

No.EB5-60006/2013/DHS

Directorate of Health Services,
Thiruvananthapuram.
Dated: 16.11.2013

CIRCULAR

Sub:- H.S. Dept.- Application for sanction of Rural Allowance/Charge Allowance in respect of Medical Officers - Guidelines issue -
Ref:- Govt. letter No.8666/A3/2013/H&FWD dtd.05.06.2013.

It has come to the notice of the undersigned that lot of discrepancies are occurring on the proposals for sanction of Rural Allowance/Charge Allowance in respect of Medical Officers. This causes much administrative inconvenience and results in delay for sanctioning such allowances which leads to further complaints. Therefore the controlling Authorities/District Medical Officers are directed to strictly adhere to the following instructions while forwarding proposals hereafter.

(i) Government have directed vide letter referred above that doctors of Health Services, working in areas where HRA is more than Rs.250/- are not eligible to draw the Rural allowance admissible to those working in rural areas. Accordingly applications from Medical Officers who are drawing HRA @ Rs.250/- per month, need only to be forwarded to this office. While forwarding the controlling authority should certify that the applicant is not drawing HRA more than Rs.250/- per month.

(ii) Necessary RTC's in original Attested copy regarding assuming/relinquishing charge at the concerned institutions with copy of payslip should be submitted along with proposal.

(iii) The date from which allowance is claimed should be clearly noted in the Option form.

(iv) All the documents for claiming Rural Allowance/Charge Allowance should be submitted in duplicate.

(v) Eligibility of charge allowance should be noted by the concerned DMO(H) in the option form and the same should be countersigned by DMO.

Proposals not following the above instructions will be rejected summarily.


Dr.P.K.Jameela,

Director of Health Services

To

1. The District Medical Officer of Health,
Thiruvananthapuram/Kollam/Pathanamthitta/
Alappuzha/Kottayam/Idukki/Ernakulam/Thrissur/ Palakkad/
Malappuram/Kozhikode/Wayanad/Kannur/Kasaragod.
2. Website - www.dhs.Kerala.gov.in.
3. File/stock file.


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