the 10th grade

Subject: RESOLUTION PROCLAIMING OCTOBER 12 – 16, 2015, AS
NATIONAL SCHOOL LUNCH WEEK

Prepared by: Katherine Thorossian, Superintendent

Action Desired:

The Board of Education is requested to adopt Resolution No. 16-05 proclaiming the week of October 12-16, 2015 as *National School Lunch Week*.

Rationale:

Child nutrition programs are important to the health and well-being of all children. Monrovia Unified School District provides nutritionally balanced and low-cost or free lunches and breakfasts to children each school day.

Background – During the 2014-2015 school year, Monrovia Unified School District's Food Services Department served 250,683 breakfasts; 528,579 lunches; and 129,850 suppers.

Recommended



Katherine Thorossian, Superintendent

Resolution Honoring National School Lunch Week
October 12 - 16, 2015
Monrovia Unified School District, Board of Education
Resolution No. 16-05

Whereas, The National School Lunch Program was declared to be the policy of the United States Congress in 1946, as a measure of national security; and

Whereas, Over 578 million lunches are served in over 10,100 California public schools each year; and

Whereas, The School Breakfast Program has contributed to the welfare of California children for over 47 years by making nutritious morning meals available in schools; and

Whereas, Over 284 million breakfasts are served in over 8,800 California public schools each year; and

Whereas, Monrovia Unified School District's Food Services Department served **250,683 breakfasts; 528,579 lunches; and 129,850 suppers during the 2014-2015 school year;** and

Whereas, Child nutrition programs, including the federal School Lunch Program, federal School Breakfast Program, and Child and Adult Care Food Program are important to the health and well-being of the children of the State of California; and

Whereas, Child nutrition programs encourage the domestic consumption of nutritious agricultural commodities; and

Whereas, There is evidence of continued need for child nutrition programs to nourish the minds and bodies of California children; and

Whereas, School meal programs offer nutritionally balanced and low-cost or free breakfasts and lunches to California children each school day.

NOW, THEREFORE, BE IT RESOLVED, that the Monrovia Unified School District Board of Education proclaims October 12 - 16, 2015 as **National School Lunch Week**, and supports its schools in the work they do to provide students with high-quality nutritional breakfasts and lunches along with nutritional education and information.

Signed this 7th day of October, 2015

Alex Zucco, Board President

Ed Gililand, Board Vice President

Bryan J. Wong, Board Member

Terrence Williams, Board Member

Rob Hammond, Clerk

Katherine Thorossian, Superintendent

Subject: PENDING BOARD ISSUES

Prepared by: Katherine F. Thorossian, Ed. D., Superintendent

Action desired:

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

Rationale:

This agenda item affords an opportunity for the Board of Education to review the status of items that have been scheduled for Board consideration, raise issues or questions that have not been scheduled for discussion, and place issues in priority order for attention, consistent with the Board Vision.

Issue/Question/Request	Status	Next steps
Develop Board Policy	Incorporate GeoListening into Safe Campus policies. Internal protocols have been developed and embedded within drafts of updated Board Policies submitted to the Board for review.	Submit draft of revised BPs for approval in October 2015
Board Advocacy Development	MUSD will initiate the development of a consortium with neighboring school districts to review and discuss legislation affecting LEAs.	
Cyclical Reports		
LCFF / LCAP	Annual review and revision of LCAP with input from stakeholder groups.	Meetings will be scheduled between March & June for June 22, 2016, Board adoption.
Supt. Performance Objectives	Establish performance objectives for Superintendent evaluation.	Annually by April
Review of Vision & Goals	Review Vision & Goals and progress on the Strategic Plan.	Annually by June 30

Recommended


Superintendent

Issue/Question/Request	Status	Next steps
	Cyclical Reports (Continued)	
Facilities Master Plan	An RFP for Facilities Master Plan is being developed.	In development.
Inter-district transfers	Report on number of transfers in and out of the district at Board Meeting and, if needed, in a Study Session.	Annually Oct/Nov
Student Achievement: standards & plans for closing the achievement gap; investigation of model practices, demographic data, and multiple measures of achievement.	<p>Educational Services Board Meeting Reports:</p> <p>10/7/15: • Textbook certify sufficiency/ public hearing 10/14/15 • Annual Title III & LEA Plan Approval • AstroCamp contract (through HR) 11/18/15: • Single Plans Student Achievement all sites 12/9/15: • AstroCamp Field Trip • Project PASS Tutor Recognition • Gold Ribbon Schools Eligible (Bd Update) 1/13/16 • SARC Board approval • Elementary School Counselor Report 2/10/16: • MHS new course adoptions - <i>tentative</i> • Career Tech Pathways (ROP) (Bd update) • Mid-Year Review – Multiple Measures Report 2/24/16 • Physical Fitness Results (Bd update) 3/9/16: • Summer School 2015 Plans (Bd update) • Instructional Strategies (Bd Update) 3/23/16: • Adopt math curriculum (grades 6-8) • Safe School Plans (Bd Update) 4/20/16: • CELC Program Report • Carl Perkins Application • Ed Serv Annual Policy Review – 1st Reading • Outdoor Education Program Rept (BU) 5/11/16: • ROP & Skills USA Student Recognition • Dual Immersion Program Report • Ed Serv Annual Policy Review – 2nd Reading • Oasis Board Report 5/25/16: • Class of 2016 Report • Music/Art Program Report • Homeless & Foster Youth Report (BdUpdate) 6/6/16: • Annual LCAP Public Review • Multiple Measures Report w/ LCAP data • GATE Program Report (Bd Update) 6/22/16: • Con Ap approval • LCAP Adoption</p>	

Issue/Question/Request	Status	Next steps
	Cyclical Reports (Continued)	
E-Rate	E-rate funding approval annually. Next approval 2016	Jan/Feb/Mar
Safety, Emergency Prep, & Discipline	Update information: Safety, Emergency Preparedness – Annually Oct / Nov/Dec. Next report 2015.	Great American Shake Out Oct. 15 at 10:15
Budget/ Enrollment/Staffing	<u>2015-16 Budget Preparation Calendar:</u> <ul style="list-style-type: none"> • Oct. 28, 2015: 2015-16 October Enrollment Report based on Census Day Enrollment • Dec. 9, 2015: 2015-16 First Interim Budget Report • Jan. 13, 2016: 2014-15 Audit Report • Jan. 13, 2016: Governor's January Budget Proposals (Board update) • Feb. 10, 2016: 2015-16 Student Attendance Report based on P-1 ADA Report • Feb.. 10, 2016: 2016-17 Budget based on Governor's January Budget Proposals • Feb. 24, 2016: 2016-17 Enrollment & Staffing Report • Mar. 9, 2016: 2015-16 Second interim Budget Report • May 11, 2016: 2015-16 Student Attendance Report based on P-2 ADA Report • May 25, 2016: 2016-17 Governor's May Budget Revision (Board Update) • June 8, 2016: 2016-17 LCAP Public Hearing • June 8, 2016: 2016-17 Adopted Budget Public Hearing • June 22, 2016: 2016-17 LCAP Adoption • June 22, 2016: 2016-17 Budget Adoption 	
Board Walks (Board site visits)	Elementary schools will be scheduled for 2015-16.	Schedule 2015-16 visits in Fall 2015
WASC Preparations MHS & COHS/MP	Information updates to the Board regarding preparations for WASC at MHS & COHS/MP: MHS 2013 - 6-year clear accreditation – Mid-year.	COHS/MP:2016-17 MHS: 2018-19
Adult Ed Update	Update on status of Adult Education program. Next report Fall 2015	Annually in fall
Redevelopment/ Pass Through Funds	Board update after District receives information from the County.	
Village Extended Day Program	Board Report on Village Program - Even years in Spring.	Next report Spring 2016.
Class Size Report / Staffing	Report on Class Size/Staffing annually in Spring: Class Size 2/25/15; Staffing Report March 11, 2015	Next report Spring 2016

Issue/Question/Request	Status	Next steps
	Long Range Plans	
Regular Policy Review	District Vision – 0000; Community Relations – 1000; Administration – 2000; Board Operations – 8000; Board Bylaws – 9000	2015-16
	Business Policies	2015-16
	Human Resources Policies	2015-16
	Educational Services Policies	2015-16
	Pupil Personnel Services	2015-16